

## CHOLSEY PARISH COUNCIL

**Minutes of the meeting of Cholsey Parish Council held on Wednesday 21 May at 7.30pm in The Pavilion, Station Road, Cholsey, Oxfordshire.**

**Chairman:** Mr Gray

**Present:** Mr Dalby, Mrs Bolt, Mrs Rowlands, Helen Jiggins, Mrs Hamlyn, Mr Jenkins, Mr Ramsay, Mr Madeley.

**Apologies:** Mrs M Kaposy, Mrs M Dyer-Lynch, Mr J Butler

**25 To hear questions or comments from members of the public (max 15mins)**

None

**26 To receive Declarations of Interest for any agenda items**

None

**27 To receive an update on new housing plans for Cholsey from Lucy Murfett SODC Planning Policy Officer.**

This item was brought forward.

Ms Murfett reported that the feedback received from Cholsey residents after the planning consultations indicated a strong preference for sites Chol2 and Chol3 with residents indicating that they liked the idea of any new development linking the Cholsey Meadows with the village. There were also a high number of comments questioning Cholsey's need for additional housing. Ms Murfett reported that SODC had had a Landscape Assessment conducted for all sites which looks at among other things the environmental impact of developments. The report suggested that Chol1 and Chol3 were the best sites both being given a fully 'green' rating all other sites still being considered got a 3 out of 5 rating.

Council represented to Ms Murfett that they strongly favoured the Chol2 site; as helping to link Cholsey Meadows to the main village, being the least offensive in terms of impact on existing residents and the best for access. Council felt access to Chol3 would be problematic and more disruptive for residents. Council were concerned that any development should provide money to improve vehicular access and safety to any site. Council also expressed the view that it would be preferable not to split the development between sites.

Ms Murfett was asked what impact the SHMA development plan is likely to have on Cholsey. Mrs Murfett explained that the proposed figures for new housing in Oxfordshire were currently being tested and options as to where these might be built investigated. Consultations are due to begin next month and Council will be able to comment on the plans with a date of late November early December being suggested as the date to agree the initial plans. Council expressed its concern that Cholsey could end up as a site for even more new development, although when questioned Ms Murfett confirmed that the current thinking is that the houses will not be developed unless there is a demand.

**28 To approve and sign the minutes of the meeting held on 7 May 2014**

Mr Gray proposed acceptance of the minutes, seconded Mrs Bolt **carried** with 4 abstentions.

**29 To report Matters arising**

**(a) from the minutes of 7 May 2014**

Item 18 Mr Gray advised that the planning application for the Live/Work Units at Fairmile will be considered at the planning committee on Wednesday 28<sup>th</sup>. He will be attending in his role as District Councillor and will speak regarding Councils' opposition to the application.

**(b) from the Action Point Register(s)**

14/068 – the first dementia training session went ahead last Friday although only 4 people attended.

14/086 – Mrs Rowlands reported that the road surface problems under West End bridge have still not been dealt with, and undertook to report the problems via 'Fix My Street'

14/020 – The Clerk reported that she had spoken to the supervisor of the individual responsible for managing the flats on behalf of Carter Jonas and he had undertaken to ensure action was taken. Mr Gray had also raised the matter in his discussions with the local Police Sergeant who had agreed to ask a PSCO to visit and speak to the residents involved.

14/073 – Mrs Bolt reported that she and the Estate Manager had discussed the emptying and re-siting of the bags.

**30 Planning**

**(a) To consider Planning Applications as at 15 May 2014:**

**P14/S1285/FUL – Cholsey CP School – Proposed installation of solar photovoltaic panels**

Mr Dalby advised that he had reviewed the plans and recommended approval of the application, seconded Mrs Rowlands, **carried** unanimously.

**P14/S1265/HH – 20 Panters Road – Proposed ground and first floor side and rear extension**

Mr Dalby advised that he had reviewed the plans. The extension proposed is very similar to one at the property opposite no. 20 and no objections have been registered by neighbours. Mr Dalby recommended approval, seconded Helen Jiggins, **carried** unanimously.

**(b) To note planning decisions received.**

**P14/S0690/HH – 78 Station Rd – Granted**

**P14/S0895/LB – Whitecross House Winterbrook – Granted**

**P14/S0894/HH – 1 Larkfield – Granted**

**31 Finance**

**(a) To approve accounts for payment**

ACCOUNTS FOR PAYMENT 21 MAY 2014

Petty Cash	Top up	205035	£40.00
Grundons	Churchyard Waste	205036	£42.26
Crosscut	Tree Work	205037	£1,205.00
RJS (IA) Ltd	Internal Auditor	205038	£515.85
Thames Water	Churchyard Water 30/8/13 to 27/4/14	205039	£2.91
Thames Water	Allotment Water 2/12/13 to 1/5/14	205040	£66.14
Cholsey Community Library	Library Worker payment 1 of 2	205041	£1,300.00
Salaries	May Salaries (inc new Youth Worker)	205042-5	£2,530.19
Mark Gray	Speakers for Office Pc's - reimbursed	205046	£6.99
Adventure Plus	Climbing Wall Rental - Summer Play Scheme	205048	£272.00
Hiscox Underwriting Ltd	Insurance Renewal*		£1,513.46
TOTAL			£7,494.80
* subject to declaration			

PAYMENTS RECEIVED

15/05/2014	Cholsey 1000 Plus - ww1 Lectern donation	4755	£150.00
19/05/2014	Co-op Funeral Care - Burial Fee	4756	£373.00
TOTAL			£523.00

Current Account Balance to date		£82,034
---------------------------------	--	---------

NEW PARISH HALL ACCOUNT

EngraveBricks Ltd	Buy a Brick	400065	£365.16
-------------------	-------------	--------	---------

PAYMENTS RECEIVED

			£0.00
--	--	--	-------

New Parish Hall Account Balance to date		£40,598
---	--	---------

Mr Gray declared a prejudicial interest as both a recipient and as a member of the Library Committee. The clerk informed Council that she had not yet received a correct invoice from EngraveBricks (Buy a Brick supplier) and Mr Gray suggested that Council agree to spend up to £400 to allow the bill to be paid before the next meeting and the bricks delivered.

Mr Jenkins proposed this suggestion be adopted and the accounts approved, seconded Mrs Bolt, **carried** with 1 abstention.

Mr Gray advised Council that the Parish insurance was due for renewal and that a quotation from an alternative insurer had been obtained which was less than half the renewal premium quoted by Council's existing insurer. Mr Ramsay proposed Council accept the lower quotation, seconded Mrs Bolt, **carried** unanimously.

**(b) To note payments received**

Noted

**(c) To receive the Parish Council's Annual Accounts for 2013-2014 and approve the Annual Return**

The Clerk took Council through the figures given on the Annual Return and a Trial Balance of Councils accounts to year end 31<sup>st</sup> March 2014. Mr Gray proposed approval of the Annual Accounts and Annual Return, seconded Mrs Bolt carried unanimously.

**(d) To receive the Internal Auditor's report**

Council reviewed the Internal Auditors statement. Mr Gray proposed acceptance, seconded Mr Ramsay, **carried** unanimously.

**(e) To approve the Parish Council's Annual Governance Statement**

Council reviewed the Annual Governance Statement Mr Gray proposed acceptance, seconded Mr Dalby, **carried** unanimously.

**32 To receive an update on new housing plans for Cholsey from Lucy Murfett SODC Planning Policy Officer.**

This item was dealt with earlier in the meeting.

**33 To consider electing representatives to:**

**(a) The Cholsey and Wallingford Railway Preservation Society**

Mr Ramsay agreed to stand as Councils' representative. Proposed Mr Gray, seconded Mr Dalby, **carried** with 1 abstention.

**(b) The River Users Group**

Mr Gray reported that Mr Dawe had agreed to carry on as a representative as he is a river user and Council currently have no river users among the members. Proposed Mr Gray, seconded Mr Ramsay, **carried** all in favour.

**(c) Cholsey Development Trust**

Mrs Bolt indicated that she is happy to carry on as Council's representative. Proposed Mr Gray, seconded Helen Jiggins, **carried** with 1 abstention.

Mr Madeley suggested that a brief description for each role be prepared and sent out prior to next years elections.

**34 To agree the response to the Community Governance Review**

Mr Gray took Council through the response he had prepared and advised that he will circulate the response to all Winterbrook residents. He reported that as well as the original 27 letters from Winterbrook residents objecting to the plan to subsume Winterbrook into Wallingford, a number of additional letters had been received from Winterbrook residents objecting to the plan. Helen Jiggins proposed Council accept the statement as Councils response to the CGR, seconded Mrs Rowlands, **carried** unanimously.

**35 To agree to provide financial support for the summer holiday Play Scheme**

Mr Gray reported that the Jacob Dearman, the new Youth Worker, is in now post. He will be running the Summer Play Scheme, a 2 week series of activities centred around the park, mainly for 8-12 year olds. Mr Gray proposed Council provide £500 to support the scheme, he also intends to contribute £300 from his County Council budget and other village organisations will be contacted and asked for help and contributions. Proposed Mr Gray, seconded Mrs Rowlands, **carried** unanimously.

**36 To receive lists of recent Correspondence and Publications and Notices**

2 (ii) – Minutes of CWRPS meetings – Clerk to provide copies to Mr Ramsay. **AP14/094**

**37 To receive news items or up-dates from the Chair**

Mr Gray reported on a meeting he had attended to discuss the work on the electrification of the railway line. Fulscot bridge is due to be reopened on 2<sup>nd</sup> September . Network Rail admitted that mistakes had been made regarding the

work on Fulscot bridge and they had replaced the contractor involved. They also confirmed that they will be providing extra money for the repairs needed to the roads affected by the works on the bridge.

Mr Gray reported that now Jacob Dearman is in post the Homework Club will be starting soon. Jacob will also doing some one to one work in association with the school and taking a small extra youth session on Tuesday nights. The Children's Worker Sarah Masters has been appointed and will start work on 2<sup>nd</sup> June. She will be working with the school and also alongside Jacob on the Summer Play Scheme.

Mr Gray reported that he had received feedback from the Solar Farm consultation and although some sceptical comments had been received about the proposals, he had been told there were no negative comments. In light of this Mr Gray suggested that Council need to consider it's position on the disused allotments next to the proposed Solar Farm site and asked the Clerk to add it to the next agenda for discussion.

Mr Gray reported that he had met with the local Police Sergeant, Fraser Weller, before the meeting. Sergeant Weller had informed him that all PCSO's for Cholsey were either on maternity leave or had left. The current policy was to bring officers in from other areas to cover on a needs basis, but not to appoint replacements. Sergeant Weller agreed to officers visiting Cholsey more often, and that they will deal with the parking issues on the Forty, Station Rd etc. He asked that Council inform him if no improvements are seen. He also agreed that once the new parking restrictions are implemented that PCSO's will enforce them. He also volunteered to visit the Youth Club as he is keen to engage with young people.

### **38 To receive Councillors' Incident Reports and Items for future Agenda**

Mr Madeley asked for an update on the website. Mr Gray advised that the training had now taken place.

Mrs Bolt requested that an item be added to the next agenda to receive the Cholsey Development Trust report.

**AP14/095** Mrs Bolt also brought Council up to date on changes to staffing at the school including a new deputy head due to leavers and maternity. Mrs Bolt reported that the edges of areas of Wallingford road are badly broken up and undertook to report the problem on 'Fix My Street'. **AP14/096** Mrs Bolt advised Council that a school child had been knocked down crossing the road. Council discussed the problem of trying to recruit a lollipop person.

Mr Jenkins requested an item be added to the agenda to discuss a possible 20 mile p h speed limit on Ilges Lane. Mr Gray advised that the Estate Manager had erected additional signs along the road. He undertook to speak to the Highways Department about the possibility of a speed bump. **AP14/097** He also undertook to contact the Vets and ask them to give out leaflets regarding speeding to their clients. **AP14/098**

Mr Dalby reported that the road surface on Westfield Rd is still in a very poor state and deteriorating further. Mr Gray advised that he has asked Highways to come out and look at the problems again. Mr Dalby undertook to report the issues on 'Fix My Street'. **AP14/099**

Mrs Rowlands asked if the Estate Manager could contact the Treehouse School and Scouts about the signage which they had left after their respective Fun Runs. **AP14/100**

Mr Ramsay asked if the school and the farm who own the hedge along the school footpath over the railway bridge can be contacted and asked to cut it back, he has trimmed it back recently. **AP14/101**

Mr Hamlyn and Helen Jiggins reported that overgrown hedges on the Boshers' development are causing poor visibility for drivers on the junction of Reading Rd and Papist Way, also out of Newlands Way and onto Ferry Lane. The Estate Manager will be asked to contact the residents involved. **AP14/102**

Mr Gray proposed that the maintenance person be asked to remove the commercial plasterers sign that has appeared on the railings on the roundabout at the end of Wallingford road, seconded Mr Dalby, **carried** unanimously. **AP14/103**

There being no further business the meeting closed at 9.50pm.

**Date of next meeting: Wednesday, 4<sup>th</sup> June 2014, 7.30pm at The Pavilion, Station Road**

**Melanie Malcolm, Parish Clerk**