

Cholsey Parish Council

MINUTES

<b>Meeting</b>	Wednesday 7 <sup>th</sup> June 2017 in the Pavilion, Station Road, Cholsey
<b>Chair</b>	Mr M. Gray
<b>Attendees</b>	Mrs M. Dyer-Lynch, Mrs V. Bolt, Mr P. Ramsay, Mr R. Whitfield, Mrs L. Hamlyn, Mr P. Jenkins, Mrs I. Neill and Mrs M. Kaposy.
<b>Apologies</b>	Mrs L. Ivereigh. Mr J Hope-Smith and Mr J. Adelson.

<b>21</b>	<b>To hear questions or comments from members of the public</b> Mr Sheldon asked if the Parish Council would be marking the allotment plot numbers as discussed at the April meeting. It was agreed that it would be difficult to permanently mark the allotments and would not necessarily have prevented the recent confusion.																					
<b>22</b>	<b>To receive any reports from County and/or District Councillors</b> Mr Gray reported that he was now the OCC Cabinet member for Communities and Inclusion, he will work across departments with communities. OCC Highways have inspected the Wallingford Road Cycle Path and will take action to deal with the weeds. The sewage works are currently being upgraded so effluent is being tankered away. As part of the works the bridge will be altered to prevent it acting as a dam. Drainage issue in the parish are gradually being sorted, the Environment Agency report on the brook is generally good although issues with some riparian owners need to be resolved. SODC are looking into a drainage ditch that removed to confirm if something was put in to replace it. Mrs Bolt reported that tankers are also going in and out of Fairmile via the track. More information is needed to find out why.																					
<b>23</b>	<b>To receive Declarations of Pecuniary Interest for any agenda items.</b> Mrs Bolt declared a personal interest in item 26 Planning as she is able to see 35 Crescent Way from her house. Mr Ramsay declared a pecuniary interest in the payments.																					
<b>24</b>	<b>To approve and sign the minutes of the meeting held on 3<sup>rd</sup> May 2017</b> The minutes of the meeting held on 1 <sup>st</sup> March were approved as a true record and signed by the Chair. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Proposed</b></td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;"><b>Seconded</b></td> <td style="width: 20%;">Mrs Hamlyn</td> <td style="width: 15%;"><b>Carried</b></td> <td style="width: 15%;">8 in favour 1 abstention</td> </tr> </table>	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Hamlyn	<b>Carried</b>	8 in favour 1 abstention															
<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Hamlyn	<b>Carried</b>	8 in favour 1 abstention																	
<b>25</b>	<b>To report matters arising from:</b> <b>a) The minutes of 3<sup>rd</sup> May 2017</b> None <b>b) The Action Point Register</b> <ul style="list-style-type: none"> <li>- 16/074 The hole has been filled.</li> <li>- 16/050 Skate Park – Mr Ramsay has details of a local manufacturer.</li> <li>- 16/067 Cycle Path – the path will be concluded with a sign.</li> <li>- 17/007 CIL Working Party – a consultation is to be launched.</li> <li>- 17/012 The hedge has been cut but needs further work</li> </ul>																					
<b>26</b>	<b>To consider Planning Applications as at 31<sup>st</sup> May 2017</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>a)</b></td> <td style="width: 15%;">P17S1892/HH</td> <td style="width: 70%;">33 Cross Road - Variation of condition 2 of planning permission P17/S0923/HH to vary drawings. Mr Jenkins reported that he had been unable to find the variation and therefor recommended refusal of the application.  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Proposed</b></td> <td style="width: 20%;">Mr Jenkins</td> <td style="width: 15%;"><b>Seconded</b></td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;"><b>Carried</b></td> <td style="width: 15%;">Unanimously</td> </tr> </table> </td> </tr> <tr> <td></td> <td>P17/S1745/HH</td> <td>35 Crescent Way - Construction of a single storey extension to the rear of the property. Mr Jenkins took council through the plans and proposed that the Council recommend approval.  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Proposed</b></td> <td style="width: 20%;">Mrs Jenkins</td> <td style="width: 15%;"><b>Seconded</b></td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;"><b>Carried</b></td> <td style="width: 15%;">7 in favour 2 abstentions</td> </tr> </table> </td> </tr> <tr> <td></td> <td>P17/S1565/HH</td> <td>8 College Close - Single storey rear extension, enlargement of existing first floor rear dormer, external and internal alterations and single storey side and rear extension to existing garage. Mr Jenkins took council through the plans and proposed that the Council recommend approval.</td> </tr> </table>	<b>a)</b>	P17S1892/HH	33 Cross Road - Variation of condition 2 of planning permission P17/S0923/HH to vary drawings. Mr Jenkins reported that he had been unable to find the variation and therefor recommended refusal of the application. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Proposed</b></td> <td style="width: 20%;">Mr Jenkins</td> <td style="width: 15%;"><b>Seconded</b></td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;"><b>Carried</b></td> <td style="width: 15%;">Unanimously</td> </tr> </table>	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b>	Unanimously		P17/S1745/HH	35 Crescent Way - Construction of a single storey extension to the rear of the property. Mr Jenkins took council through the plans and proposed that the Council recommend approval. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Proposed</b></td> <td style="width: 20%;">Mrs Jenkins</td> <td style="width: 15%;"><b>Seconded</b></td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;"><b>Carried</b></td> <td style="width: 15%;">7 in favour 2 abstentions</td> </tr> </table>	<b>Proposed</b>	Mrs Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b>	7 in favour 2 abstentions		P17/S1565/HH	8 College Close - Single storey rear extension, enlargement of existing first floor rear dormer, external and internal alterations and single storey side and rear extension to existing garage. Mr Jenkins took council through the plans and proposed that the Council recommend approval.
<b>a)</b>	P17S1892/HH	33 Cross Road - Variation of condition 2 of planning permission P17/S0923/HH to vary drawings. Mr Jenkins reported that he had been unable to find the variation and therefor recommended refusal of the application. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Proposed</b></td> <td style="width: 20%;">Mr Jenkins</td> <td style="width: 15%;"><b>Seconded</b></td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;"><b>Carried</b></td> <td style="width: 15%;">Unanimously</td> </tr> </table>	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b>	Unanimously														
<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b>	Unanimously																	
	P17/S1745/HH	35 Crescent Way - Construction of a single storey extension to the rear of the property. Mr Jenkins took council through the plans and proposed that the Council recommend approval. <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"><b>Proposed</b></td> <td style="width: 20%;">Mrs Jenkins</td> <td style="width: 15%;"><b>Seconded</b></td> <td style="width: 20%;">Mr Gray</td> <td style="width: 15%;"><b>Carried</b></td> <td style="width: 15%;">7 in favour 2 abstentions</td> </tr> </table>	<b>Proposed</b>	Mrs Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b>	7 in favour 2 abstentions														
<b>Proposed</b>	Mrs Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b>	7 in favour 2 abstentions																	
	P17/S1565/HH	8 College Close - Single storey rear extension, enlargement of existing first floor rear dormer, external and internal alterations and single storey side and rear extension to existing garage. Mr Jenkins took council through the plans and proposed that the Council recommend approval.																				

	<b>Proposed</b>	Mrs Jenkins	<b>Seconded</b>	S Bolt	<b>Carried</b>	Unanimously
P17/S1615/HH	Wellfields House, Caps Lane - Demolition of garage, conservatory and rear extension. Construction of granny annexe, rear extensions and general alterations. The application was discussed. It was agreed that approval should be subject to a condition preventing the property being divided into two properties in the future.					
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Ramsay	<b>Carried</b>	Unanimously
P17/S0689/LB	The Gables, Waterloo Close - Take out all windows and 1 x door and replace with new windows that will be replaced on a like for like basis. Mr Jenkins recommended approval.					
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Neill	<b>Carried</b>	Unanimously
P17/S1675/HH	1 West End - Two storey side extension and single storey rear extension. Mr Jenkins took council through the proposal which is similar to the extension of the neighbouring cottage. He recommended approval.					
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Bolt	<b>Carried</b>	Unanimously

b) **To consider response to planning appeal P16/S645/O – Land off Caps Lane**  
It was agreed not to add to the original objection from the Parish Council.

**To note planning decisions received**

P17/S0533/LB The Old Bakehouse – approved

P17S0923/HH 33 Cross Road – Approved

c) **To discuss Fairmile Thomas Home Application**

Mr Gray reported he had met with residents to agree response at the Planning Committee. Mr Gray and a resident are to speak.

**27 Finance**  
**To approve accounts for payment**

PAYMENTS			
HMRC	PAYE & NI p/e 5th May	205729	£300.58
Virgin Media Payments	Phone and Broadband March	205730	£63.86
Grundon Waste Management Ltd	Churchyard Waste April	205731	£49.10
E. Lee	Manager Happy Hub May	205732	£487.20
P. Ramsay	NP Expenses	205733	£912.48
CPRE	Subscription	205734	£36.00
Swift Digital Services	Meter Invoice - photocopier	205735	£159.66
Swift Digital Services	Rental Invoice	205736	£66.00
Total Pest Control	Quarterly Pest Control	205737	£165.60
GLS	Stationery	205738	£24.68
Fenland Leisure Products	parts	205739	£55.32
<b>TOTAL</b>			<b>£2,320.48</b>

PAYMENTS BETWEEN MEETINGS			
Bouchier Fencing Ltd	Post		£45.60
Resident	Refund overpayment allotment fees		£60.00
PAYMENTS RECEIVED			
Residents	Allotment Fees		£237.00
<b>TOTAL</b>			<b>£237.00</b>

Current Account Balance to date			£41,779.44
---------------------------------	--	--	------------

	Reserves Account Balance to date		£42,920.89
	Projects Account Balance to date		£40,203.97
	<b>Projects Account =</b> £30,000 - non earmarked £334.92 - Skate Park £4,633.70 - Cemetery - walls, paths etc £5,217.69 - Play equipment  Neighbourhood Plan Expenditure Total spend to date <span style="float: right;">£4,588.24</span>		
	The accounts were reviewed and approved for payment and the payments received noted.		
	<b>Proposed</b>	Mr Gray	<b>Seconded</b> Mr Ramsay <b>Carried</b> Unanimously
<b>28</b>	<b>To discuss and approve the Pre-submission of Cholsey Neighbourhood Plan to the statutory consultees</b> Mr Ramsay gave the background to the papers which had been circulated in advance of the meeting. The consultation will begin on the 19 <sup>th</sup> June for 6 weeks and the process will be explained in The Forty and Village Voice. Mrs Bolt thanked the Neighbourhood Plan Committee for their hard work. Mr Gray proposed that the Pre-submission of Cholsey Neighbourhood Plan be approved.		
	<b>Proposed</b>	Mr Gray	<b>Seconded</b> Mr Jenkins <b>Carried</b> Unanimously
<b>29</b>	<b>To discuss request from Cholsey Day Centre for the Parish Council to act as Custodian Trustees</b> The ownership of the building needs to be confirmed before a decision can be reached.		
<b>30</b>	<b>To discuss Tennis Club Signage</b> The Tennis Club have requested permission to erect a sign with the Horticultural Society sign at the front of the Pavilion. It was agreed that subject to approval of the design and an agreement from the Horticultural Society to give permission.		
	<b>Proposed</b>	Mr Gray	<b>Seconded</b> Mr Ramsay <b>Carried</b> Unanimously
<b>31</b>	<b>To receive the Estate Manager's report for May</b> Council reviewed and noted the Estate Managers report. Mr Whitfield expressed concerns that if the Southern Gas easement work overruns it will have a knock-on effect on the show. Mr Whitfield also reported that there is a lot of rubbish on the Station Road Allotments that needs clearing. It was agreed to consider using a working party to clear the rubbish and hiring a skip to dispose of it. The allotment holders to be consulted.  <b>To approve proceeding with the next tranche of preventative maintenance work on the cemetery walls as detailed under St Mary's Churchyard (3<sup>rd</sup> section of report)</b>		
	<b>Proposed</b>	Mr Ramsay	<b>Seconded</b> Mrs Dyer-Lynch <b>Carried</b> Unanimously
	<b>To approve the purchase of an item of play equipment to replace the broken carousel in the junior play area as detailed under Playgrounds.</b>		
	<b>Proposed</b>	Mr Gray	<b>Seconded</b> Mr Ramsay <b>Carried</b> Unanimously
<b>32</b>	<b>To receive list of recent correspondence and Publications and Notices</b> 1. LETTERS (including e-mails) (i) Seafarers UK – Merchant Navy Day  2. REPORTS, PLANS & STRATEGIES (i) NALC Policy Consultation - Parkrun  3. NOTICES, POSTERS and FLYERS (i) Wallingford Festival of Cycling traffic management plan (ii) Road Closure Notification – Cholsey, South Moreton, Cholsey Hill Junction (iii) TOE – Grant scheme (iv) OALC AGM and Annual Report (v) Blue Cedar Homes – over 55 housing		

	<p>4. MAGAZINES and NEWSLETTERS</p> <p>(i) CPRE – Newsletter and Update</p> <p>(ii) Neighbourhood Policing Newsletter</p> <p>(iii) OALC – Newsletter (already emailed to Councillors)</p> <p>(iv) CFO - Newsletter</p> <p>(v) CPRE – Countryside Voice Spring Newsletter</p> <p>(vi) The Chilterns newsletter</p>
<b>33</b>	<p><b>To receive news items or updates from the Chair</b></p> <p>None.</p>
<b>34</b>	<p><b>To receive Councillors' Incident Reports and Items for future agenda</b></p> <ul style="list-style-type: none"> <li>- Mrs Bolt confirmed the colour run dies are not harmful.</li> <li>- Mr Whitfield asked if the bins could be moved to better locations. Mr Whitfield and Mrs Bolt will suggest better locations for a proposal to be put to SODC.</li> <li>- Trail bikes have been spotted in the Millennium Wood – Mr Gray will report to OCC Countryside.</li> <li>- Clerk to write to the owner of the overgrown hedge on Papist Way</li> <li>- It was reported that residents in Fenny Stratford have been banned from parking near their properties to allow for construction traffic. Concerns were raised that this could be applied near to Celsea Place. The Clerk to contact Jane Murphey.</li> <li>- Mr Gray reported that COPA have now set up a Cancer Chat group and Memory Café.</li> <li>- Mrs Hamlyn asked if the double yellow lines on Station Road have worked. The problem has moved to Papist Way and Honey Lane but eased the bus route.</li> </ul>

The meeting closed at 9.10pm.