

Cholsey Parish Council

MINUTES

<b>Meeting</b>	Wednesday 4 <sup>th</sup> April 2018 in the Pavilion, Station Road, Cholsey
<b>Chair</b>	Mr P Ramsay
<b>Attendees</b>	Mrs V. Bolt, Mrs P. Turner, Mrs M. Dyer-Lynch, Mr P. Jenkins, Mr J Hope-Smith Mr R. Whitfield, Mr J. Adelson and Mrs V Artene. Six members of the public.
<b>Apologies</b>	Mr M. Gray and Mr P. Taylor

<b>207</b>	<b>To hear questions or comments from members of the public</b> Mr Butler explained his proposals for commemorating the 100 <sup>th</sup> Anniversary of the end of the First World War. Mr Ramsay proposed that council allow use of the The Forty for memorial stones and Poppies, a poppy display on the fence, to clean the War Memorial, and donate up to £250 towards the cost of producing poppies. <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Ramsay</td> <td><b>Seconded</b></td> <td>Mr Whitfield</td> <td><b>Carried</b></td> <td>Unanimously</td> </tr> </table>	<b>Proposed</b>	Mr Ramsay	<b>Seconded</b>	Mr Whitfield	<b>Carried</b>	Unanimously						
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<b>208</b>	<b>To receive any reports from County and/or District Councillors</b> District Cllr Murphy reported that she is no longer deputy leader. The Local Plan was rejected by the Council last week. It is hoped to change, re-consult and submit the Local Plan before Christmas. The SODC Planning Committee have complained that Cholsey Parish Council have not attended planning committee meetings to support their objections to planning applications.												
<b>209</b>	<b>To receive Declarations of Pecuniary Interest for any agenda items.</b> There were none.												
<b>210</b>	<b>To approve and sign the minutes of the meetings held on 7<sup>th</sup> and 21<sup>st</sup> March 2018</b> The minutes of the meeting held on 7 <sup>th</sup> March were approved with one amendment as a true record and signed by the Chair. <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Ramsay</td> <td><b>Seconded</b></td> <td>Mrs Bolt</td> <td><b>Carried</b></td> <td>6 in favour 3 abstentions</td> </tr> </table> The minutes of the meeting held on 21 <sup>st</sup> March were approved as a true record and signed by the Chair. <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mrs Bolt</td> <td><b>Seconded</b></td> <td>Mrs Dyer-Lynch</td> <td><b>Carried</b></td> <td>6 in favour 3 abstentions</td> </tr> </table>	<b>Proposed</b>	Mr Ramsay	<b>Seconded</b>	Mrs Bolt	<b>Carried</b>	6 in favour 3 abstentions	<b>Proposed</b>	Mrs Bolt	<b>Seconded</b>	Mrs Dyer-Lynch	<b>Carried</b>	6 in favour 3 abstentions
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<b>211</b>	<b>To report matters arising from:</b> <b>a) The minutes of 7<sup>th</sup> March 2018</b> There were none.  <b>The minutes of 21<sup>st</sup> March 2018</b> There were none.  <b>b) The Action Point Register</b> 18/02 161 Noticeboard – Clerk to follow up. 17/012 – 25 Hedge at The Forty – the Clerk now has a copy of the OCC letter sent to householders.												
<b>212</b>	<b>To discuss making the village more dementia friendly</b> It was agreed to ask the Older Persons Worker to attend the Dementia Friendly Community Event organised by The Plunket Foundation. Mr Whitfield agreed to do some further research.												
<b>213</b>	<b>To discuss 100<sup>th</sup> Anniversary of Armistice Day</b> As per Public Participation.												
<b>214</b>	<b>To discuss request for extra hours to prepare the office GDPR compliance</b> Mrs Turner proposed 4 hrs extra each for the Clerk and Estate Manager to complete a data audit of the office. Mrs Bolt offered to help. <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mrs Turner</td> <td><b>Seconded</b></td> <td>Mrs Bolt</td> <td><b>Carried</b></td> <td>Unanimously</td> </tr> </table>	<b>Proposed</b>	Mrs Turner	<b>Seconded</b>	Mrs Bolt	<b>Carried</b>	Unanimously						
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<b>215</b>	<b>To discuss request from SODC for 2 street names</b> Mr Jenkins suggested East End as this matches West End and reflects the name of the farm on which the development is to be built. East End was proposed by Mr Ramsay <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Ramsay</td> <td><b>Seconded</b></td> <td>Mrs Bolt</td> <td><b>Carried</b></td> <td>Unanimously</td> </tr> </table> It was agreed to consult local historians regarding a second name.	<b>Proposed</b>	Mr Ramsay	<b>Seconded</b>	Mrs Bolt	<b>Carried</b>	Unanimously						
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**216 Neighbourhood Plan Update**  
 Mr Ramsay reported that the second consultation of the Neighbourhood Plan had now been completed with over 300 people attending the final event. The committee is now finalising the feedback and waiting for the SODC's comments.  
 The next step is to submit the plan to SODC, followed by the Inspection and hopefully a referendum in October.  
 Mr Ramsay noted that there has been little support from SODC on how CIL monies can be used.

**218 Finance**

PAYMENTS			
Virgin Media Payments Ltd	Phone and Internet March	205851	£63.65
Community First Oxfordshire	Subscription	205852	£70.00
OALC	Training	205853	£96.00
Nick Robins Ltd	Harrowing wild flower meadow	205854	£222.00
Nick Robins Ltd	Burial ground Grass Cut	205855	£282.00
GLS	Stationery	205856	£46.17
Cholsey Pavilion Trust	BACS Payment made to PC in error	205857	£120.00
Swift Digital Services	Photocopier Agreement	205858	£66.00
			£965.82

AUTOMATIC PAYMENTS			
Nest	Pension Contributions	DD	£54.36
Staff	Staff Salaries	DD	£5,768.35
			£5,822.71

PAYMENTS MADE BETWEEN MEETINGS			
Petty Cash	Petty Cash	205944	£50.00
First Step Forward	Donation	205945	£200.00
CHIPS	Donation	205946	£300.00
West Berkshire District Council	DBS Checks	205947	£192.00
Cholsey Pavilion Trust	Neighbourhood Plan Room Hire	205948	£121.50
Grundon waste Management Ltd	Waste removal	205949	£50.23
SODC	Emptying Dog Bins	205950	£150.70
			£1,064.43

PAYMENTS RECEIVED			
Resident	Burial Ground Fees		£15.00
Reeves Memorial	Burial Ground Fees		£30.00
Reeves Memorial	Burial Ground Fees		£200.00
Youth Club	First Aid Kit		£19.00
TOTAL			£264.00

CURRENT ACCOUNT		
Current Account Balance to date		£1,781.11

RESERVES ACCOUNT						
Reserves Account Balance to date					£36,411.3	5
PROJECTS ACCOUNT						
Projects Account Balance to date					£36,901.0	5
<b>Projects Account =</b>						
£30,071.48 - non earmarked						
£334.92 - Skate Park						
£1342.36 - Cemetery - walls, paths etc						
£4,122.69 - Play equipment						
£1029.60 - CIL Payments						
Neighbourhood Plan Expenditure						
Total spend to date					£12,910.40	
<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Adelson	<b>Carried</b>	Unanimously	
<b>219</b>	<b>To receive the Estate Manager's report for March</b>					
The Estate Managers report was noted.						
Mr Ramsay proposed that up to £300 be spent to buy more gravel for the car park.						
<b>Proposed</b>	Mr Ramsay	<b>Seconded</b>	Mr Hope-Smith	<b>Carried</b>	Unanimously	
<b>220</b>	<b>To receive list of recent correspondence and Publications and Notices</b>					
1. LETTERS (including e-mails)						
) Cholsey Pre-School – request for donation – for next meeting						
b) SODC – Town and Parish Forum 26th June						
c) SODC – Tree Preservation Order Notice						
d) River Thames Society - AGM						
2. REPORTS, PLANS & STRATEGIES						
3. NOTICES, POSTERS and FLYERS						
a) SODC – Press Releases						
- Help name Didcot's New Orchard Centre Square						
- Community Lottery						
4. MAGAZINES and NEWSLETTERS						
a) TVP – Neighbourhood Policing Newsletter						
b) Deputy Police and Crime Commissioner Newsletter						
c) Police and Crime Commissioner Newsletter						
d) OCC – Oxfordshire Matters Newsletter						
e) CPRE – News March 2018						
d) Came and Company – insurance Newsletter						
e) News from Sustainable Wallingford						
f) The Bunk						
<b>221</b>	<b>To receive news items or updates from the Chair</b>					
There was none.						
<b>222</b>	<b>To receive Councillors' Incident Reports and Items for future agenda</b>					
- Mr Ramsay suggested the Clerk been given more management training.						

	<ul style="list-style-type: none"><li>- It was suggested that Council change the personnel working group to a committee. To be discussed at the next meeting.</li><li>- The Happy Hub will be holding a monthly fundraising car boot sale.</li><li>- There are continued problems with the development at Celsea Place – members were encouraged to report dangerous parking to the Police.</li><li>- Mrs Bolt reported that the school is moving ahead with expansion plans and be a two form entry school from September 2018. The pre-school will need help with funds for the expansion.</li><li>- Mr Jenkins reported that one of the lamp posts on Kennedy Crescent has been hit.</li><li>- Mrs Dyer-Lynch reported that the East End Farm developers had blocked Goldfinch Lane with poor parking.</li><li>- Mrs Turner reported that she had attended the OALC new councillor training and recommended the course to other councillors.</li></ul>
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Signed.....Dated.....