

**MINUTES OF THE MEETING OF CHOLSEY PARISH COUNCIL HELD ON  
WEDNESDAY 19th MARCH 2014 at 7.30pm in The Pavilion, Station Road, Cholsey, Oxfordshire.**

**Present: Chairman:** Mr M Gray

**Councillors:** Mrs M Dyer-Lynch, Mrs L Hamlyn, Mr P Jenkins, Mr M Madeley, Mrs A Rowlands, Mrs M Kaposy, Mrs V Bolt

**Apologies:** Mr Butler. Helen Jiggins

**449 To hear questions or comments from members of the public (max 15mins)**

Mr Sheldon expressed his opinion that Council need a comprehensive and professional risk assessment for the trees in the Parish.

After discussions it was decided that OALC should be approached for their opinion and the item added to a future agenda for further decision once their response has been received. **AP14/054**

**450 To receive Declarations of Interest for any agenda items**

Mr Gray declared a prejudicial interest in the accounts for payment (item 454) as one of the payees.

**451 To approve and sign the minutes of the meeting held on 5 Mar 2014**

Mr Gray proposed acceptance of the minutes, seconded Mrs Rowlands **Carried** with 3 abstentions

**452 To report Matters arising**

**(a) from the minutes of 5 March 2014**

**Minute 429** Mr Gray has spoken to the planning officer at SODC. She has told him that the planning office had written to all direct neighbours in accordance with regulations. In relation to the planning application in question this only amounted to 4 properties.

**Minute 438** – Mr Gray has spoken to Radio Oxford and given them a list of village organisations.

**Minute 439** – Mr Gray advised that the resident involved has been provided with a quotation by the Estate Manager and has asked to get her own quotation for comparison purposes. The tree surgeon she proposes using is one who has previously done work for Council.

**Minute 441** – Mr Gray has spoken to Mrs Wollaston who is delighted that Helen Jiggins has shown an interest in administering the Community Car Scheme. He reaffirmed that Mrs Wollaston has said she will continue to fundraise for the service.

**Minute 442** – Mr Gray advised that job advertisements will be placed by the end of the week for the new roles, the deadline for applications to be 22<sup>nd</sup> April. The advertisements will also be placed on the OCC website at a cost of £50, to be paid by the Youth Club, in order to try and improve the response.

**(b) from the Action Point Register(s)**

**AP13/027** – a new printer has been purchased and will be delivered tomorrow.

**AP13/112** – a planning application has been received regarding the live/work units at Fairmile This will be considered at the next meeting.

**AP14/006** – completed

**AP14/022** - Mr Gray advised that the school have suggested a contact who may be interested in participating in the WW1 working party and he will visit the lady concerned.

**AP14/040** – The Clerk updated Council on the response received re the timing of the Rural Services Network Bulletin.

**AP14/041** - Mr Gray advised that he has spoken to police requesting their presence in the village during busy times. No action appears to have been taken so he will follow this up, He will ask if at least when the police pass through the village if they can stop and check for people illegally parking.

**AP14/004** -Mrs Dyer-Lynch reported that she is currently trying to find a visit date which will suit both the Day Centre and Age UK.

**AP14/053** - a response has been received from Larkmead Vets. The Estate manager will be asked to respond to their letter asking if they can contact their neighbours and co-ordinate any action and offering sight of the relevant part of the Electoral Roll to help them.

**AP13/051**– Cemetery Working Party – Mrs Bolt suggested that a meeting of the working party should be convened and Mr Cory-Wright be asked to brief the group on the status of the project. Mrs Hamlyn undertook to contact Mr Cory-Wright to arrange a meeting.

**453 Planning**

**(a) To consider Planning Applications as at 13 March 2014:**

**P14/S0633/HH – 12 Brentford Close – Proposed two storey side extension, garage and cloakroom with bedroom over.** Mr Jenkins advised that he has reviewed the plans and recommended Council **approve** the application He advised that a comment had been received from one of the neighbours who is concerned about the extension blocking light from his property.

Proposed Mr Jenkins. seconded Mrs Kaposy **Carried** Unanimously.

**(b) To note planning decisions received.**

**P14/S0139/HH** - 30 Ilges Lane – planning approval has been granted.

**454 Finance**

**(a) To approve accounts for payment**

Mrs Bolt proposed acceptance of the accounts for payment, Seconded Mr Jenkins **Carried** with 1 abstention.

**(b) To note payments received**

**455 Gravel Pit Update** – Mr Gray advised that the CAGE committee have met with officers of the County Council. CAGE are to send an official response to the new draft Minerals and Waste Plan to OCC. They are encouraging all individuals who received a letter regarding the new plan to respond. Mr Gray advised that Cholsey are no more and no less likely to be chosen as a site for mineral extraction than any other area identified as suitable and that development of additional extraction sites will be driven by the need for minerals. Mr Gray asked all members who had received a letter from OCC to please respond.

**456 To consider and agree a response to the Community Governance Review.**

Mr Gray reported that as yet he has been unable to obtain a copy of Wallingford Town Council's response to the Review. He proposed that this item be held over until the next meeting. Seconded Mrs Rowlands, **Carried** Unanimously.

**457 To agree to overturn the decision regarding bicycle racks (minute 425) given new information regarding Tesco**

Following a proposal by Tesco, that they undertake to install cycle racks outside their store as part of its refurbishment, Mr Gray proposed that Council no longer pursue its own plan to install cycle racks by the store but accept Tesco's offer, Seconded Mr Jenkins, **Carried** with 1 abstention.

**458 To receive the minutes and proposals of the Finance Group meeting of 10<sup>th</sup> Feb.**

Mr Gray reported on the meeting of 10<sup>th</sup> Feb attended by Mr Butler and himself which focused on the risk assessment, audit procedures and the new finance package as well as the Pavilion account for which a full reconciliation has now been completed. Mrs Hamlyn expressed concern that the group only consisted of three members and suggested recruiting other members to make it more robust. Mr Madeley volunteered to join the group.

**459 To agree the content and format of the Parking Consultation on 5<sup>th</sup> April.**

Mr Gray advised that the consultation will be held in the Pavilion hall if free, otherwise he will approach the Youth Club for use of their room. Highways will be providing large scale (A2) plans of the proposed changes for display at the consultation.

Mr Gray proposed a format for the meeting and the collection of comments and concerns of residents:

- a) A letter to be sent prior to the meeting to all residents in the roads affected by parking changes. **AP14/055**
- b) A comment sheet to be produced for attendees to register their comments along with their contact details in case of follow up. Mrs Bolt agreed to draft a form. **AP14/056**
- c) Attendees will be asked to sign in and the Electoral Roll will be used for verification purposes.
- d) The maps will be held in office until 9<sup>th</sup> April for people to view if they are unable to attend the event.
- e) Mrs Bolt, Mr Jenkins Mrs Kaposy, and Mrs Rowlands volunteered to attend the consultation. Proposed Mr Gray, Seconded Mrs Rowlands, **Carried** Unanimously

**460 To approve staff salaries as contained in the 2013/14 budget.**

Mr Gray proposed approval of the staff salaries as contained in the 2013/14 budget, seconded Mr Madeley, **Carried** Unanimously

**461 To receive lists of recent Correspondence and Publications and Notices**

1(i) Vyman Solicitors account received for work on cycle rack project.

Members expressed their concern at the charges. After discussions Mr Gray proposed that Council write a letter reflecting these concerns. Mrs Hamlyn agreed to draft Council's response. Seconded Mrs Bolt, **Carried** with 1 abstention **AP14/057**

1(iii) Letter from resident regarding entitling and signage for Eagle's Path and Scragg's Alley.

In light of the costs previously obtained from SODC for signage The Office will be asked to look at obtaining signs from an alternative source. Mr Gray undertook to respond to the resident informing him of the costs involved and that possible alternatives are being investigated. **AP14/058**

1(iv) Letter from CAPA requesting a meeting with the Allotment representatives to discuss finances. The Clerk will arrange a meeting during the Easter School holidays. Mrs Bolt requested that the Clerk attend the meeting as well. **AP14/059**

**462 To receive news items or up-dates from the Chair**

Mr Gray advised that the CholseyPC.org domain appears to have expired on 15<sup>th</sup> March, he expects this is linked to the new website due to come on-line shortly. He will contact Mr Dewey to clarify **AP14/060**

The Travel group met yesterday and are looking at various initiatives to try and reduce the number of car journeys from Cholsey Meadows.

Mr Gray attended a children's film festival organised by Treehouse School. Five local schools attended all of whom had made short films.

Mr Gray is to ask Mr Dalby and the Office to move forward with the Emergency Plan. He hopes to attend a meeting with the Environment Agency tomorrow morning. He reported that in one particular area the Cholsey brook has collapsed in on itself and SODC will be using it's powers to enforce maintenance of this and similar drainage channels by landowners to try to reduce flooding in future. Mr Gray also advised that he will be working with two volunteer experts to talk to Thames Water about what they can do to improve the Pumping Station.

Mr Gray advised that SHMA has now been reported upon and Oxfordshire has been targeted to provide 100,000 new houses up to 2013 starting in 2011, 17,000 of which have been allocated to South Oxfordshire.

**463 To receive Councillors' Incident Reports and Items for future Agenda**

Mrs Kaposy reported that water is coming from the fields in Caps Lane and collecting in front of Taylors Barn causing the road to breaking up. Mr Gray suggested that she advise the Office of the exact location and they will report it via Fix My Street. **AP14/061**

Mrs Bolt reported that has received several complaints regarding the extended closure of Fulscot Bridge. Mr Gray confirmed that this is due to additional structural work which was not identified by Network Rail in it's original survey of the work to be done. Mrs Bolt requested the Clerk write to Network Rail to express local concerns. **AP14/062**

Mrs Bolt also reported that residents are not putting rubbish in the bin provided at the burial ground and asked if the Maintenance person could clear the rubbish and the Estate Manager to erect notices asking people to use the bins provided. **AP14/063**

Mrs Hamlyn requested that Mr Gray to keep contact with Tesco re the ongoing progress of the cycle racks.

Mrs Rowlands advised that the Youth Club will be having a Bingo evening on 26<sup>th</sup> April to raise funds.

Mr Jenkins requested that the new Clerk advise SODC planning that they are now in post. **AP14/064**

**Date of next meeting: Wednesday, 2<sup>nd</sup> April 2014, 7.30pm at The Pavilion, Station Road**

**Melanie Malcolm, Parish Clerk**