

# CHOLSEY PARISH COUNCIL- FINANCE COMMITTEE

## MINUTES

<b>Meeting</b>	Tuesday 15th November 2016 at 7:30pm in the Pavilion, Station Road, Cholsey.
<b>Chair</b>	Mrs L Ivereigh
<b>Attendees</b>	Mr P Ramsay, Mrs L Hamlyn, Mr M Gray
<b>Apologies</b>	Mr J. Adelson

<b>1</b>	<b>To hear questions or comments from members of the public (max 15 mins).</b>
	There were no questions or comments from members of the public.

<b>2</b>	<b>To receive Declarations of Interest for any agenda items</b>
	Mr Gray and Mrs Ivereigh declared non pecuniary interests in the Happy Hub and Library.

<b>3</b>	<b>To consider the budget for 2017 - 18</b>
	<p>Mr Gray advised that a draft budget had been prepared. It was agreed to review the proposed budget for each cost centre in turn.</p> <p><u>General Administration</u> The proposed overall total expenditure for the cost centre was reduced from £7630 to £5775 for the year. Reductions were proposed to the amount budgeted for audit fees, members travel expenses, meeting hall rental and training. The amount set aside for professional fees was reduced by £1,000 although it was proposed that £1,000 should still be budgeted in case additional funds were required for CAGE.</p> <p><u>Accommodation</u> The proposed accommodation budget was the same at £2000</p> <p><u>Burial Ground</u> The proposed total expenditure for the Burial Ground was up by £2,865 to allow for the repair of the walls. The proposed budgeted income for the Burial ground remained the same.</p> <p><u>Staff</u> The proposed total expenditure on staff was up £1,671 from £43,063 to £44,734 this reflects a proposed 1.5% increase in staff wages and 2% contribution to staff pensions.</p> <p><u>Office</u> The proposed total expenditure was up overall by £5 from £2220 to £2225. his reflects an increase of £105 for the new photocopier contract and a reduction of £100 for office equipment. It was noted that at least one of the PCs will need replacing in the near future.</p> <p><u>Allotments</u> The proposed total expenditure and income remained the same.</p> <p><u>Open Spaces</u> The proposed total expenditure was up overall by £100 from £7510 to £7610. The maintenance budget was increased by £200 and the vandalism budget reduced by £100. The income for open spaces from site rental fees to fairs and street vendors remained the same.</p> <p><u>Sundries</u> The proposed total expenditure for Sundries was up overall by £60 from £4,940 to £5,000. The budget for the library worker support grant was increased by 1.5% in line with the rises given to Parish Council staff.</p> <p><u>Summer Play Scheme</u> It was proposed that there should be an increase in the budget for expenditure (£1200) and that the income (£700) should remain the same for the Summer Play Scheme.</p>

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### Defibrillator

It was agreed to keep the defibrillator in the budget to allow for the replacement of consumables (£50).

### Children's Centre

Following difficulties obtaining grants for running costs of the Happy Hub the budget was increased from £15006 to £17,000.

### New Pavilion

The proposed budget for the new pavilion cost centre remained the same at £27,753 to cover the cost of mortgage payments.

### Total Income and Expenditure

Taking the above changes into account the total expenditure would be £124,389 and the total income £118,579 resulting in a deficit of £5,810 should the precept remain at the existing level of 69.89p for a band "D" household.

The committee agreed to propose a 6% increase in the Precept to £111,458 which equates to an increase of £4.19 to a Band 'D' dwelling.

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### **To consider council charges for 2017 - 18**

#### Recreation Ground Charges

The Finance Committee agreed to recommend to Council that charges in relation to the Recreation Ground should remain the same.

#### Street Vendor Charges

The Finance Committee agreed to recommend to Council that the street vendor pitch charges remain the same.

#### Burial Ground charges

The Finance Committee agreed to recommend to Council that the Burial Ground charges remain the same

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### **AOB**