

# CHOLSEY PARISH COUNCIL

## MINUTES

<b>Meeting</b>	Wednesday 20th May at 7:30pm in the Pavilion, Station Road, Cholsey.
<b>Chair</b>	Mr M Gray
<b>Attendees</b>	Mrs A Rowlands, Mrs M Kaposy, Mr P Jenkins, Mrs M Dyer-Lynch, Mrs L Ivereigh, Mr M Madeley
<b>Apologies</b>	Helen Jiggins, Mrs L Hamlyn, Mrs V Bolt.

<b>1</b>	<b>To elect a Parish Council Chair</b>					
	The Clerk asked for nominations for Parish Council Chair. Mr Jenkins nominated Mr Gray as Chair.					
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Rowlands	<b>Carried</b>	Carried with 1 abstention
	In view of the low number of Councillors present Mr Gray proposed that some of the positions/groups to be elected be deferred until the next meeting. Seconded Mrs Kaposy, carried with one abstention.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Jenkins	<b>Carried</b>	Carried with 2 abstentions

<b>2</b>	<b>To hear questions or comments from members of the public (max 15mins)</b>					
	Mr Sheldon spoke about item 15 and told Council he was very much in favour of a single site for development as this would enable the provision of on-site amenities which could take pressure off the centre of village. Development of site 2 would also allow Fair Mile to be sensibly connected to the village.					

<b>3</b>	<b>To elect a Parish Council Vice-Chair</b>					
	Mrs Rowlands indicated she would be willing to stand as Vice Chair. Mr Gray nominated Mrs Rowlands as Vice Chair.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Jenkins	<b>Carried</b>	Carried with 2 abstentions

<b>4</b>	<b>To elect a Spokesperson and Vice-Spokesperson for Planning</b>					
	Mr Jenkins advised that he was willing to re-stand as spokesperson. Mr Gray proposed Mr Jenkins be re-elected and, for the reasons stated earlier in the meeting, that the election of a vice-spokesperson for planning be deferred to the next meeting.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Madeley	<b>Carried</b>	Carried with 2 abstentions

<b>5</b>	<b>To elect a Finance Working Group</b>					
	Election of a Finance Group was deferred to the next meeting.					

<b>6</b>	<b>To elect a Personnel Working Group</b>					
	Mrs Rowlands advised she was willing to continue to chair the Personnel Group. Mrs Dyer-Lynch and Mr Gray advised that they were willing to continue as members of the group. Mr Madeley proposed that Ms Rowlands, Mrs Dyer-Lynch and Mr Gray were re-elected as the Personnel Working Group.					
	<b>Proposed</b>	Mr Madeley	<b>Seconded</b>	Mrs Kaposy	<b>Carried</b>	Carried with 4 abstentions.

<b>7</b>	<b>To elect two Spokespersons for the Allotments</b>					
	The election of spokespersons for the allotments was deferred to the next meeting.					

<b>8</b>	<b>To elect Parish Council Representatives to: The Day Centre</b>					
	The election of a representative to the Day Centre was deferred to the next meeting.					



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13	<b>Planning</b>					
	<b>(b) To consider Planning Applications as at 11<sup>th</sup> December 2014:</b>					
	<b>P14/S1436/FUL</b>	<b>73 Papist Way – Removal of condition 7 of planning permission for P14/S1054/FUL</b> Mr Jenkins reported that this application relates to planning application P14/S1054/FUL from 2014. Condition 7 relates to sustainable homes certification. Mr Jenkins recommended Council record <b>No Strong Views</b> as he does not believe Council are in a position to comment on this planning condition.				
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mrs Rowlands	<b>Carried</b>	Carried with 1 abstention
	<b>P15/S0604/HH</b>	<b>P15/S1413/HH – 39 Papist Way – Single storey timber outbuilding</b> Mr Jenkins advised that the outbuilding is to be erected in the rear garden and used as a garden room. No comments have been received from neighbours. Mr Jenkins recommended Council <b>approve</b> the application.				
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Madeley	<b>Carried</b>	Carried with 1 abstention
	<b>P15/S1398/HH</b>	<b>31 Brookside - Erection of a single storey side and rear extension, with extension of existing dormers.</b> Mr Jenkins advised although the extension is quite substantial the property has extensive gardens. No comments had been received from neighbours. After discussion and review of the plans Mr Jenkins recommended Council approve the application.				
	<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Gray	<b>Carried</b>	Carried with 2 abstentions
<b>P15/S1480/HH</b>	<b>Lollington cottages, 1 Westfield Rd - Extension to link house to existing outbuilding forming hallway and entrance.</b> Mr Jenkins outlined the plans to Council and advised that no comments had been received from neighbours. After discussion Mr Jenkins recommended Council approve the application.					
<b>Proposed</b>	Mr Jenkins	<b>Seconded</b>	Mr Madeley	<b>Carried</b>	Carried with 1 abstention.	
<b>(b) To note planning decisions received.</b>						
	<b>P15/S0796/HH –</b>	<b>41 Crescent Way - Approved</b>				
14	<b>Finance</b>					
	<b>(a) To approve accounts for payment</b> The accounts were approved for payment.					
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Madeley	<b>Carried</b>	With 1 abstention
<b>(b) To note payments received</b> Noted.						
<b>(c) To receive the Parish Council's Annual Accounts for 2014-2015 and approve the Annual Return</b> Council reviewed the Annual Accounts. Mr Gray proposed Council approve the Annual Return.						
<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Dyer-Lynch	<b>Carried</b>	With 1 abstention	
<b>(d) To receive the Internal Auditor's report</b> Council reviewed the report from the internal auditor. Mr Gray proposed Council accept the report from the internal auditor.						
<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Rowlands	<b>Carried</b>	With 1 abstention	
<b>(e) To approve the Parish Council's Annual Governance Statement</b> Council reviewed the annual governance statement. Mr Gray proposed Council approve the statement.						
<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mr Madeley	<b>Carried</b>	With 1 abstention	

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<b>15</b>	<p><b>To discuss criteria for selection of a site for development:</b></p> <p style="display: flex; justify-content: space-between;"> <span><b>a) One site or more</b></span> <span><b>d) Provision of green space</b></span> </p> <p style="display: flex; justify-content: space-between;"> <span><b>b) Why is a holistic view important?</b></span> <span><b>e) Infrastructure needs of existing village</b></span> </p> <p><b>c) Access – minimising impact on existing residents/village centre</b></p> <p>Mr Gray advised that he had asked for the item to be added to the agenda so Council could produce a set of criteria that should be considered by SODC when selecting a site for development within the village.</p> <p>a) One site or more. Accommodating the 128 houses allocated to be built within Cholsey on the sites identified for development, CHOL1, CHOL2 and CHOL3 would mean either both the smaller sites (CHOL1 and CHOL3) being developed or one of smaller sites and part of large (CHOL2) site being developed or just developing the large site (CHOL2). Mr Gray suggested that a single site may be the best option in terms of money being provided for infrastructure. Two sites would be more expensive to develop and any infrastructure money split between the two leaving less for infrastructure improvements elsewhere in the village. Council discussed the impact of developing the CHOL2 site. Access to the site via the Reading road was seen as providing the possibility of traffic calming measures on the Reading road which would additionally benefit residents of Fair Mile. Council also felt that the development of this site could lead to better integration of Fair Mile with the main village. After discussion Mr Gray proposed that Council ask SODC to consider putting Cholsey's required housing development on one site. Mr Jenkins seconded the proposal and it was carried with 3 abstentions.</p> <p>b) Why is a holistic view important. Mr Gray suggested that in order to stop random development of sites all over the village that a holistic view should be taken to the development required. As an example he explained that if CHOL1 (off Celsea Place) was the proposed site, access on to Celsea Place would be an issue for local people. There is also nothing currently available to stop a developer purchasing part of the large field next door and extending the development even further, greatly exacerbating the traffic issues.</p> <p>c) Access – minimising impact on existing residents/village centre Council discussed how the impact of any development on the rest of the village could be minimised. It was suggested that development of a single site should make it easier to channel traffic away from centre of village. Council discussed the provision of footpath access to centre of village.</p> <p>d) Provision of green space Council agreed that developers should provide as much green space as possible.</p> <p>e) Infrastructure needs of the existing village Council agreed that it was extremely important that any development should address the infrastructure needs of existing village especially the current infrastructure deficit around centre of village. It was acknowledged that the further any development is from the centre of the village the more likely it is that people will drive to it.</p> <p>f) Parking –Sufficient parking for the needs of the residents must be provided. Council are keen to avoid similar situations to those at Fair Mile where there are four bedroom properties with one parking space.</p> <p>Mr Gray suggested that he and the Clerk should write up the results of Council's discussions and bring it to next Council meeting to be voted on.</p>
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<b>16</b>	<p><b>To agree to increase the Youth Worker hours from 18 to 20 p.w and agree a change-over timetable for their replacement</b></p> <p>Mr Gray advised that when the Youth Worker leaves he would like to recruit his replacement on the basis of a 20 hour week up from the 18 hours worked by the current Youth Worker. He feels that this would meet the demands of the job more effectively and would also make the role more attractive to potential applicants. He advised that he would like to recruit the new Youth Worker prior to "Action in the Park" to enable a handover.</p>				
<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Rowlands	<b>Carried</b>	With 1 abstention

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<b>17</b>	<b>To agree a request from Sportivate to use the Rec Ground free of charge for Frisbee training.</b>				
	Mr Gray explained that Sportivate, a project which aims to get young people active by providing free or low-cost coaching, have approached Council to use the Rec ground free of charge for one hour on Monday night's for 6 weeks for Frisbee coaching Mr Gray proposed Council agree to the request.				
	<b>Proposed</b>	Mr Gray	<b>Seconded</b>	Mrs Ivereigh	<b>Carried</b> Unanimously

<b>18</b>	<b>To receive lists of recent Correspondence and Publications and Notices</b>				<b>Action</b>
	<p><b>1. LETTERS (including e-mails)</b></p> <p>(i) Letter from Linden Homes re: Allotments Linden have advised that there is an area of Japanese knotweed on the land to be used for allotments. They have employed a company to control this and lodged a sum of money in an Escrow account to deal with it in the future.</p> <p>(ii) Jane Murphy District Councillor report Cholsey's new District Councillor Jane Murphy advised that she will produce a regular report for Council on District issues and attend meetings when possible. She advised that SODC will be moving to new office space in Milton Park in 3 weeks time.</p> <p>(iii) Chilterns Conservation Board – Notice of Vacancy</p> <p>(iv) Summary of Bus service change schedule (complete version).</p> <p><b>2. REPORTS, PLANS &amp; STRATEGIES</b> None</p> <p><b>3. NOTICES, POSTERS and FLYERS</b> None</p> <p><b>4. MAGAZINES and NEWSLETTERS</b></p> <p>(i) Sustainable Wallingford Newsletter</p> <p>(ii) CPRE Oxfordshire Voice Magazine</p> <p>(iii) North Wessex Downs AONB Management Plan</p>				

<b>19</b>	<b>To receive news items or up-dates from the Chair</b>		<b>Action</b>
	<p>Mr Gray reported that the pavement on Pound Lane has now been resurfaced and Brookside pavement has been partially resurfaced along the side nearest the road.</p> <p>Cholsey Bluebirds are staging their annual five aside tournament this weekend. There will be 130 teams from all over the county taking part.</p> <p>Mr Gray introduced Karl Musson to councillors. Karl will be working as the Estate Manager while she takes Maternity leave. Mr Gray advised that Sue Spackman who had been recruited into the role of Older Persons Worker has taken another job which offers more hours.</p> <p>Mr Gray suggested that a presentation should be organised for Mr Butler and Mr Dalby after the next meeting.</p>		<b>AP15/075</b>

<b>20</b>	<b>To receive Councillors' Incident Reports and Items for future Agenda</b>		<b>Action</b>
	<p>Mr Madeley advised that he had received several comments from residents regarding cutting of the verges within the village which are now only being done twice a year by the County Council. Mr Gray suggested Council monitor the situation as there may be an opportunity of Council to take over this work from OCC.</p> <p>Linda Ivereigh newly elected to Council introduced herself to the rest of Council. A Cholsey residents for three years she lives in Ilges Lane and works as an accountant as head of employment tax for Rio Tinto. She hopes that her expertise will be of use to Council.</p> <p>Mr Jenkins reported that having laid new turf (on the completion of the Pound Lane resurfacing) the contractors involved are now dumping the debris for the Brookside resurfacing on it. Mr Gray agreed to raise the issue at County.</p> <p>Mr Jenkins also asked if new signage could be put up around the village in response to the increase in dog mess on pavements. The Estate Manager will be asked to look into additional signage.</p> <p>Mrs Rowlands advised that the area outside the "Memories of Bengal" has become overgrown and untidy. The Estate Manager will be asked to write to the appropriate owners.</p> <p>Mr Gray advised that the Community Library will be holding its AGM tomorrow night.</p>		<p><b>AP15/076</b></p> <p><b>AP15/077</b></p> <p><b>AP15/078</b></p>

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	<p>Mrs Whitfield who is part of the COPA team will be running a dementia friends training session on 1st June in the Community Library.</p> <p>There is now a smartphone app for Fix my Street which allows a user to photograph and locate the problem and then send to OCC.</p> <p>Mr Ramsay had written to Council asking to be considered for co-option, other residents have also approached the Chair and Office about becoming councillors. Mr Gray suggested that an item be added to the agenda for the next meeting to co-opt additional members of council.</p>	<p><b>AP15/079</b></p>
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There being no further business the meeting closed at 21:17