

Cholsey Parish Council

MINUTES

Meeting	Wednesday 1 st February 2017 in the Pavilion, Station Road, Cholsey
Chair	Mr M. Gray
Attendees	Mrs M. Dyer-Lynch, Mr J Hope-Smith, Mr P. Jenkins , Mr P. Ramsay, Mr J. Adelson, Mr R. Whitfield, Mrs L. Hamlyn, Mrs I. Neill and Mrs L. Ivereigh. 6 members of the public.
Apologies	Mrs A. Rowlands, Mrs V. Bolt and Mrs M. Kaposy

174	<p>To hear questions or comments from members of the public</p> <p>Mr Sheldon asked for progress on the CCTV for Ilges Lane. It was noted that the Estate Manager is investigating.</p> <p>Mr Sheldon also reported that he had obtained a much cheaper quote to install a dropped kerb at Ilges Lane than that provide by the County Council as he does not consider that moving the gate is practical. Mr Gray will confirm with OCC Highways if this work has to be carried out through the County Council.</p> <p>Mrs Ramsay reported the background to the request from Cholsey youth Club for a donation from the Parish Council. She explained that as the Youth Club is manned by a part time member of staff and volunteers who all work full time finding time for fundraising is difficult.</p>						
175	<p>To receive any reports from County and/or District Councillors</p> <p>Mr Gray reported that the Unitary Authority discussions rumble on.</p> <p>The County Council will have to make more cuts this year but there should be no more cuts after this year. The Day Care consultation is complete. The provision is shrinking to 8 hubs through the County with joint care for the elderly and learning disabled users of the service. £1m will put available for voluntary sector which can be used in part to find other source of funding. The Cholsey day Care Centre which is unusual as a voluntary centre will be affected by the changes but entitled to larger chunk of the available funds. There is no support for a referendum to increase the Council Tax above 2 % however the social care element of the precept will be increased by 5%.</p> <p>Carers will continue to get a personal budget.</p> <p>The County Council is entering a partnership with the District Councils to provide a complex need hostel for the homeless along with other beds dispersed through the county.</p> <p>A Cabinet advisory group is to look at the county's street lights as many are reaching the end of their life. Better broad band for Oxfordshire reached 90% last year and aims to reach 95 % of the county by December.</p> <p>The street lights on the Reading Road are on Scottish and Southern's list to be connected but have not said when this will happen.</p> <p>Mr Gray has chased up the provision of a cycle pat at the end of Ilges Lane and hopes there has been some movement.</p> <p>The County Council have completed their survey of the drains in the village. A huge amount of roots have been found along with a collapsed drain. The roots will be taken out and the drain repaired. It is also proposed to replace some road drains with gullies. Thames Water is undertaking a survey of the brook. Concerns have been raised that the bridge to the sewage treatment works is very low to the water and could act as a damn in heavy rain. The situation will be monitored.</p>						
176	<p>To receive Declarations of Pecuniary Interest for any agenda items.</p> <p>Cllr Adelson declared a conflict of interest in item 183.</p>						
177	<p>To approve and sign the minutes of the meeting held on 18th January 2017</p> <p>The minutes of the meeting held on 18th January were approved as a true record and signed by the Chair.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Proposed</td> <td style="width: 15%;">Mr Gray</td> <td style="width: 15%;">Seconded</td> <td style="width: 15%;">Mr Jenkins</td> <td style="width: 15%;">Carried</td> <td style="width: 20%;">7 in favour 3 abstentions</td> </tr> </table>	Proposed	Mr Gray	Seconded	Mr Jenkins	Carried	7 in favour 3 abstentions
Proposed	Mr Gray	Seconded	Mr Jenkins	Carried	7 in favour 3 abstentions		
178	<p>To report matters arising from</p> <p>a) The minutes of 4th January 2017</p> <p>It was agreed in future that the minutes of both the main Parish Council and Planning meetings would be signed at the main meeting.</p> <p>Mrs Ivereigh reported that Mr Sheldon's concerns had been discussed and answers written however they could not be provided this evening as Mrs Bolt was not present.</p> <p>b) The Action Point Register</p> <p>16/080 – 151 – Signage and Siding Out reading Road. Mr Gray reported that the siding out will happen and Sustainable Wallingford have donated £1500 towards the work The signage will also happen eventually.</p>						

179 a)	Planning					
	To consider Planning Applications as at 25th January 2017					
	P16/S4177/FUL Amendment	Bloom Buildings - Demolition of existing buildings and erection of 5 dwellings Mr Jenkins talked through the amended application. The neighbours have now lodged objections to the application. There is no mains gas and the water supply is privately owned and not suitable for more users. The access is also very poor. Mr Jenkins recommended that the Council refuse the application.				
		Proposed	Mr Jenkins	Seconded	Mr Gray	Carried Unanimously
	P17/S0122/FUL	Red Lion – alteration to rear lean to roof. Mr Jenkins took council through the plans he reported that the plans would increase the inside area of the pub and be an attractive addition. Mr Jenkins recommended that the Council approve the application.				
		Proposed	Mr Jenkins	Seconded	Mr Adelson	Carried Unanimously
	P17/S0165/HH	25 Panters Road – Rear extension and replacement porch Mr Jenkins took council through the plans. Other houses in the road have already been extended and he recommended that the council submit No Strong Views to the application.				
	Proposed	Mr Jenkins	Seconded	Mr Gray	Carried 9 in favour 1 against	
P17/S0168/HH	25 Panters Road – New House Mr Jenkins took council through the plans. The proposed house would create a terrace from a pair of semi-detached houses and neighbours are concerned about drainage and parking issues. Mr Jenkins recommended that the council refuse the application on the grounds of material damage to the neighbour, over-development and parking.					
	Proposed	Mr Jenkins	Seconded	Mr Ramsay	Carried 9 in favour 1 against	
P17/S0043/FUL	6 Kentwood Close – Erection of a three bedroom detached dwelling Mr Jenkins took council through the plans. The proposal will reduce parking for the existing 3 bed house contrary to planning policy and the proposal would be overdevelopment. Mr Jenkins therefore recommended the council refuse the application.					
	Proposed	Mr Jenkins	Seconded	Mr Gray	Carried Unanimously	
P17/S0230/HH	17 Kennedy Cresc – Loft Conversion including front and rear dormers. Mr Jenkins took council through the plans, many of the other bungalows have already been converted and none of the neighbours have objected. He recommended approval of the application.					
	Proposed	Mr Jenkins	Seconded	Mrs Hamlyn	Carried 9 in favour 1 Against	
180 a)	Finance					
	To approve accounts for payment					
	PAYMENTS MADE BETWEEN MEETINGS					
	COPA	Grant from Volunteer Link Up			205672	£500.00
	PAYMENTS					
	HMRC	PAYE & NI p/e 5th February			205673	£283.04
	Virgin Media Payments	Phone and Broadband January			205674	£58.85
	Grundon Waste Management Ltd	Churchyard Waste December			205675	£46.46
	L. Pearce	OPW - Expenses			205676	£31.50
	Lawn care Garden Machinery Ltd	Grease Gun and Tube of Grease			205677	£22.32
	Cholsey Community Library	Room Hire			205678	£72.00
	SODC	Emptying Dog Bins 1/10/16 - 31/12/16			205679	£150.70
	P. Ramsay	Neighbourhood Plan Expenses			205680	£247.12
	Thames Water Utilities Ltd	Allotment Water Supply			205681	£66.66

A. Boreland	Mileage Expenses	205682	£36.45
M. Gray	Computers	205683	£438.00
M. Gray	Printer and Toner	205684	£351.60
OCC	Payment made in error	205685	£879.39
E. Lee	Manager Happy Hub January	205686	£576.00
TOTAL			£3,260.09

The accounts were reviewed and approved for payment

Proposed	Mrs Ivereigh	Seconded	Mr Whitfield	Carried	8 in favour 2 abstentions
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b) To note payments received

Noted

The current balances of the accounts were noted.

Current Account £28, 797.75

Reserve Account £42, 920.89

Projects Account £40,196.71

c) To discuss request from Youth Club for funding

The request for funding was discussed. Mr Gray proposed that the proportion of the Youth Workers Wages not used this year (£1500) be donated this year and the budgeted £2000 next year. Mrs Hamlyn noted that the Youth Club was running successfully and in order to maintain this proposed that the Council donate £2000 in both financial years.

Proposed	Mrs Hamlyn	Seconded	Mr Gray	Carried	8 in favour 2 abstentions
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d) To note purchase of new computers and printer

£500 was budgeted in 2016/17 and £400 for 2017/18 for office equipment.

The Estate Managers computer has become increasingly unreliable in recent weeks and the office printer stopped working in early January.

Therefore two new computers (£438 inc VAT) and a new printer (£293 + VAT) have been purchased.

e) To note purchase of training for Clerk

£500 was budgeted in 2016/17 for training.

RBS will be visiting to train the Clerk to use the accounts system. The cost of £350 will be shared with Brightwell-cum-Sotwell PC.

181 To discuss request from Pavilion Trust to gravel the grassed parking area

The grass parking surface outside the pavilion has become very muddy over the winter. The Pavilion Trust has therefore requested that the Parish Council gravel the area to maintain drainage, reduce the mud and churning up of the surface.

The matter was discussed and concerns were raised that gravel would create different problems. It was therefore agreed that a proper survey of the area is needed to provide a permanent solution. Mr Gray will contact Monson to survey the area and the Estate Manager will find any original documentation relating to the area.

Proposed	Mr Whitfield	Seconded	Mr Jenkins	Carried	Unanimously
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182 To discuss request from Pavilion Trust to repair outside lights

The Pavilion Trust has requested that the Parish Council carryout work to repair the outside lights. Mr Gray proposed that the work be carried out.

Proposed	Mr Gray	Seconded	Mr Whitfield	Carried	Unanimously
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183 To discuss the consultation for the proposed changes top healthcare in Oxfordshire

Mr Whitfield reported that Oxfordshire NHS have launched the first phase of their consultation which runs until April however the second phase will be more relevant to Cholsey. Mr Whitfield will attend the public consultation meeting in Wallingford on 16th March.

184 To discuss locking the gate between Ilges Lane and Ilges Lane Allotments

The proposal was put in the Village Voice for comment. Two written and one verbal response opposing

	<p>the idea were received and none in favour. The proposal was discussed. Mr Gray proposed that the gate should be locked.</p> <table border="1"> <tr> <td>Proposed</td> <td>Mr Gray</td> <td>Seconded</td> <td>Mr Whitfield</td> <td>Not Carried</td> <td>2 in favour 3 against 5 abstentions</td> </tr> </table> <p>CCTV will be discussed for the allotments next month.</p>	Proposed	Mr Gray	Seconded	Mr Whitfield	Not Carried	2 in favour 3 against 5 abstentions						
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185	<p>To receive the Estate Managers report for January Council reviewed and noted the Estate Managers report.</p> <p>a) To confirm an instruction to Field Seymore Parks LLP to act on behalf of Cholsey Parish Council in the matter of the Legal Easement for Southern Gas Network to install a gas supply under Marymead from the Church Road entrance to the corner of the SOHA houses. Mr Ramsay proposed that Mr Whitfield review the agreement before it is confirmed.</p> <table border="1"> <tr> <td>Proposed</td> <td>Mr Ramsay</td> <td>Seconded</td> <td>Mr Gray</td> <td>Carried</td> <td>Unanimously</td> </tr> </table> <p>b) To agree grass cutting contractor for 2017/18 Mr Gray was surprised that no other quotes could be obtained. Mrs Hamlyn proposed that the current grass cutters be appointed for 2017.</p> <table border="1"> <tr> <td>Proposed</td> <td>Mrs Hamlyn</td> <td>Seconded</td> <td>Mr Jennings</td> <td>Carried</td> <td>Unanimously</td> </tr> </table>	Proposed	Mr Ramsay	Seconded	Mr Gray	Carried	Unanimously	Proposed	Mrs Hamlyn	Seconded	Mr Jennings	Carried	Unanimously
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186	<p>To agree policy for memorial benches The revised bench policy was discussed and amendments made. Final approval will be confirmed next month.</p>												
187	<p>To receive list of recent correspondence and Publications and Notices</p> <ol style="list-style-type: none"> 1. LETTERS (including e-mails) <ol style="list-style-type: none"> (i) SODC Consultation – draft Statement of Community Involvement (SCI) 2017 (ii) Complaint about mess caused by contractors at Celsea place (iii) Thank you from South and Vale Young Carers (iv) Thank you for yellow lines Station Road 2. REPORTS, PLANS & STRATEGIES <ol style="list-style-type: none"> (i) Didcot Garden Town draft masterplan notification (ii) OCC Proposal for unitary council 3. NOTICES, POSTERS and FLYERS 4. MAGAZINES and NEWSLETTERS <ol style="list-style-type: none"> (i) OALC Update (also distributed via email) (ii) Neighbourhood Policing Newsletter (TVP) (iii) Rural Services Network Bulletin 												
188	<p>To receive news items or updates from the Chair Mr Gray reported that the Health Visitors have stopped visiting Little Fishes.</p>												
189	<p>To receive Councillors' Incident Reports and Items for future agenda Mr Hope-Smith reported that there is rubble on the footpath from the extension being built on the corner of Sandy Lane and Station Road. The Clerk will write to the resident. The finance committee will meet in February. The Neighbourhood Plan survey results will be available in the next two weeks and there will be a public consultation meeting in March. The Grunden Gravel Application has been submitted and CAGE are reviewing it. The responsible dig owner event was agreed.</p>												