

Cholsey Parish Council

MINUTES

<b>Meeting</b>	Wednesday 6 <sup>th</sup> March 2019 in the Pavilion, Station Road, Cholsey
<b>Chair</b>	Mr M Gray
<b>Attendees</b>	Mrs P. Turner, Mrs M. Dyer-Lynch, Mrs I Neill, Mrs V Artene, Mrs V. Bolt, Mr P. Jenkins, Mr J Hope-Smith, Mr D Bamford and Mr P Ramsay. Three members of the public.
<b>Apologies</b>	Mr P. Taylor

<b>179</b>	<b>To hear questions or comments from members of the public</b> Mr Sheldon asked if the Estate Manager was on course with the new software to send out the allotment rent letters. The Clerk confirmed that matter was in hand. The moles and rabbits in the burial ground were discussed the Clerk confirmed that she had obtained new rabbit fencing from Network Rail.					
<b>180</b>	<b>To receive any reports from County and/or District Councillors</b> Mr Gray reported that Oxfordshire County Council have agreed a 2.99% increase in Council Tax and noted he was not comfortable with the decision. Over the next 10 years £1bn is to be spent on roads and infrastructure from the Growth Deal. All street lights are to be replaced with some to include electric car charging points. This will be paid for from the savings made by having more economical lights. The District Council report was noted and is held on file.					
<b>181</b>	<b>To receive Declarations of Pecuniary Interest for any agenda items.</b> There were none.					
<b>182</b>	<b>To approve and sign the minutes of the meeting held on 6<sup>th</sup> February 2019</b> The minutes of the meeting held on 6 <sup>th</sup> February were approved as a true record and signed by the Chair.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Jenkins	<b>Carried</b>	8 in favour 1 abstention
<b>183</b>	<b>To report matters arising from:</b>					
<b>a)</b>	<b>The minutes of 6<sup>th</sup> February 2019</b> 165 – Youth Services – The Cholsey Youth Club are looking into applying. 169 – Neighbourhood Plan – regular Saturday publicity meetings are taking place the referendum is on 14 <sup>th</sup> March. It was agreed that the hard work put in by the whole committee should be recognised.					
<b>b)</b>	<b>The Action Point Register</b> Mrs Bolt reported that she had met with SODC to discuss the bins. It has been agreed that some bins will be removed and others replaced.					
<b>184</b>	<b>To consider a paths scheme</b> Mr Gray suggested that the Council apply to the OCC Councillors Priority fund for £4000 to improve the pavements.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Turner	<b>Carried</b>	Unanimously
<b>185</b>	<b>To discuss Pavilion extension</b> Mr Gray reported he is waiting for proper plans and costings.					
<b>186</b>	<b>Website Update</b> Mr Gray reported that a quote for £900 for the new website had been obtained. The Clerk asked members to consider what should be included on the website. As the quote is £300 more than the allocated budget it was agreed the increased cost should be taken from reserves.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Turner	<b>Carried</b>	Unanimously

<b>187</b>	<b>Planning</b>				
	P19/S0444/HH	Single storey extension to front encompassing existing, but not extending past. Remove rear single storey extension flat roof, replace with lean to type. Country Life 18 West End. Mr Jenkins took council through the proposal and recommended No objections			
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b> Unanimously
	P18/S4296/HH Amend	Internal reordering and changes to fenestration. – Taylors Barn, Caps Lane Mr Jenkins proposed no objections			
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Bamford	<b>Carried</b> Unanimously
	P19/S0588/HH	Demolition existing conservatory; alterations and two storey / single storey rear extension. 34 Ilges Lane Mr Jenkins reported that this is a large plot but raised concerns about deliveries as it is situated at a pinch point on Ilges Lane. Mr Jenkins proposed No objections but concerns about the pinch point.			
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Neill	<b>Carried</b> Unanimously
	P19/S0549/HH	Alterations and replacement conservatory with masonry and slate construction. 2 Charles Road. Mr Jenkins proposed approval.			
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Neill	<b>Carried</b> Unanimously
P19/S0619/HH P19/S0629/LB	Proposed single-storey extension, internal alterations to existing dwelling to include the removal of existing walls and down-stand beams and new window to existing Utility Room. 4 Church Road. Mr Jenkins noted this is for alterations to a 17 <sup>th</sup> Century Grade 2 listed building. The work is mostly internal with a small extension. There have been no objections from neighbours. Mr Jenkins proposed no objections.				
<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Bolt	<b>Carried</b> Unanimously	
Concerns about the construction traffic now using Ilges Lane despite the strong objections from OCC Highways and residents were raised especially as the car park could be accessed from the site. It was agreed to write to Ed Vaisey MP.					
Mr Ramsay joined the meeting.					
<b>188</b>	<b>Finance</b>				
	<b>PAYMENTS</b>				
	Virgin Media Payments Ltd	Phone and Internet	205999	£69.18	
	BGG	Tree work	206000	£2,340.00	
	BGG	Grass Verge Cutting	206001	£960.00	
	Cholsey Community Library	Room Hire - neighbourhood Plan	206002	£16.00	
	The Pay Inspection Company	Annual Playground Inspection	206003	£156.00	
	GLS	Stationery	206004	£32.88	
	Hawthorn Pest Control	Pest Control	206005	£140.00	
	OALC	Training	206006	£102.00	
	HMRC	PAYE & NI	206007	£215.10	
	Cholsey Community Library	Room Hire	206008	£64.00	
	SODC	Emptying Dog Bins	206009	£157.15	
	Cholsey Youth Club	Room Hire - Neighbourhood Plan	206010	£18.00	
				£4,270.31	
<b>AUTOMATIC PAYMENTS</b>					
Nest	Pension Contributions	DD	£86.72		
Staff	Staff Salaries	DD	£6,369.71		

					£6,456.43
<b>PAYMENTS MADE BETWEEN MEETINGS</b>					
<b>PAYMENTS RECEIVED</b>					
Chadwick	Burial Fees				£240.00
<b>TOTAL</b>					<b>£240.00</b>
<b>CURRENT ACCOUNT</b>					
Current Account Balance to date					£21,394.17
<b>RESERVES ACCOUNT</b>					
Reserves Account Balance to date					£40,911.35
<b>PROJECTS ACCOUNT</b>					
Projects Account Balance to date					£81,326.61
<b>Projects Account =</b>					
£25577.18 - non earmarked					
£334.92 - Skate Park					
£1342.36 - Cemetery - walls, paths etc					
£4,122.69 - Play equipment					
£49949.46 - CIL Payments					
Neighbourhood Plan Expenditure					
Total spend to date					£12,910.40
<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Ramsay	<b>Carried</b>	Unanimously
<b>To appoint a new internal auditor</b>					
Mr Gray proposed IAC be appointed as Internal Auditor.					
<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Bamford	<b>Carried</b>	Unanimously
<b>189</b>	<b>To receive the Estate Manager's report for February</b>				
	The Estate Managers report was noted. It was agreed that a quote to sort out the pavilion car park should be found.				
<b>190</b>	<b>To receive list of recent correspondence and Publications and Notices</b>				
	<ol style="list-style-type: none"> <li>1. OCC Oxfordshire Matters</li> <li>2. Neighbourhood Policing</li> <li>3. PCC Newsletter</li> <li>4. SODC Report</li> <li>5. Homestart donation request</li> <li>6. OCC – Oxfordshire Plan 2020</li> <li>7. Sue Ryder – donation request</li> <li>8. Keep Britain Tidy</li> <li>9. Letter from resident requesting consultation on CIL money. Mr Gray reported that until it is confirmed how much CIL money the Parish Council will receive and the costings of the projects proposed by the Neighbourhood Plan consultations it is not possible to make any decisions. It was noted that ultimately it will be a Parish Council decision but the process will be as transparent as possible.</li> </ol>				

191	<p><b>To receive news items or updates from the Chair</b>  Mr Gray reported that the Parish Council election is in May and those who wish to stand again will need to complete resistration forms which are to be returned to SODC.</p>
192	<p><b>To receive Councillors' Incident Reports and Items for future agenda</b></p> <ul style="list-style-type: none"> <li>- Mr Ramsay reported that the notice board at the Church has fallen over.</li> <li>- Mr Bamford has agreed to become a Fix my Street super user for the parish.</li> <li>- Mrs Bolt reported that the Fun Day at Cholsey Meadows went very well. She also reported that concerns have been raised that children are not allowed to use the play equipment at Cholsey Meadows without adult supervision and there is a lack of something for older children.</li> <li>- Mr Jenkins reported that rubbish has been dumped in Ilges Lane and the Virgin cabinet on Station Road continues to present a hazard since it was damaged.</li> </ul>
193	<p><b>To note an update from the Personnel regarding the Happy Hub</b>  EXCLUSION OF THE PRESS AND PUBLIC  Pursuant to Section 1 of the Public Bodies [Admission to Meetings] Act 1960 the council will be asked to exclude the press and public from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted  Mrs Turner reported that following a review of staffing in the Happy Hub the decision had been taken to reduce staff hours and to make one member of staff redundant. The Personnel Committee had followed the procedure very carefully and interviewed all four staff for the three available positions. One member of staff has now been made redundant.</p>

There being no further business the meeting was declared closed at 9.10pm.