

**CHOLSEY PARISH COUNCIL  
MINUTES**

<b>Meeting</b>	Wednesday 15 <sup>th</sup> July at 7:30pm in the Pavilion, Station Road, Cholsey.
<b>Chair</b>	Mr M Gray
<b>Attendees</b>	Mrs L Hamlyn, Mrs M Dyer-Lynch, Mrs L Iverleigh, Mrs M Kaposy, Mrs V Bolt, Mrs A Rowlands, Mr A Curtis
<b>Apologies</b>	Mr Jenkins, Helen Jiggins

<b>69</b>	<b>To hear questions or comments from members of the public (max 15mins)</b>
	There were no questions or comments from members of the public.

<b>70</b>	<b>To receive Declarations of Interest for any agenda items</b>
	There were no declarations of interest for any agenda items.

<b>71</b>	<b>To approve and sign the minutes of the meeting held on 1<sup>st</sup> July 2015</b>					
	Mrs Dyer-Lynch advised that she had not been present at the meeting of 1 <sup>st</sup> July. Subject to this amendment Mr Gray proposed that the minutes be approved as a true record.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Hamlyn	<b>Carried</b>	With 2 abstentions

<b>72</b>	<b>To report matters arising from the minutes of 1<sup>st</sup> July 2015</b>				
<b>(a)</b>					
	Item 66 1 (viii)	Mrs Rowlands asked for an update on the proposed Celsea Place development. Mr Gray advised that he had been in touch with the Planning Officer responsible for Celsea Place as the deadline for the determination by SODC had passed and no decision had been made. He was concerned about this in light of the recent result of the planning enquiry relating to developments at Benson, which found in favour of the developer – not for any material reason – but because SODC had failed to come forward with a determination by the deadline, and also the Wates application at Winterbrook which is now to go to enquiry. The planning officer advised him that the determination was on hold because the archeological survey had discovered a roman villa on the site. SODC were now awaiting a response from Linden Homes, the owner of the site.			
	Item 66 2 (ii)	Mrs Iverleigh reported to Council that she had responded to the Draft Homelessness Strategy. The consultation document was over 40 pages of detailed information and she had not had the capacity to complete the full survey. After discussion with Mr Gray she had responded on a more general level to the proposals being put forward agreeing that the suggestions being proposed were sensible.			

<b>(b)</b>	<b>from the action point register</b>				
	15/078	The Clerk advised that no response has yet been received from memories of Bengal			
	15/079	The Clerk advised that the adoption of the Forty phone box is dependent upon whether the telephone can remain in situ. The adoption of the phone box on Papist Way is now complete. BT have removed the phone and replaced the broken panes. The estate Manager has contacted an electrical about installing the defibrillator. Mr Gray advised that he had not had any success yet in getting hold of the new Tesco manager for the Cholsey store and suggested that perhaps Tesco should be approached to site the defibrillator in their office in the interim.			<b>AP15/103</b>
	15/091	Mr Gray reported that as yet there is no progress on the Tesco signage.			
	15/095	Mr Gray advised that Sunday and Bank holiday buses for Cholsey are under threat from the cuts and asked councilors to complete the online consultation. Mr Gray will raise the issue with OCC as he had believed that these services were all fully funded from S106 money.			
	15/087	Mr Gray advised that he is investigating the possibility of widening the existing footpath once the missing link is complete. Some funding may be available from Sustainable Wallingford which along with some Parish Council and OCC money may be sufficient to fund the improvements.			

CHOLSEY PARISH COUNCIL

<b>73</b>	<b>Planning</b>					
<b>(b)</b>	<b>To consider Planning Applications as at 9<sup>th</sup> April 2015:</b>					
	P15/1782/HH	13 Abbots Mead – Amendment 1 - conversion of existing garage into accommodation. Mrs Ivereigh reminded Council that they had already approved this application on 17 <sup>th</sup> June. The amendments made to the original application consisted of the addition of two off road parking spaces and the elongated an existing window. No comments had been received from neighbours. Mrs Ivereigh recommended Council approval the revised application.				
	<b>Proposed</b>	Mrs Ivereigh	<b>Seconded</b>	Mrs Rowlands	<b>Carried</b>	unanimously

<b>(b)</b>	<b>To note planning decisions received.</b>					
	P15/S1566/HH	17 Panters Road - <b>Granted</b>				
	P15/S1020/FUL	Land to rear of 9 and 11 Ilges Lane - <b>Granted</b>				
	P15/S1480/HH	Lollington Cottages – 1 Westfield Rd - <b>Granted</b>				
	P14/S3891/FUL	Land at Caps Lane – Stationing of mobile home - <b>Granted</b>				
	P14/S3887/FUL	Land at Caps Lane – Erection of agricultural building etc - <b>Granted</b>				

<b>(c)</b>	<b>To receive a response from SODC regarding the planning application for 53 Ilges Lane</b>					
	The Clerk summarised the letter from Paula Fox Development Manager SODC Planning, apologising and advising that their systems had been changed as a result of their error in procedure, which resulted in the views of Council not being taken into account when the decision was made on the planning application for 53 Ilges Lane. Ms Fox explained that the permission which had been granted could not be rescinded and advised that the planning application would almost certainly have been approved by planning anyway despite Council's reservations.					

<b>(d)</b>	<b>To receive a verbal report regarding the Wates planning application at Winterbrook</b> Mr Gray covered this item earlier in the meeting under Item 72. He advised that a letter would be sent to SODC regarding the situation.					<b>AP15/104</b>
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<b>74</b>	<b>Finance</b>					
<b>(a)</b>	<b>To approve accounts for payment</b> The accounts were reviewed and approved for payment.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Ivereigh	<b>Carried</b>	unanimously

<b>(b)</b>	<b>To note payments received</b> Noted.					
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<b>(c)</b>	<b>To receive the accounts for quarter 1 – Apr-June</b>					
	Mrs Ivereigh took Council through accounts. Staffing costs are slightly under what would normally be expected, as the Street Cleaner and replacement Older Persons Worker have yet to be recruited. Sundry payments are up because of the purchase of the defibrillators and payments for the Community Library. Mr Gray reported on discussions at the Finance Group about provision of reserves and organisation of bank accounts. The Group recommended Council hold a reserve of £20,000 which would be moved to a separate bank account, the current account would be used to hold the amount budgeted for operating costs and a third account would be used for unallocated money (i.e. not allocated to operating costs or reserves). This money could be used for special projects such as the suggested Children's Centre. It is anticipated that the existing NS&I account which currently holds money ring-fenced for the Play Area and Churchyard paths etc will remain but no money will be added to the account and once the money in their has been used the account will be closed. Mr Gray proposed Council accept the recommendations of the Finance Group.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Bolt	<b>Carried</b>	unanimously

<b>(d)</b>	<b>To approve and accept the Annual Return for 2014-15</b> Mrs Ivereigh advised Council had now received the external auditors report and that no issues or matters had been raised. Mrs Ivereigh proposed Council approve and accept the Annual return for 2014-15.					
	<b>Proposed</b>	Mrs Ivereigh	<b>Seconded</b>	Mrs Dyer-Lynch	<b>Carried</b>	unanimously

CHOLSEY PARISH COUNCIL

<b>75</b>	<b>To receive a verbal report on the current status of cuts to the local bus services and Dial-a-Ride.</b>					<b>Action</b>
	<p>Mr Gray reported on the meeting he and Mrs Dyer-Lynch had attended in Didcot about the cuts to local bus services and Dial-a-Ride. The Dial-a-Ride service will disappear and although the number of local people using the service is low (5-6) the impact of losing the service for those individuals will be high. Mr Gray advised that he is bringing together local councils to see what can be done to replace the service locally, with parish councils providing funding.</p> <p>Mr Gray encouraged all councillors to respond to the consultation online and asked the clerk to agenda an item for the September meeting to discuss Council's official response.</p>					<b>AP15/105</b>
<b>76</b>	<b>To discuss and agree a request for a S137 donation from SOFEA</b>					
	<p>After discussion Council asked the Clerk to request additional information from SOFEA about the source of their existing financing.</p>					<b>AP15/106</b>
<b>77</b>	<b>To agree a set of rules for the Fair Mile children's Play Area.</b>					
	<p>Mr Gray reported on a meeting which he and Mrs Bolt had attended with residents of Cholsey Meadows regarding continuing problems with the behaviour of older children in the play area there.</p> <p>As a result of the meeting a list of rules has been drafted to be displayed outside the play area. After discussion of the draft rules Mr Gray proposed that the rules be accepted subject to some minor changes:</p> <ol style="list-style-type: none"> <li>1. Where the rules state "children <i>must</i> be accompanied by an adult" this will be changed to "<i>should</i> be accompanied" etc.</li> <li>2. Consideration will be given to whether the age limit for children using the park should be 12 and under, rather than 11 and under.</li> </ol> <p>Mr Gray advised that the local PCSOs are already regularly patrolling the area and have agreed to try and visit more frequently during the summer holidays.</p> <p>The office will produce laminated signs to be put up as an interim measure until permanent signs can be erected.</p>					<b>AP15/107</b>
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Rowlands	<b>Carried</b>	unanimously
<b>78</b>	<b>To consider councillors receiving meeting packs via email</b>					
	<p>Councillors Mrs Rowlands, Mrs Ivereigh, Mr Curtis opted to have their packs sent via email in future. The Office will contact Mr Ramsay, Mr Jenkins and Helen Jiggins about their preferences.</p>					<b>AP15/108</b>
<b>79</b>	<b>To receive lists of recent Correspondence and Publications and Notices</b>					
	<ol style="list-style-type: none"> <li>1. <b>LETTERS (including e-mails)</b> <ol style="list-style-type: none"> <li>(i) Letter from Barton Willmore re East End Farm Mr Gray advised that the developers concerned with the East End Farm site had been in touch regarding changes they had made to their proposals for the site, which included removal of the access road and houses linking to Ilges Lane and the possibility of gifting land to the properties in Rothwells Close with unusually short gardens. Once they have a draft layout they will share it with Council.</li> <li>(ii) Update from Solar Farm Contractor Anderson Contractors have advised that work to erect the panels will begin later in July with a view to a "switch on" date of end of August.</li> <li>(iii) OCC Highways – Consultation - Parking Restrictions for Cholsey Mr Gray advised that councillors and residents could view the proposals either in hard copy in the library or online on the Parish Council website under "News and Events" Mrs Bolt advised that she had looked at them and believed they were as Council asked them to be.</li> <li>(iv) TV PCSO's – List of dates for attendance at Community Café Mrs Bolt asked that the dates be publicised. The Clerk undertook to ask for them to be put on Cholsey Info, and to put them in the next Village Voice. Mr Gray will add them to his blog.</li> <li>(v) Thank you from HortSoc re: sign on allotments</li> </ol> </li> </ol>					<b>AP15/109</b>

**CHOLSEY PARISH COUNCIL**

<b>80</b>	<b>To receive news items or up-dates from the Chair</b>	
	<p>Mr Gray advised that he is now pushing for resurfacing of the area under West End bridge as the surface has further deteriorated.</p> <p>Work is continuing to try and obtain a Community Transport bus. Cholsey Primary school and Moulsoford Parish Council have added their support to the project.</p> <p>Mr Gray has a meeting with Parish Council representatives tomorrow about provision of transport to Cholsey Day Centre.</p> <p>The format and activities for the Action in the Park fortnight 3<sup>rd</sup> to 14<sup>th</sup> August have been finalised and leaflets produced which will be handed out to school children. Councillors were provided with a copy of the leaflets. Mrs Bolt requested copies of the leaflets to distribute at CHiPS.</p> <p>Mr Gray advised that a new Youth Worker has been appointed who will be working alongside Jacob Dearman in running Action in the Park. A strong candidate for the Older Persons Worker has been interviewed.</p>	
<b>81</b>	<b>To receive Councillors' Incident Reports and Items for future Agenda</b>	
	<p>Mrs Rowlands reported that a sign on Westfield Road was becoming detached from its mounting. She will report it on Fix-My-Street</p> <p>Mrs Bolt reported that the footpath from Blooms cottage leading to the footpath between Bull's hole and Lollingdon has become very overgrown. The Office will report it to OCC.</p> <p>Mrs Ivereigh advised that the BT hole on Station Road has still not been filled in. Mr Gray advised that he has reported it to Keith Stenning of OCC Highways. Mrs Ivereigh also reported that a bollard has been knocked down at the top of Ilges Lane and there are bundles of electrical wire in the gutters along Wallingford Rd, she will report both via Fix-My-Street.</p> <p>Mrs Kaposy asked why the fence which surrounds the Solar Farm site encompasses the disused allotments. The Clerk advised that this had been requested by the Solar Farm contractors and discussed and agreed by Council at their meeting on 18<sup>th</sup> March.</p>	<p><b>AP15/110</b></p> <p><b>AP15/111</b></p>

The meeting closed at 8.45pm.