

Cholsey Parish Council

MINUTES

Meeting	Wednesday 7 th March 2018 in the Pavilion, Station Road, Cholsey
Chair	Mr M. Gray
Attendees	Mrs V. Bolt, Mr P. Taylor, Mrs P. Turner, Mrs I. Neill, Mrs M. Dyer-Lynch, Mr P. Jenkins, Mr J Hope-Smith and Mr R. Whitfield Six members of the public.
Apologies	Mr J. Adelson

185	<p>To hear questions or comments from members of the public Mr Sheldon reported that CAPA wish to work with the Parish Council to resolve discrepancies with charges for the allotments. Mr Young raised concerns about planning Application P18/S0465/FUL. The plans are flawed with no visual scale and Granny Annexe at 29 is not shown. There are already parking and highway problems at this point on West End as the road narrows and it is a popular walking route to school.</p>												
186	<p>To receive any reports from County and/or District Councillors Mr Gray reported that the Growth Deal is progressing and once signed Oxfordshire will have a three-year land supply. The County Council is to make grants totalling £400,000 to voluntary day care groups. The County Council have passed a budget with an increase of 6% most of which will be used for elderly people services. The County Council is working with community groups to provide community transport and the officers will support future Community Transport rep meetings.</p>												
187	<p>To receive Declarations of Pecuniary Interest for any agenda items. There were none.</p>												
188	<p>To approve and sign the minutes of the meetings held on 7th and 21st February 2018 The minutes of the meeting held on 7th February were approved as a true record and signed by the Chair.</p> <table border="1"> <tr> <td>Proposed</td> <td>Mr Gray</td> <td>Seconded</td> <td>Mrs Turner</td> <td>Carried</td> <td>6 in favour 3 abstentions</td> </tr> </table> <p>The minutes of the meeting held on 21st February were approved as a true record and signed by the Chair.</p> <table border="1"> <tr> <td>Proposed</td> <td>Mr Gray</td> <td>Seconded</td> <td>Mrs Dyer-Lynch</td> <td>Carried</td> <td>6 in favour 3 abstentions</td> </tr> </table>	Proposed	Mr Gray	Seconded	Mrs Turner	Carried	6 in favour 3 abstentions	Proposed	Mr Gray	Seconded	Mrs Dyer-Lynch	Carried	6 in favour 3 abstentions
Proposed	Mr Gray	Seconded	Mrs Turner	Carried	6 in favour 3 abstentions								
Proposed	Mr Gray	Seconded	Mrs Dyer-Lynch	Carried	6 in favour 3 abstentions								
189	<p>To report matters arising from:</p> <p>a) The minutes of 7th February 2018 A meeting was held with the Marina developers and Wallingford Town Council. The Neighbourhood Plan consultation is going well and it is hoped to go to referendum in June. The APM will be on 21st May with some short presentations and a defibrillator demonstration.</p> <p>The minutes of 21st February 2018 Members are to be identified to speak at SODC planning committee meetings when the council objects to an application. Linden Homes have given a short presentation regarding additional housing at Celsea Place. The developer was advised to talk to the Neighbourhood Plan Committee.</p> <p>b) The Action Point Register The County Council has ordered the new bollard and should be fitted soon. 16/048 – 65 Dementia Friendly Village – to be included on April agenda 18/05 – 173 Mr Taylor will propose a plan once he has visited the recycling plant at Ardley. There is a village litter pick this weekend. 17/012 – 25 Hedge at The Forty – the Clerk will follow this up along with other over grown hedges.</p>												

190	To consider Planning Applications as at 1st March					
	P18/S0512/HH	1 Kennedy Crescent Proposed ground floor rear extension. Proposed new roof over existing garage and insertion of front dormer window. Mr Jenkins took council through the application noting many other bungalows in Kennedy Crescent have already been converted. An anonymous letter had been received from neighbours objecting to the plan but no weight could be given to the comments. There are no neighbour objections online. Mrs Bolt proposed approval.				
	Proposed	Mrs Bolt	Seconded	Mrs Turner	Carried	Unanimously
	P18/S0465/FUL	Blue Bonnets 31 West End Construction of three detached houses on land to rear of 31 West End. Mr Jenkins took council through the proposal. The plans are difficult to assess as there are no dimensions. The plan is backland development, is outside of the Neighbourhood Plan, would extend the built-up area of the village, is out of character and poses safety concerns especially at school times. Mr Gray proposed refusal.				
Proposed	Mr Gray	Seconded	Mr Jenkins	Carried	Unanimously	
191	To appoint a Parish Council Representative to the Pavilion Trust Mrs Turner agreed to act as Parish Council representative to the Pavilion Trust.					
192	To note letter from CAPA regarding allotment charges Mrs Bolt reported that there had been no representations to the Council from individuals regarding the cost of plots in relation to other plots. Mr Gray suggested that the individual concerned should make an appointment to meet with him and the Estate Manager to discuss their plot and resolve their concern.					
193	To adopt risk assessment Mr Gray proposed that the council Risk assessment be adopted.					
	Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	Unanimously
194	To adopt a Safeguarding Policy The Family Support Worker reported that she had adapted the Oxfordshire County Council Children's safeguarding Policy to meet the needs of the Parish Council. It is everyone's responsibility to look after children and the policy also applies to those hiring the hall as well. Mr Whitfield raised concerns about the policy and agreed to send his comments to the Family Support Worker. Mrs Turner and Mrs Bolt felt it was a good general policy. Mr Gray proposed adopting the policy to consider a review once Mr Whitfield had passed on his comments.					
	Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	8 in Favour 1 Against
195	To receive update on Community warden following meeting with Fire service Mr Gray reported that the County Council will fund the Community warden for the first year, will share the cost with the Parish Council in the second year and the Parish Council would take over in the third year. It was agreed that the post would be reviewed annually to check for value for money. The post will now be advertised.					
196	To Discuss Donation Requests					
	First steps Forward Learning Hub Mr Gray proposed that the Parish Council donate £200					
	Proposed	Mr Gray	Seconded	Mrs Neill	Carried	Unanimously
	CHIPS Mr Gray proposed that the Parish Council donate £300.					
Proposed	Mr Jenkins	Seconded	Mrs Neill	Carried	Unanimously	
Cholsey Repair Cafe Mr Gray proposed that the Parish Council donate £150.						
Proposed	Mr Gray	Seconded	Mrs Turner	Carried	Unanimously	
197	Finance					
	PAYMENTS					
	Virgin Media Payments Ltd	Phone and Internet February			205933	£63.71

Lepus Consulting Ltd	Revision and changes to SA for the NP	205934	£2,009.44
OALC	Subscription	205935	£698.54
V Beardall-Richards	OPW Expenses	205936	£70.70
Andrew Deptford	Defibrillator Supplies	205937	£108.00
GLS	1st Aid Kit for Youth Club - to be remibursed	205938	£17.99
Swift Digital Services	Meter Invoice	205939	£46.98
E. Lee	Manager Happy Hub	205940	£438.48
Grundon Waste Management	Churchyard Waste	205941	£51.60
Cholsey Community Choir	Donation	205942	£150.00
Ox. Assoc. For the Blind	Donation	205943	£150.00
			£3,805.44

AUTOMATIC PAYMENTS

Nest	Pension Contributions	DD	£54.36
Staff	Staff Salaries	DD	£5,144.48
PWLB	Repayment	DD	£500.63
PWLB	Repayment		£13,876.45
			£19,575.92

PAYMENTS RECEIVED

Dept of Health	Grass Cutting Contribution		£2,116.66
Smallbone Newbury Ltd	Burial Ground Fees		£187.00
Tomalin & Son Ltd	Burial Ground Fees		£410.00
Brightwell-cum-Sotwell PC	Share Clerks SLCC Membership		£60.00
Culham PC	Share Clerks SLCC Membership		£20.00
Resident	Burial Ground Fees		£80.00
H. Chandwick	Burial Ground Fees		£410.00
TOTAL			£3,283.66

CURRENT ACCOUNT

Current Account Balance to date		£4,802.02
---------------------------------	--	-----------

RESERVES ACCOUNT

Reserves Account Balance to date		£42,920.89
----------------------------------	--	------------

PROJECTS ACCOUNT

Projects Account Balance to date		£36,901.05
----------------------------------	--	------------

Projects Account =

£30,071.48 - non earmarked

£334.92 - Skate Park

£1342.36 - Cemetery - walls, paths etc

	<p>£4,122.69 - Play equipment £1029.60 - CIL Payments</p> <p>Neighbourhood Plan Expenditure Total spend to date £6,592.30</p> <p>Mr Gray proposed that the Neighbourhood Plan payment to Lepus Consulting be paid for from reserves.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Proposed</td> <td style="width: 25%;">Mr Gray</td> <td style="width: 15%;">Seconded</td> <td style="width: 15%;">Mrs Bolt</td> <td style="width: 15%;">Carried</td> <td style="width: 15%;">Unanimously</td> </tr> </table>	Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	Unanimously
Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	Unanimously		
198	<p>To receive the Estate Manager's report for February The Estate Managers report was noted.</p>						
199	<p>To receive list of recent correspondence and Publications and Notices</p> <p>1. LETTERS (including e-mails)</p> <p>a) Resident – Environmental damage To be confirmed and reported to Thames Water.</p> <p>b) OALC – New Councillor Training 21st March</p> <p>c) Car sharing App</p> <p>d) SODC – SO Charitable Lottery</p> <p>e) James Butler – Armistice Day To be added to next months agenda</p> <p>f) Resident – dog poo -railway bridge off West End An extra bin has been requested.</p> <p>2. REPORTS, PLANS & STRATEGIES</p> <p>a) OCCG – Statement The Big Consultation</p> <p>b) Paul Taylor – Anaerobic Digester tour report</p> <p>3. NOTICES, POSTERS and FLYERS</p> <p>a) SODC – Press Releases - Pop Up Business School - £250,000 to Thame Sports Club - New names for food waste recycling trucks</p> <p>b) OCC – traffic Regulation Notice Celsea place 14th – 18th May</p> <p>c) Sustainable Wallingford Events</p> <p>d) Shed Alarm</p> <p>e) CPRE – Call for Expressawy Public Enquiry</p> <p>4. MAGAZINES and NEWSLETTERS</p> <p>a) TVP – Neighbourhood Policing Newsletter</p> <p>b) Deputy Police and Crime Commissioner Newsletter</p> <p>c) Clerks and Councils Direct</p> <p>d) OCC – Oxfordshire Matters Newsletter</p> <p>e) Thames Guardian Magazine</p>						
200	<p>To receive news items or updates from the Chair Mr Gray reported that Sarah Wilson had been appointed as manager to the Happy Hub. The office will be closed for the last week in March to prepare the Council for GDPR. As part of the regulation Councillors will need dedicated council email addresses. An issue in the grave yard is being dealt with by the Clerk and Estate Manager.</p>						
201	<p>To receive Councillors' Incident Reports and Items for future agenda</p> <ul style="list-style-type: none"> - Mr Jenkins raised concerns about litter now that the refuse collector is no longer in the budget. - Mrs Bolt reported that the allotment policy and agreement need to be revised. - 2 reports of anti-social behaviour at Cholsey Meadows have been reported to the Police. 						

Signed.....Dated.....