

**MINUTES OF THE MEETING OF CHOLSEY PARISH COUNCIL HELD ON  
WEDNESDAY 15<sup>th</sup> JAN 2014 at 7:30pm in The Pavilion, Station Road, Cholsey, Oxfordshire.**

**Present: Chairman:** Mr M Gray

**Councillors:** Mr J Butler, Mrs V Bolt, Mrs M Dyer-Lynch. Mr P Jenkins, Helen Jiggins, Mrs M Kaposy, Mr M Madeley, Mrs A Rowlands.

**Apologies:** Mrs L Hamlyn, Mr A Dalby

**378 To hear questions or comments from members of the public (max 15mins)**

Mr Sheldon expressed his disappointment over the rise in the precept..

Mrs Bolt responded that the Parish Council was now covering many services previously covered by central government. Mr Gray advised that figures obtained showed Cholsey's precept to be lower than other local Parish Councils of similar size.

**379 To receive any reports from County and/or District Councillors**

Mr Gray reported that the Cabinet Advisory Group on Gravel Extraction had met before Christmas little had changed and Cholsey was still not under consideration as a site for extraction.

Mr Gray advised that the Government's Strategic Housing Management Allocation Scheme (SHMA)– is likely to result in more housing and Council may need to fight the District Council to stop more development sites being allocated in Cholsey.

Mr Gray reported that the flood measures put in place by OCC had been seen to work well. Mr Butler requested that the recent flooding problems outside Red Lion and Pavilion be raised with Highways. Mr Gray advised that he had reported these and will undertake to follow-up. **AP14/001**

Mrs Bolt asked Mr Gray to query why it was unacceptable for homeowners to use black bin liners for excess rubbish when their black landfill bins were full. Mr Gray undertook to follow-up. **AP14/002**

**380 To receive Declarations of Interest for any agenda items**

Mrs Bolt declared an interest in Item 15

Mr Butler and Mr Jenkins declared an interest in item 10

**381 To approve and sign the minutes of the meeting held on 18 Dec 2013**

Mr Gray proposed acceptance of the minutes, seconded Mr Butler. **Carried** – with 2 abstentions.

**382 To report Matters arising**

**(a) from the minutes of 18 Dec 2013**

Item 371 The response promised for 15<sup>th</sup> January from Mr Tole at OCC regarding parking has not been received. Mr Gray advised that he will contact him again and noted we now have 7-8 letters from residents re: parking concerns.

**AP14/003**

**(b) from the Action Point Register**

AP13/200 Item 373 – Helen Jiggins has forwarded a draft letter to the clerk.

AP13/115 Item 167 – To be re-assigned to The Estate Manager.

AP13/116 Item 167 – Mr Gray has met with the Youth Club and agreed to encompass the Youth Worker role within the Children's Worker responsibilities. Mr Gray is to re-advertise the post.

AP13/191 Item 358 - Mrs Dyer Lynch has completed her review and passed all relevant information to Mr Gray.

**383 Planning**

**(a) To consider Planning Applications as at 9 Jan 2014:**

**P13/S3763/HH Proposed ground and first floor front extension. Address 27 Cross Rd Cholsey OX10 9PE**

Mr Jenkins advised Council he has visited the property and can see no reason to refuse the application. No responses to the plans have been received from neighbours. Mr Jenkins proposed Council **Approve** the application. Seconded M Gray **Carried** unanimously.

**P13/S3836/HH Proposed 2 storey side extension, part single storey and part two storey rear extension and erection of a front porch. Address 11 Kentwood Close Cholsey OX10 9NQ**

Mr Jenkins expressed concerns regarding access for builders and that the extension butts up to a footpath. Mrs Bolt advised that the property has additional rear access. Taking into consideration that no responses to the plans have been received from neighbours Mr Jenkins proposed that the response to Planning should be that Council **Have no strong views**. Seconded Mr Gray. **Carried** unanimously.

**P13S3834/HH Proposed first floor side extension. Address 43 Station Rd Cholsey OX10 9PX.**

Mr Jenkins advised that council **Approve** the application, Seconded Mr Gray **Carried** unanimously.

Mr Butler proposed suspending Standing Orders under Section 6(d)(x) to allow Council to consider the planning proposal regarding the children's play area at Fair Mile received too late for inclusion on the agenda. Seconded Mr Gray. **Carried** unanimously.

**P10/W1864/DIS – Children Play area at Fair Mile**

Mr Jenkins advised that Council had been asked to comment on the above plans. It was noted that the proposals were in line with Council requests. Mr Butler moved that Council support the proposal. Seconded Mr Jenkins. **Carried:** unanimously. Mrs Bolt requested that the Clerk email CCDT and query why neither Mr Gray nor the Working Group had been informed about the proposal. **AP14/003**

Mr Gray proposed returning to Standing Orders. Seconded Mr Jenkins. **Carried** unanimously.

**(b) To note planning decisions received.**

**P13/S3482FUL – Kentwood Farm Bungalow** - Variation of condition - **Granted**

**P13/S3529/HH. Address 48 Wallingford Rd** - Erection of a detached garage – **Granted**

Mrs Bolt also raised issue of occupation of converted garage above 8 &10 Papist Way. Mr Gray suggested that letter should be sent to SODC to bring it to their attention. **AP14/004**

**384 Finance****(a) To approve accounts for payment**

Mr Gray declared an interest in the following and said he would abstain

Mr Butler proposed suspending Standing Orders under Section 6(d)(x) to agree to issue a cheque for the Buy a Brick donations. Seconded Mrs Kaposy. **Carried** unanimously.

Mr Gray advised he would undertake to issue the cheque this week.

Mr Butler proposed returning to Standing Orders. Seconded Mr Gray. **Carried** unanimously

## ACCOUNTS FOR PAYMENT 15 JAN 2014

Virgin	Phone & Broadband	204963	£49.28
Community Library	Room Rental Oct-Dec	204964	£72.00
HMRC	PAYE & NI p/e 5 Jan	204965	£146.36
K Le Masurier	Title Plan - New Burial Ground	204966	£25.14
Charlton Environment	Weed Spraying Aug	204967	£396.00
Scion Estates	Grass Cut Burial Ground - Dec	204968	£294.72
Grundon Waste Mgmt	TOE2 10% Funding	204969	£117.30
Staff Salaries	January	204970-2	£2,054.93
Community Library	Library Assistant - half annual payment	204973	£1,300.00
Cholsey Youth Club	Youth Worker - half annual payment	204974	£1,500.00
Total Pest Control	Moles Control - Rec and Burial Ground	204975	£286.20
Grundon Waste Mgmt	Burial Ground Waste removal - Dec	204976	£54.68
ORCC	Membership 2013-14	204977	£65.00
TOTAL			£6,361.61

## PETTY CASH

			£9.02
09/01/2014	Stamps		£7.20
10/01/2014	Cheque	£40.00	£41.82
TOTAL			£41.82

Current Account Balance to date		£58,953.53
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## NEW PARISH HALL ACCOUNT

Cholsey Pavilion Trust	Plumbing Charges re-imbursed	400061	£218.40
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New Parish Hall Account Balance to date		£40,673.27
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Mrs Kaposy voiced concerns about payments for mole control in the Burial Ground. Mr Gray suggested she raise an agenda item so that it can be discussed.

Mr Butler proposed approval of the accounts for payment. Seconded Mr Madeley. **Carried:** with 1 abstention.

**(b) To note payments received**

PAYMENTS RECEIVED

Residents	Allotment Rents		£822.75
Community Library	Photocopying	4727	£4.00
Mr De Franca	Vendor Charge January	4728	£40.00
Mr Popa	Vendor Charge January	4729	£40.00
Barnes Fitness	Whitehead Meadow Rental	4730	£90.00
TOTAL			£996.75

**385 To agree a date and venue for the Annual Parish Meeting.**

It was agreed to hold the Annual Parish Meeting on 23<sup>rd</sup> April at 7:30 in the Pavilion Library.

**386 To agree to use the Forty magazine to distribute the annual newsletter**

Proposed Mr Gray. Seconded Mrs Rowlands. **Carried:** with 1 abstention. **AP14/006**

**387 To discuss the recommendations of the Community Governance Review relating to Winterbrook.**

Mr Gray advised Council that the recommendation that Winterbrook become part of Wallingford has not been made by the District Council but by the Community Governance working party group. A decision will be made in February by the District Council. After discussions it was decided that Mr Gray will approach Winterbrook residents personally and request that they write to the District Council with their views. Mr Gray will advise residents that they may need to write again at a later date and will also approach individuals regarding the Parish Council vacancy. **AP14/007**

Mr Butler proposed that Council pass a motion stating that the view of Council is that Winterbrook is part of Cholsey village and that it should continue to remain as such. Seconded Mr Gray. **Carried:** unanimously.

**388 To receive an update on the Town and Parish Forum**

Mr Butler advised Council of some of the key points from the Town and Parish Forum, including changes to planning regulations – doubling the size of extensions allowed under permitted development, extending permitted development to include change of use and lowering the threshold on social housing requirements. Mr Butler requested an Agenda item to revisit the Cholsey Parish Plan to consider a list of needs for s106 funding. **AP14/008**

**389 To consider and agree a request for S137 donation from Didcot Citizens Advice Bureau**

This item had been deferred awaiting further information. Didcot CAB had now provided the figures requested to show usage of the service by Cholsey residents. Mr Gray proposed that the donation be agreed. Seconded Helen Jiggins. **Carried:** unanimously. **AP14/009**

**390 To consider and agree a request for S137 donation from Cholsey Forest School**

Mr Butler proposed that as the Forest School do not have a bank account, that if they buy the items for which they are requesting funding, then Council will donate £50 towards the costs on provision of receipts. Seconded Mr Jenkins **Carried:** with 3 abstentions. **AP14/010**

**391 To consider and agree a request from HortSoc to use Whitehead Meadow for their Annual Flower Show.**

Mr Gray proposed agreement of the request. Seconded Mr Butler. **Carried:** with 1 abstention.

**392 To agree the cost of the replacement bridge at the back entrance to the Millennium Wood.**

Mr Gray advised TOE2 who have provided a grant for the bridge have requested that Council investigate using a kit bridge. Quotes obtained were much higher than those supplied by the original contractors. Mr Butler proposed that Council keep to the original decision made at the meeting on 20 Nov and employ contractor no 2 for the work. Seconded Mrs Bolt **Carried:** unanimously. **AP14/011**

**393 To receive the Estate Managers report for December**

Council noted that the regular maintenance work carried out on tress within the village had proved worthwhile as the recent storms have resulted in very little damage.

Mr Butler expressed his thanks to the Estate Manager and the Maintenance person for the work that they are doing.

**394 To receive lists of recent Correspondence and Publications and Notices**

1(i) Thames Valley Police Have your say meeting. 27<sup>th</sup> January outside the primary school. Mrs Bolt suggested that as many people as possible go along.

1(ii) Cassington food waste recycling plant open day 23<sup>rd</sup> January.

1(iii) CCDT launch event Great Hall Fair Mile – 28<sup>th</sup> February.

1(iv) Response from Network Rail re concerns from residents regarding de-vegetation works. Network Rail have stated that they are sensitive to the issues and will consult with adjoining landowners where necessary

3(i) Thames Valley Alert registration – the service provides a email text or phone alert of local crimes.

3(ii) ORCC dementia support initiatives - Mrs Kaposy volunteered to investigate further. Mrs Bolt suggested combining an awareness/support event with a community café morning. Mrs Kaposy to liaise with the Estate Manager with a view to arranging an event **AP14/012** Mr Madeley advised that the Thames Valley Alert service can also be used in cases where someone goes missing.

4(i) CPRE Newsletter

**395 To receive news items or up-dates from the Chair**

Mr Gray advised that he had been asked to consider additional/alternative accommodation for the Pre-School when Council review infrastructure in the village. They are currently restricted on numbers they can accept due to the constraints of their current accommodation.

Mr Gray advised that he has asked if Council can do something about dog mess on Church Rd. The Estate Manager is to be asked to put up signs. **AP14/013**

Mr Gray advised that he has a request from Circus wishing to use Whitehead Meadow and asked the Clerk to add the item to the agenda for 5<sup>th</sup> Feb. **AP14/014**

Mr Gray reported that Lucy Murfett from SODC Planning has informed him that they are withdrawing sites 5 and 6 from the list of sites being considered for housing in the village due to flooding concerns.

**396 To receive Councillors' Incident Reports and Items for future Agenda**

Mrs Kaposy reported that the gulleys appear to be silted up on Caps Lane causing problems with standing water. Mrs Kaposy will provide the exact location to Mr Gray so he can report it to Highways. **AP14/015**

Mrs Kaposy had been approached by an allotment holder from Ilges Lane about a flooded footpath. The Estate Manager will be asked to visit and appraise. **AP14/016**

Mr Gray observed that potholes fixed last year are starting to breakdown and advised Council to encourage residents to access the OCC website Fix My Street where they can report them directly to Highways.

Mr Butler asked for an update on repairs to the potholes at the top of Papist Way. Mr Gray undertook to follow-up with Highways. **AP14/017**

Mr Butler expressed his thanks to the Parish Council for their donation to CHOKO and reported that they had been able to fully fund their piggery project.

Mr Butler asked for an item to be put on a future agenda to consider the use of the recreation ground by Cholsey United Football Club **AP14/018**

M Madeley observed that there were a number of old Christmas trees on the pavements along Papist Way. The Clerk was asked to investigate and contact SODC. **AP14/019**

Mr Jenkins observed that there was a large amount of dog mess on the recreation ground. After discussions Council decided to have a Saturday morning dog bag and leaflet handout on 25<sup>th</sup> January at 10:00am. Mr Gray, Mrs Bolt and Helen Jiggins volunteered to attend. Mr Gray asked other members to attend if possible. **AP14/021** Mr Jenkins requested that Council write to the landlord of the flat above the chemist regarding the cigarette ends which are littering the ground beneath the windows of the flat. **AP14/020**

**Date of next meeting: Weds 5 Feb 2014 7.30pm at The Pavilion, Station Road, Cholsey**

**Melanie Malcolm, Parish Clerk**

**THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND**