

Cholsey Parish Council

MINUTES

<b>Meeting</b>	Wednesday 6 <sup>th</sup> September 2017 in the Pavilion, Station Road, Cholsey
<b>Chair</b>	Mr M. Gray
<b>Attendees</b>	Mr P. Taylor, Mr P. Jenkins, Mrs M Kaposy, Mrs V. Bolt, Mr J Hope-Smith, Mr R. Whitfield, Mrs M. Dyer-Lynch, Mrs I. Neill and Mr J. Adelson.
<b>Apologies</b>	Mrs L. Ivereigh, Mrs L. Hamlyn and Mr P. Ramsay.

<b>71</b>	<b>To hear questions or comments from members of the public</b> Mr Woodley reported that he had been in contact with SODC regarding the placement of wheelie bins after they had been emptied. The Clerk will also contact SODC. Mr Sheldon expressed opposition to planning application P17/S2692/FUL.					
<b>72</b>	<b>To receive any reports from County and/or District Councillors</b> Mr Gray reported that West End is to be resurfaced in October and he has requested that the contractors also go into Brentford Close. It is no longer free to dispose of large DIY waste at the tip. The County council is beginning to look at how the County might grow after 2032 as infrastructure isn't keeping pace with building.					
<b>73</b>	<b>To receive Declarations of Pecuniary Interest for any agenda items.</b> There were none.					
<b>74</b>	<b>To approve and sign the minutes of the meeting held on 2<sup>nd</sup> August 2017</b> The minutes of the meeting held on 2 <sup>nd</sup> August were approved as a true record and signed by the Chair.					
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Bolt	<b>Carried</b>	5 in favour 5 abstention
<b>75</b>	<b>To report matters arising from:</b>					
<b>a)</b>	<b>The minutes of 2<sup>nd</sup> August 2017</b> There were none.					
<b>b)</b>	<b>The Action Point Register</b> 17/012 – 25 – Over grown hedge. To be reported to OCC 17/024 – 70 – Report Truck and Trailer. Reported and cleared. 17/020 – 40 – Rumble Strips. OCC have raised the issue.					
<b>76</b>	<b>To consider Planning Applications as at 1<sup>st</sup> September 2017</b>					
<b>a)</b>	<b>P17/S2692/FUL</b>	<b>Land South of 2 Celsea Place – Pair of semi-detached houses</b> Mr Jenkins took Council through the application. He raised concerns about the access and potential damage to the tree which has a TPO. The proposed houses are out of the build line and overdevelopment. Mr Jenkins proposed that the Council recommend refusal of the application.				
		<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Bolt	<b>Carried</b> Unanimously
	<b>P17/S2292/HH</b>	<b>16 Downside – Porch, single storey front and rear extensions and two storey side extension</b> Mr Jenkins took council through the application which is tucked away and does not affect any neighbours. Mr Jenkins proposed that Council recommend approval.				
		<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b> Unanimously
	<b>P17/S2682/HH</b>	<b>5 Sandy Lane – Proposed single storey rear and part side extension to provide a shower room, bedroom and garden room. As amended by block plan K1719-02-003 B showing 3 car parking spaces.</b> Mr Jenkins took council through the application and expressed concerns about the parking arrangements, there have been no comments from neighbours. Mr Jenkins proposed that Council recommend approval.				
		<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Kaposy	<b>Carried</b> Unanimously
	<b>P17/S2783/FUL</b>	<b>21 Honey Lane - Erection of a shed for storage in the communal back garden of a block of seven flats.</b> Mr Jenkins reported there had been no objections to this minor application and recommended approval.				
		<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b> 9 in favour 1 Abstention
	<b>P17/S2801/FUL</b>	<b>9 Station Road - Two detached, four bedroom dwellings.(amended plans received 9 August 2017)</b> Mr Jenkins reported that although the overall size of the proposed dwellings had				

		been reduced the Councils previous objections stood and he proposed the Council recommend refusal on the same grounds as before.	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Bolt	<b>Carried</b>	Unanimously
	<b>P17/S2852/HH</b>	<b>8 Sandy Lane - Erection of new terraced house</b> Mr Jenkins took council through the application which he considered to be over development, poorly designed and beyond the build line. Mrs Bolt reported that neighbours had received consultation letters on the day the consultation closed. The Clerk will contact SODC to ask why neighbours were not given sufficient time to respond. Mr Jenkins proposed refusal.	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b>	Unanimously
	<b>P17/S2852/HH</b>	<b>33 Cross Road - Variation of condition 2 on planning application P17/S0923/HH existing condition 2 to reference revised planning drawings illustrating new design now incorporating larger (but within earlier permitted footprint) first floor. Replacement drawings 16-0060-200B, 400B, 199A</b> Mr Jenkins reported that Council had previously approved the application and saw no reason to object to the variation. Mrs Jenkins proposed approval.	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Whitfield	<b>Carried</b>	Unanimously
	<b>P17/S2921/LB P17/S2920/HH</b>	<b>1 Wallingford Road - Proposed insertion of new roof lights</b> Mr Jenkins reported that the application is only required as the house is listed and proposed approval.	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Neill	<b>Carried</b>	Unanimously
	<b>P17/S2910/FUL</b>	<b>Mill Brook House Caps Lane - Refurbish and partly reconstruct the existing workshop building to allow its use as a residential annex ancillary to Mill Brook house. this includes the removal of condition 1 of planning permission P95/W0496 which restricts the use of the building.</b> The proposal was discussed and concerns were raised that the annex should not be allowed to become a separate dwelling in the future. Mr Jenkins proposed Council recommend approval with the condition that it not be allowed to become a separate dwelling.	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Ramsay	<b>Carried</b>	Unanimously
	<b>P17/S2910/FUL</b>	<b>Land N of A4130 - Residential development of up to 550 dwellings (including an extra care facility), a primary school and access (as amplified by additional information received 22 March 2017, and update to Environmental Statement received 19 and 27 June 2017, and as amended by parameter plans and additional information received 14 August 2017)</b> Mr Jenkins proposed that Council recommend refusal on the same grounds as before.	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Neill	<b>Carried</b>	Unanimously
<b>77</b>	<b>Finance</b>	<b>PAYMENTS</b>						
		HMRC	PAYE & NI p/e 5th September	205784	£202.34			
		Colliers of Crowmarsh	Ballast and Cement	205785	£21.98			
		K. Le Messurier	Answerphone for Office	205786	£52.74			
		E. Lee	Manager Happy Hub August	205787	£389.76			
		MK Watts	GrassCutting August	205788	£1,119.98			
		Virgin Media	Phone and Internet August	205789	£66.67			
		Capital Play Ltd	Tile for trampoline	205790	£108.00			
		OCVA	Training	205791	£65.00			
		GLS Educational Supplies	Stationary	205792	£75.50			
		Swift Digital	Meter and Rental Invoices	205793	£109.24			
		Grundon Waste Management	Churchyard Waste	205794	£49.54			
		ChIPS	Donation	205795	£200.00			
		CHOKO	Donation	205796	£99.00			
		<b>PAYMENTS BETWEEN MEETINGS</b>						

Petty Cash	Petty Cash	205775	£50.00
Castle Water Ltd	Water Supply	205776	£13.32
Grundon Waste Management	Churchyard Waste	205777	£49.54
Cancelled	Cancelled	205778	£0.00
Colliers of Crowmarsh	Sundries	205779	£16.90
OALC	Training	205780	£42.00
SODC	Dog Bin Emptying	205781	£150.70
M. Gray	Phones for Office	205782	£14.93
M. Gray	Fun in the park Expenses	205783	£122.64
L. Dalby	Blind for Office	205784	£16.99
TOTAL			£3,036.77

PAYMENTS RECEIVED			
S & G Memorials	Memorial Fee		£43.00
Groundwork UK	NP Grant		£7,854.00
Resident	Padlock and Keys		£22.99
Residents	Allotment Fees		£9.50
TOTAL			£7,929.49

Current Account Balance to date		£9,510.51
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RESERVES ACCOUNT		
Reserves Account Balance to date		£32,920.89

PROJECTS ACCOUNT		
Projects Account Balance to date		£36,894.97

The accounts were reviewed and approved for payment and the payments received and payments made electronically noted.

<b>Proposed</b>	Mrs Bolt	<b>Seconded</b>	Mr Adelson	<b>Carried</b>	9 in favour with 1 abstention
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<b>78</b>	<p><b>To discuss the possibility of having a Community warden in Cholsey</b></p> <p>Mr Gray reported that OCC are offering Cholsey the opportunity to be part of a pilot scheme for community wardens. The warden would be part of the Fire Brigade and install Fire Alarms and check on vulnerable people but would also be able to help with monitoring parking outside school and help with dog waste and litter. The Warden would be free to the council in the first year and would then cost £4,000 in the second year and £6,000 in the third year. Three other communities are being given the chance to take part in the scheme.</p> <p>Mr Ramsay asked what level of authority the warden would have. Mr Gray responded that whilst they would not have any statutory power if the Parish Council passed any by-laws the warden would be able to follow through enforcement.</p> <p>Mr Gray proposed that Council trial the Warden for one year.</p>						
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<b>79</b>	<p><b>To confirm the Parish Council will take responsibility for the play area and allotments at Cholsey Meadows</b></p> <p>Mr Gray proposed that the Council accept responsibility for the play area and allotments at Cholsey Meadows.</p>						
	<table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Gray</td> <td><b>Seconded</b></td> <td>Mrs Kaposy</td> <td><b>Carried</b></td> <td>Unanimously</td> </tr> </table>	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Kaposy	<b>Carried</b>	Unanimously
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<b>80</b>	<p><b>To discuss request for donations</b></p> <p>Guideposts has not responded to requests for further information about any work they carry out in Cholsey.</p> <p>The Cholsey Community association have requested a grant of £150 for the Agatha Christie Weekend. Mr Gray proposed donating a grant of £150.</p>						

	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Jenkins	<b>Carried</b>	9 in favour 1 abstention
	<p>A request has been received from The Soldiers of Oxfordshire Museum for a donation towards a special exhibition however it was agreed that the exhibition would not benefit Cholsey and would therefore not meet the requirements of a section 106 donation.</p>					
<b>81</b>	<p><b>To receive the Estate Manager's report for August</b>  The Estate Managers report was noted.  Mrs Bolt reported that she had visited the Cholsey Meadows Allotments with the Estate Manager and a representative from CCTD. Some plots are too large and could be subdivided in the future, the community garden is in need of some work and it is also not clear who is responsible for the Orchard. It was agreed to get a price for skips for the Ilges Lane and Station Road Allotments before making a decision.</p>					
<b>82</b>	<p><b>To receive list of recent correspondence and Publications and Notices</b></p> <ol style="list-style-type: none"> <li>1. LETTERS (including e-mails) <ol style="list-style-type: none"> <li>a) Goring Forward Buses – letter regarding Sunday services</li> <li>b) SODC – Consultation Revised Draft s106 Planning Obligations</li> <li>c) Rural Oxfordshire Network – Invitation</li> <li>d) OCC – Changes to DIY charging at Household Waste Recycling Centres</li> <li>e) North Wessex Downs – Presentation</li> <li>f) Victim Support Services – request for donation</li> <li>g) Mr &amp; Mrs Hoff – request for replacement bollard</li> <li>h) Jenny Whitfield – Parking Panters Road and Ilges Lane</li> <li>i) CDT – Request for donation for Bonfire night</li> <li>j) Home Start – request for donation</li> <li>k) Wallingford Volunteer Centre – request for donation</li> </ol> </li> <li>2. REPORTS, PLANS &amp; STRATEGIES <ol style="list-style-type: none"> <li>a) SODC – Final proposals to tackle the need for houses in South Oxfordshire</li> </ol> </li> <li>3. NOTICES, POSTERS and FLYERS <ol style="list-style-type: none"> <li>a) OCC – traffic Regulation Notice – West End</li> <li>b) OCC – traffic Regulation Notice – Westfield Road</li> <li>c) OCC – Oxford Flood Alleviation Scheme</li> </ol> </li> <li>4. MAGAZINES and NEWSLETTERS <ol style="list-style-type: none"> <li>a) North Wessex Downs Bulletin</li> <li>b) North Wessex Downs Annual report</li> <li>c) Cholsey and Wallingford Railway – The Bunk</li> <li>d) CPRE – Newsletter</li> <li>e) OCC – Highways Update</li> <li>f) CPRE Countryside Voice</li> <li>g) OALC Newsletter</li> </ol> </li> </ol>					
<b>83</b>	<p><b>To receive news items or updates from the Chair</b>  Mr Gray reported that the new Family Support Worker has produced a draft leaflet and asked for any comments before it is printed.  The new Older Persons Worker starts next week.  There was an explosion in one of the dog bins at Jubilee Field this morning the Police are looking into the matter.</p>					
<b>84</b>	<p><b>To receive Councillors' Incident Reports and Items for future agenda</b></p> <ul style="list-style-type: none"> <li>- Mr Adelson asked when the cycle path sign would be erected. Mr Gray said he hoped it would be in the next two weeks.</li> <li>- Mr Jenkins reported that the gutters are full of weeds in the village. Mr Gray to follow up.</li> <li>- Mrs Neill reported that there is a problem with Young People in the play area at Cholsey Meadows at night.</li> <li>- Mrs Kaposy noted that the footpaths need to be kept clearer.</li> </ul>					

The meeting closed at 9.30 pm.

Signed.....Dated.....