

CHOLSEY PARISH COUNCIL
MINUTES

Meeting	Wednesday 15th October at 7:30pm in the Pavilion, Station Road, Cholsey.
Chair	Mr M Gray
Attendees	Mr P Ramsay, Mrs A Rowlands, Mrs M Dyer-Lynch, Mr P Jenkins, Mrs V Bolt, Mrs L Hamlyn, Mr A Dalby, Mr J Butler, Mr M Madeley, Helen Jiggins.
Apologies	Mrs Kaposy

161	To hear questions or comments from members of the public (max 15mins) Mr Sheldon spoke about Council's burial policy which he believes has not been reviewed for around 10 years.
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162	To receive Declarations of Interest for any agenda items Mrs Bolt declared a prejudicial interest in item 12a Mr Butler declared a prejudicial interest in item 9
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163	To approve and sign the minutes of the meeting held on 1st Oct 2014 The minutes of the meeting of 1 st October were approved as a true record and signed by the Chair.
	Proposed Mr Gray Seconded Mrs Bolt Carried 3 with abstentions

164	To report matters arising from the minutes of 1st October 2014	
(a)	Item 150 Defibrillators – Mrs Rowlands advised that she intends to start distributing leaflets around the village and asked for volunteers to help. Helen Jiggins agreed to organize the leaflet distribution at Fair Mile. Mrs Rowlands asked the Clerk to print some more leaflets.	AP14/159

(b)	from the action point register	
	AP14/120 Virgin Cabinet repairs – Mr Jenkins advised that these had still not been done, despite the Clerk having been told by Virgin's Cabinet repair team that the work had been completed. The Clerk will follow up with Virgin.	
	Mr Gray suggested that the Action Point register be produced in a different format which would allow for more detail to be shown on the progress of individual items. The new format register would be issued once a month, at the second monthly meeting. However, this would not preclude items on the register from being discussed at the other meeting if necessary. It was agreed that the suggestion should be trialed.	

166	Planning	
(a)	To consider Planning Applications as at 15th Sept 2014:	
	P14/S3046/FUL Flats 18-28 Gables Waterloo Close – replacement windows P14/S3047/LB Flats 18-28 Gables Waterloo Close – replacement windows Mr Dalby recommended approval.	
	Proposed Mr Dalby Seconded Mr Butler Carried Unanimously	

	P14/S2970/HH 25 West End – replace single storey side extension with double storey extension After discussion Mr Dalby recommended Council approve the application. No objections have been received from neighbours.	
	Proposed Mr Dalby Seconded M Madeley Carried Unanimously	

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(b) To note planning decisions received.		
P14/S1596/FUL	Meadow Farm, Reading Rd – Erection of agricultural barn and siting of agricultural workers mobile home - Granted	
P14/S2088/HH	Beehive Close - Conversion of garage space to kitchen etc – Granted	
P14/S	9 College Close - Granted	

166	Finance					
	(a) To approve accounts for payment					
Mr Gray advised Council that the sum for White Horse Contractors for the work on Ilges Lane path is to be reclaimed from OCC. The Clerk was asked to hold payment until the end of the month.						
Mr Butler reported that snagging work was still ongoing at the Pavilion.						
The accounts were approved for payment.						
Proposed	Mr Gray	Seconded	Mr Butler	Carried	Unanimously	

(6)	To note payments received Noted
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167	To approve payment of Virgin Media Phone/Broadband monthly account by Direct Debit.					Action
	After discussion Mr Gray proposed Council pay Virgin Media account by DD in future as permitted by the new financial regulations/guidelines for Councils.					
Proposed	Mr Gray	Seconded	Mr Butler	Carried	Unanimously	

168	To discuss OCC Highways response to residents parking consultation					AP14/160
	<p>Council took each point of Highways proposals in turn:</p> <p>West End (and Adjacent Streets) – In line with the proposals it was agreed to organise a small public meeting with residents of West End to discuss their requirements. Proposed Mr Gray, seconded Mrs Dyer-Lynch, carried with 1 against.</p> <p>Papist Way – After discussions Council decided to ask Highways to revisit their suggestion to deregulate the farm side of Papist Way as they believe this will cause additional problems Proposed Mr Gray, seconded Mrs Bolt, carried unanimously</p> <p>Crescent Way – After discussions Mr Gray proposed Council approve Highways suggestions and additionally approach SOHA regarding converting some of the grassed areas into parking spaces. Seconded Mr Dalby, carried with 1 against.</p> <p>Station Road – Mr Butler requested that the proposal, made by Highways to provide restricted one hour parking north of the pavilion, be extended to include the area immediately opposite the pavilion. Mr Butler left the room while Council discussed his proposal. After much discussion Mrs Bolt proposed that Council approve Highways proposals for Station Road and request that in addition the anti commuter parking be extended, and replace the proposal for double yellow lines, outside the houses opposite the Pavilion. Seconded Mr Dalby carried with 3 against.</p> <p>Mr Butler re-joined the meeting.</p> <p>Honey Lane – After discussion Mr Gray proposed Council accept Highways proposals including the addition of a 2 hour restriction outside the shops. Seconded Mr Ramsay, carried unanimously.</p> <p>Ferry Lane – After discussion Mr Gray proposed Council accept Highways proposals including the addition of double yellow lines on the north side of Ferry Lane and east side of Reading Rd. Seconded, Helen Jiggins, carried unanimously.</p> <p>Mr Gray advised that the next step will be for Highways to put the proposals to residents as part of a formal consultation. The Clerk will respond to Highways with Council's decisions.</p>					

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169	To consider Council's policy on the scattering of cremated remains					
<p>Council discussed a request from an individual who wished to scatter remains on a burial plot as his family had done several years before.</p> <p>After discussion Mrs Rowland proposed Council grant the request on the basis that this decision does not set any precedent for the scattering of ashes in the future on either the burial plot under discussion or any other burial plot.</p>						
Proposed		Mrs Rowlands	Seconded		Mrs Bolt	Carried 1 abstention
<p>A letter from Andrew Petit the vicar of St Mary's appraising Council of recent practice relating to scattering of ashes in the burial ground was discussed and the Clerk advised Council on her understanding of the current situation.</p> <p>After discussions it was decided that a working party should be formed to put together a policy for burials and cremations in Cholsey cemetery.</p> <p>The Clerk will contact Revd Petit to update him on Councils decisions.</p>						AP14/161
Proposed		Mrs Dyer-Lynch	Seconded		Mrs Bolt	Carried Unanimously

170	To discuss Emergency Planning including agreeing emergency contacts for OCC					
This item was deferred to the meeting on 5 th November						

172	To consider and agree requests for S137 donations from					
<p>a) Cholsey Primary School Forest School After discussion Mr Gray proposed Council donate £150.</p>						
Proposed		Mr Gray	Seconded		Mrs Dyer-Lynch	Carried With 2 abstentions
<p>b) Home Start - Mr Gray read out a letter received from Home Start detailing the support provided to Cholsey families. After discussion Mr Butler proposed Council donate £200.</p>						
Proposed		Mr Butler	Seconded		Mrs Rowlands	Carried Unanimously

173	To receive lists of recent Correspondence and Publications and Notices					
<p>1 (i) Letter from River Thames Society re membership renewal. Mr Ramsay proposed membership be renewed. Seconded Mr Gray, carried unanimously.</p> <p>(ii) Letter from resident requesting cover for the station cycle racks. This was declined. The Clerk will reply to the resident advising them of Council's decision.</p> <p>(iii) Thank you from Choko for support of the beer festival and reporting the charities most successful year ever.</p> <p>(iv) Response from Linden Homes regarding the request for payment of an agreed support grant for small businesses related to the loss of the Villa Close live/work units. Mr Gray and the Clerk to respond.</p> <p>4 (i) Mrs Dyer Lynch agreed to review Rural Opportunities Network grants bulletin.</p>						AP14/162
						AP14/163
						AP14/164

174	To receive news items or up-dates from the Chair					
Mr Gray advised that the reason that the replacement of stiles with kissing gates on the Agatha Christie trail is not yet complete is due to an issue with parts being unavailable. Once parts are						

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	<p>received the work will be completed. Mr Butler and Mr Gray expressed their thanks to Mrs Dyer-Lynch on behalf of Council for her work on the Agatha Christie boards. Mobile Library Service – The County Library Service have produced proposals to change how the mobile library service will work in the future, with the intention of increasing the use of the service and targeting housebound and elderly people. Helen Jiggins agreed to respond to Library Services on behalf of Council and in addition to try and find out if the mobile library service would be welcomed and used by Fair Mile residents. Community Information Network – Mr Gray reported that he had had discussions with the local Chair of U3A, Jan Menzies who proposes to speak to U3A members about becoming involved as CIN volunteers. Mrs Rowlands advised that she is meeting with representatives of the CIN about setting up local bereavement counseling service. Mr Gray requested that the personnel committee meet. Mr Butler agreed to organize a meeting.</p>	<p style="text-align: right;">AP14/165</p> <p style="text-align: right;">AP14/166</p>
175	<p>To receive Councillors' Incident Reports and Items for future Agenda</p> <p>Mrs Dyer-Lynch reported that many gutters on Wallingford road in particular are very weedy and likely to cause blockages in future. Mr Gray will raise the matter with OCC Highways.</p> <p>Mrs Bolt advised that a group will be planting daffodils and crocuses at the front of the pavilion on Saturday morning at 10am and invited anyone who was interested in helping to go along. Mr Bolt reported that the dementia initiatives "next steps" group met last Saturday and a joint plan put in place with the Day Centre. A community tea shop will be run once a month and a number of other possible initiatives were discussed. The Clerk will contact Ruth Swift (CIN) to invite her along to the tea shop,</p> <p>Mr Butler advised Council that he had hosted the ORCC village halls group last Monday at Pavilion. He asked that the future of the CPC notice-board in Winterbrook be added to a future agenda.</p> <p>Mrs Hamlyn asked for an update on the situation re cycle racks outside Tesco. Mr Gray advised that he had contacted the store manager who has agreed to find a new contact for him to talk to now that the person who was dealing with the cycle racks has left. Mrs Hamlyn suggested that as an alternative a small piece of the Forty beside the shelter could be used as a site for the racks</p> <p>Mrs Jiggins reported that Linden Homes have started work on apparently levelling one of the grazing fields adjacent to the Lime Walk. After discussions the Clerk was asked to contact Linden Homes requesting they halt work until Councils concerns over ownership and the future of the land can be addressed with the HCA. Mrs Bolt also agreed to email in her role as Chair of CCDT. Mr Gray advised he will organise meetings with the two countryside officers involved. Mrs Hamlyn will review the documents provided by Helen Jiggins relating to ownership of the land.</p> <p>Mrs Rowlands reported that part of the Ferry Lane path has collapsed. The Estate Manager will be asked to report the issue.</p>	<p style="text-align: right;">AP14/167</p> <p style="text-align: right;">AP14/168</p> <p style="text-align: right;">AP14/169</p> <p style="text-align: right;">AP14/170</p> <p style="text-align: right;">AP14/171 AP14/172</p> <p style="text-align: right;">AP14/173</p>

There being no further business the meeting closed at 9.55pm.