

Cholsey Parish Council

MINUTES

|                  |  |
|------------------|--|
| <b>Meeting</b>   | Wednesday 4 <sup>th</sup> October 2017 in the Pavilion, Station Road, Cholsey  |
| <b>Chair</b>     | Mr M. Gray   |
| <b>Attendees</b> | Mr P. Taylor, Mrs M Kaposy, Mr J Hope-Smith, Mr R. Whitfield, Mrs M. Dyer-Lynch, Mrs I. Neill, Mr P. Ramsay and Mr J. Adelson.<br>Two members of the public. |
| <b>Apologies</b> | Mr P. Jenkins and Mrs V. Bolt.<br>Mrs L. Ivereigh and Mrs L. Hamlyn have resigned from the Council.  |

|           |  |   |                 |                |                |                             |
|-----------|--|---|-----------------|----------------|----------------|-----------------------------|
| <b>90</b> | <b>To hear questions or comments from members of the public</b><br>There were none.  |   |                 |                |                |                             |
| <b>91</b> | <b>To receive any reports from County and/or District Councillors</b><br>Mr Gray reported that West End has been resurfaced.   |   |                 |                |                |                             |
| <b>92</b> | <b>To receive Declarations of Pecuniary Interest for any agenda items.</b><br>Mr Ramsay declared a pecuniary interest in items for payment.  |   |                 |                |                |                             |
| <b>93</b> | <b>To approve and sign the minutes of the meetings held on 6<sup>th</sup> and 20<sup>th</sup> September 2017</b><br>The minutes of the meeting held on 6 <sup>th</sup> September were approved as a true record and signed by the Chair.   |   |                 |                |                |                             |
|           | <b>Proposed</b>  | Mr Gray   | <b>Seconded</b> | Mr Adelson     | <b>Carried</b> | 7 in favour 2 abstention    |
|           | The minutes of the meeting held on 20 <sup>th</sup> September were approved as a true record and signed by the Chair.  |   |                 |                |                |                             |
|           | <b>Proposed</b>  | Mr Gray   | <b>Seconded</b> | Mr Taylor      | <b>Carried</b> | 5 in favour 4 abstention    |
| <b>94</b> | <b>To report matters arising from:</b>   |   |                 |                |                |                             |
| <b>a)</b> | <b>The minutes of 6<sup>th</sup> and 20<sup>th</sup> September 2017</b><br>SODC will be claiming the s106 monies for Cholsey Meadows on behalf of the Parish Council for the allotments and play area.<br>The goal posts are now in place. |   |                 |                |                |                             |
| <b>b)</b> | <b>The Action Point Register</b><br>17/012 – 25 – Over grown hedge. To be reported to OCC<br>The Cycle post is on order.   |   |                 |                |                |                             |
| <b>95</b> | <b>To consider Planning Applications as at 28th September 2017</b>   |   |                 |                |                |                             |
|           | <b>P17/S3334/LB</b>  | <b>The Old Bakehouse, 9, Ilges Lane – Replace windows and create one new window opening</b> |                 |                |                |                             |
|           |  | Mr Neill took Council through the application and recommended approval.                     |                 |                |                |                             |
|           | <b>Proposed</b>  | Mrs Neill   | <b>Seconded</b> | Mrs Dyer-Lynch | <b>Carried</b> | 8 in favour<br>1 Abstention |
| <b>96</b> | <b>Finance</b>   |   |                 |                |                |                             |
|           | <b>PAYMENTS</b>  |   |                 |                |                |                             |
|           | HMRC   | PAYE & NI p/e 5th October   |                 | 205800         | £287.48        |                             |
|           | BGG  | Grass verge Cutting   |                 | 205801         | £960.00        |                             |
|           | Castle Water   | Allotment Water Supply  |                 | 205802         | £53.94         |                             |
|           | Castle Water   | Allotment Water Supply  |                 | 205803         | £0.98          |                             |
|           | Castle Water   | Allotment Water Supply  |                 | 205804         | £13.17         |                             |
|           | E. Lee   | Manager Happy Hub   |                 | 205805         | £389.76        |                             |
|           | GLS  | Stationery  |                 | 205806         | £10.25         |                             |
|           | Imperative Training Ltd  | Defibrillator Charge Pack   |                 | 205807         | £112.80        |                             |
|           | A Boreland   | Mileage   |                 | 205808         | £36.45         |                             |
|           | A Fowler   | Drumming Workshop   |                 | 205809         | £100.00        |                             |
|           | HAGS-SMP Ltd   | Playground Spring   |                 | 205810         | £192.72        |                             |
|           | Virgin Media Payments Ltd  | Phone and Internet September  |                 | 205811         | £68.26         |                             |

|            |  |                             |                 |                   |                |  |
|------------|--|-----------------------------|-----------------|-------------------|----------------|--|
|            | MK Watts   | Grass Cutting               | 205812          | £1,119.98         |                |  |
|            | BDO LLP  | External Audit              | 205813          | £480.00           |                |  |
|            | P. Ramsay  | Neighbourhood Plan Expenses | 205814          | £429.82           |                |  |
|            | Cholsey 1000 Plus  | Donation                    | 205815          | £150.00           |                |  |
|            |  |                             |                 |                   |                |  |
|            | <b>PAYMENTS BETWEEN MEETINGS</b>   |                             |                 |                   |                |  |
|            | Petty Cash   | Petty Cash                  | 205797          | £50.00            |                |  |
|            | K Le Masurier  | Padlock and Keys            | 205798          | £22.99            |                |  |
|            | Castle Water   | Water Supply - Cemetery     | 205799          | £22.54            |                |  |
|            | <b>TOTAL</b>   |                             |                 | <b>£4,501.14</b>  |                |  |
|            | <b>PAYMENTS RECEIVED</b>   |                             |                 |                   |                |  |
|            | SODC   | Precept 2nd Payment         |                 | £55,729.00        |                |  |
|            | Howard Chadwick  | Burial fees                 |                 | £160.00           |                |  |
|            | Howard Chadwick  | Burial fees                 |                 | £425.00           |                |  |
|            | <b>TOTAL</b>   |                             |                 | <b>£56,314.00</b> |                |  |
|            | <b>Current Account Balance to date</b>   |                             |                 |                   |                |  |
|            |  |                             |                 | <b>£58,439.99</b> |                |  |
|            | <b>RESERVES ACCOUNT</b>  |                             |                 |                   |                |  |
|            | <b>Reserves Account Balance to date</b>  |                             |                 | <b>£32,920.89</b> |                |  |
|            | <b>PROJECTS ACCOUNT</b>  |                             |                 |                   |                |  |
|            | <b>Projects Account Balance to date</b>  |                             |                 | <b>£36,894.97</b> |                |  |
|            | The accounts were reviewed and approved for payment and the payments received and payments made electronically noted.  |                             |                 |                   |                |  |
|            | <b>Proposed</b>  | Mr Gray                     | <b>Seconded</b> | Mr Adelson        | <b>Carried</b> | 8 in favour with 1 abstention            |
| <b>97</b>  | <b>To note any suggestions for the 2018/19 budget</b>  |                             |                 |                   |                |  |
|            | Mr Ramsay suggested that there be an increase in the grass cutting budget to allow for the longer growing season and also an increase for weedkilling.   |                             |                 |                   |                |  |
|            | Mr Kaposy suggested extra hedge cuts.  |                             |                 |                   |                |  |
| <b>98</b>  | <b>To receive Gravel Update</b>  |                             |                 |                   |                |  |
|            | Mr Gray reported that the Grundon Application for New Barn Farm will be going before the OCC Planning Committee. CAGE will oppose the application at the meeting.                                      |                             |                 |                   |                |  |
|            | It was agreed that if passed it will be important to monitor compliance of the operators.  |                             |                 |                   |                |  |
| <b>99</b>  | <b>To agree purchase of Bollard for The Forty</b>  |                             |                 |                   |                |  |
|            | Mr Gray reported that the temporary bollard on The Forty was blown over and won't be replaced until OCC have completed the street lighting contract. A new bollard would cost £153 including delivery. |                             |                 |                   |                |  |
|            | Mr Gray proposed that Council replace the bollard.   |                             |                 |                   |                |  |
|            | <b>Proposed</b>  | Mr Gray                     | <b>Seconded</b> | Mr Ramsay         | <b>Carried</b> | 8 in favour<br>1 abstention              |
| <b>100</b> | <b>To discuss request for donations</b>  |                             |                 |                   |                |  |
|            | - Request from Cholsey Day Centre for contribution towards new Chairs. Mr Gray proposed a donation of £140.  |                             |                 |                   |                |  |
|            | <b>Proposed</b>  | Mr Gray                     | <b>Seconded</b> | Mrs Neill         | <b>Carried</b> | Unanimously                              |
|            | - Request for donation from Victim Support Services. Mr Gray proposed a donation of £50.   |                             |                 |                   |                |  |
|            | <b>Proposed</b>  | Mr Gray                     | <b>Seconded</b> | Mrs Neill         | <b>Carried</b> | 6 in favour<br>2 against<br>1 abstention |

|                 |   |                 |            |   |  |   |  |                 |           |                 |            |                |                             |
|-----------------|---|-----------------|------------|---|--|---|--|-----------------|-----------|-----------------|------------|----------------|-----------------------------|
|                 | <p>- Request for donation from CDT for bonfire night. The event was discussed and Mr Gray proposed a donation of £100.</p> <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Gray</td> <td><b>Seconded</b></td> <td>Mr Adelson</td> <td><b>Carried with<br/>Chairs<br/>casting vote</b></td> <td>3 in favour<br/>3 against<br/>3 abstention</td> </tr> </table> <p>- Request from Home Start for donation. Mr Ramsay proposed a donation of £100.</p> <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Ramsay</td> <td><b>Seconded</b></td> <td>Mr Adelson</td> <td><b>Carried</b></td> <td>8 in favour<br/>1 abstention</td> </tr> </table> <p>- Request from Wallingford Volunteer Centre. As the Cholsey Car Scheme provides the service it was agreed to ask how they support Cholsey.</p> | <b>Proposed</b> | Mr Gray    | <b>Seconded</b>                                 | Mr Adelson                               | <b>Carried with<br/>Chairs<br/>casting vote</b> | 3 in favour<br>3 against<br>3 abstention | <b>Proposed</b> | Mr Ramsay | <b>Seconded</b> | Mr Adelson | <b>Carried</b> | 8 in favour<br>1 abstention |
| <b>Proposed</b> | Mr Gray   | <b>Seconded</b> | Mr Adelson | <b>Carried with<br/>Chairs<br/>casting vote</b> | 3 in favour<br>3 against<br>3 abstention |   |  |                 |           |                 |            |                |                             |
| <b>Proposed</b> | Mr Ramsay   | <b>Seconded</b> | Mr Adelson | <b>Carried</b>                                  | 8 in favour<br>1 abstention              |   |  |                 |           |                 |            |                |                             |
| <b>101</b>      | <p><b>To agree contribution to CAGE in respect of ongoing works to oppose the development of a gravel pit on the outskirts of the village.</b><br/>Council discussed donating more than the budgeted £1000 to CAGE. Mr Ramsay suggested that £2000 is budgeted next year. Mr Gray proposed that Council donate £1000 mindful of the possibility that more may be donated at a later date.</p> <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Gray</td> <td><b>Seconded</b></td> <td>Mr Ramsay</td> <td><b>Carried</b></td> <td>Unanimously</td> </tr> </table>   | <b>Proposed</b> | Mr Gray    | <b>Seconded</b>                                 | Mr Ramsay                                | <b>Carried</b>                                  | Unanimously                              |                 |           |                 |            |                |                             |
| <b>Proposed</b> | Mr Gray   | <b>Seconded</b> | Mr Ramsay  | <b>Carried</b>                                  | Unanimously                              |   |  |                 |           |                 |            |                |                             |
| <b>102</b>      | <p><b>To agree strategies for management of dogs on recreation field</b><br/>Mr Gray suggested that a working party be formed to consider the best strategy. Mr Whitfield, Mr Taylor, Mr Gray and Mrs Neill agreed to form a working party. It was agreed that an amount should be budgeted for any proposals.</p>  |                 |            |   |  |   |  |                 |           |                 |            |                |                             |
| <b>103</b>      | <p><b>To receive the Estate Manager's report for August</b><br/>The Estate Managers report was noted.</p> <ul style="list-style-type: none"> <li>- To agree tidying up of Churchyard.<br/>A budget of up to £150 was agreed to tidy the Churchyard before winter. The Estate Manager will approach volunteers to carry out the work.</li> <li>- To agree hire of skips for allotments<br/>It was agreed to ask Grundon if they would donate the skips for the allotments. If Grundon are unable to donate the skips it was agreed to approve hiring two skips at £190 + VAT each.</li> </ul> <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Ramsay</td> <td><b>Seconded</b></td> <td>Mrs Kaposy</td> <td><b>Carried</b></td> <td>Unanimously</td> </tr> </table>                                   | <b>Proposed</b> | Mr Ramsay  | <b>Seconded</b>                                 | Mrs Kaposy                               | <b>Carried</b>                                  | Unanimously                              |                 |           |                 |            |                |                             |
| <b>Proposed</b> | Mr Ramsay   | <b>Seconded</b> | Mrs Kaposy | <b>Carried</b>                                  | Unanimously                              |   |  |                 |           |                 |            |                |                             |
| <b>104</b>      | <p><b>To receive list of recent correspondence and Publications and Notices</b></p> <p><b>1. LETTERS (including e-mails)</b><br/>a) GWR – Mainline Update<br/>b) Oil Club – Heating Oil Club<br/>d) Open Spaces Society - Workshops</p> <p><b>2. REPORTS, PLANS &amp; STRATEGIES</b></p> <p><b>3. NOTICES, POSTERS and FLYERS</b><br/>a) SODC – Housing Delivery Consultation<br/>b) Countryside Alliance – Awards 2017<br/>c) OCC – Traffic Regulation Notice</p> <p><b>4. MAGAZINES and NEWSLETTERS</b><br/>a) SODC – South News<br/>b) OCVA – Pulse Newsletter<br/>c) PCC – Policing in the Thames Valley<br/>d) OALC – Newsletter<br/>d) CPRE – Newsletter<br/>e) CFO – Newsletter<br/>f) River Thames Society – Newsletter<br/>g) Clerks and Councils Direct</p>                                       |                 |            |   |  |   |  |                 |           |                 |            |                |                             |
| <b>105</b>      | <p><b>To receive news items or updates from the Chair</b><br/>The Village Voice is out for October. The Happy Hub has seen an increase in usage.<br/>The Library's annual quiz will be on Friday night.</p>   |                 |            |   |  |   |  |                 |           |                 |            |                |                             |
| <b>106</b>      | <p><b>To receive Councillors' Incident Reports and Items for future agenda</b></p> <ul style="list-style-type: none"> <li>- Mr Hope-Smith reported that nettles are overgrowing the path over the bridge to the church.</li> <li>- Mrs Kaposy reported she had had problems with her waste collection.</li> </ul>   |                 |            |   |  |   |  |                 |           |                 |            |                |                             |

|  |   |
|--|---|
|  | <ul style="list-style-type: none"><li>- Mr Whitfield asked why the green waste collection had moved to Friday. The Clerk will follow up with SODC.</li><li>- Mr Whitfield also reported problem with parking at Ilges Lane and Panters Road. The Clerk has reported the matter to the Police however parking is not a current priority.</li><li>- Mr Taylor asked if there was any update on the rumble strips. Mr Gray reported that the County Council have agreed the work must be carried out.</li><li>- Mr Taylor reported anti social problems at the Cholsey Meadows play area at night.</li></ul> |
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The meeting closed at 9.00 pm.

Signed.....Dated.....