

CHOLSEY PARISH COUNCIL

66	Planning				
(a)	To consider Planning Applications as at 28th January 2016:				
	P16/S2455/HH	42C Wallingford Rd – New roof, first floor accommodation and home office Mr Jenkins took councillors through the plans. Only one comment had been received from neighbours to date, regarding the positioning of the velux windows. After discussion Mr Jenkins recommended Council approve the application			
	Proposed	Mr Jenkins	Seconded	Mr Ramsay	Carried unanimously
	P16/S2453/HH	3 West End – Proposed rear conservatory Mr Jenkins advised that the application was just for a conservatory. He reported that no objections had been received from neighbours to date and recommended Council approve the application.			
	Proposed	Mr Jenkins	Seconded	Mr Whitfield	Carried Unanimously
	P16/S2535/HH	Land Off Reading Rd – Proposed Telecom Installation Mr Jenkins advised that the application which falls within the AONB was for a new cell phone pole to provide better coverage for EE and also to be used by the police, ambulance and fire services. After much discussion Mr Jenkins proposed Council approve the application seconded by Mr Whitfield. The proposal failed to get a majority in favour. Mr Gray proposed a response of No Strong Views , seconded Mrs Bolt. The proposal failed to get a majority in favour. Mr Ramsay proposed Council reject the application on the grounds that it falls within the AONB, seconded Mrs Rowlands, carried with 3 against and 2 abstentions. Mr Ramsay undertook to speak on behalf of Council at SODC's Planning Committee.			
	Proposed	Mr Ramsay	Seconded	Mrs Rowlands	Carried With 3 against and 2 abstentions

(b)	To note planning decisions received.				
	P16/S1800/HH 56 West End - Granted P16/S1330/HH 22 Pound Lane - Granted P15/S013/FUL 24 Panters Rd - Refused				

(c)	To approve the minutes of the Planning Meeting held on				
	The minutes of the planning meeting were approved as a true record by members of the planning committee and signed by the Chair of the Planning Committee.				
	Proposed	Mrs Bolt	Seconded	Mrs Ivereigh	Carried Unanimously by those at the meeting

67	Finance				
(a)	To approve accounts for payment				
	The accounts were reviewed and approved for payment.				
	HMRC	PAYE & NI p/e 5th Aug	205572	£231.72	
	Virgin Media Payments	Phone & Broadband - July	205573	£61.40	
	Grundon Waste Mgmt	Churchyard waste - June	205574	£70.45	
	Lawncare	Hedgetrimmer repairs + oil	205575	£118.68	
	CHOKO	S137 payment	205576	£99.00	
	SODC	Dog Bin emptying	205577	£150.70	
	CPRE	Annual Membership	205578	£36.00	
	Thames Water Utilities	Water - Cemetery	205579	£23.46	
	Colliers of Crowmarsh	Post mix for fence posts	205580	£30.60	
	Funtime	Bouncy Castle for Fun in the Park	205582	£70.00	
	GLS Educational Supplies	Heavy Duty Refuse Sacks and Printer Paper	205583	£49.16	
	E Lee	Salary - Happy Hub - July	205584	£576.00	
	E Lee	Expenses - Fun in the Park - reimbursed	205585	£96.64	
	Petty Cash	Petty Cash Top-up	205584	£40.00	
	TOTAL			£1,963.81	
	Proposed	Mr Gray	Seconded	Mr Ramsay	Carried Unanimously

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	Finance	Action
(b)	<p>To note payments received Noted The balances of the various accounts to date were noted: Current Account £22,337 Reserves Account £42,911 Projects Account £40,186</p>	
	<p>The group of young people involved in fundraising for the skate park are to be invited to Council to give an update on progress in September to try and re-energise the fundraising process.</p>	AP16/050

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68	To receive an application to join the Parish Council from Mr Hope-Smith					
	Mr Gray drew councillors attention to the letter written by Mr Hope-Smith and included in the meeting packs. Mr Gray proposed councillors accept Mr Hope-Smiths application to join Council					
	Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	unanimously

69	To receive the minutes of the Personnel Working Party					
	Mrs Rowlands advised the Working Party had reviewed policies relating to Bullying, Grievance and Disciplinary procedures in the workplace. The policies have been amended and once the Working Party members have agreed the changes will be adopted by Council. The minutes of the meeting were agreed as a true record and signed by the Chair of the Working Group.					
	Proposed	Mrs Rowlands	Seconded	Mrs Dyer-Lynch	Carried	Unanimously by those at the meeting
	Mr Ramsay asked if the Clerk could find out where the responsibility for duty of care and liability rests for members of staff.					AP16/052

70	To consider a request for a S137 donation from COPA					
	Council had received a request from COPA asking for £100 to enable them to fund a telephone service. Mr Ramsay proposed Council agree the request and increase the donation to £150.					
	Proposed	Mr Ramsay	Seconded	Mrs Bolt	Carried	With 3 abstentions

71	To consider a request for a S137 donation from Home-Start					
	Council had received a request from Home-Start asking for a donation to help fund their volunteer home-visiting support service for families. They are currently supporting two families in Cholsey but due to recent withdrawl of funding they have had to reduce their service. Mr Gray proposed Council grant £150 in line with the donation given to Home-Start last year.					
	Proposed	Mr Gray	Seconded	Mrs Hamlyn	Carried	With 1 abstention

72	To agree a response to the OCC Household Waste Plan					
	Mr Gray suggested that if Council agreed he would liaise with the Clerk to respond to the consultation which was similar in nature to one Council had responded to earlier in the year.					

73	To agree a response to the SODC Local Plan 2032 Preferred Options consultation					
	Two existing responses, one from Mrs Guiver on behalf of the Neighbourhood Planning Group and one from CPRE, had been included in the pack. After discussion Mr Gray suggested that he liaise with the Clerk to produce a response using the existing two responses as a template.					

74	To discuss a request from Phevos (Solar Farm) regarding the landlords early termination period.					
	Council discussed a request from Phevos to increase the landlords early termination period. After discussion Mrs Hamlyn proposed the termination period should remain at 10 years.					
	Proposed	Mrs Hamlyn	Seconded	Mr Jenkins	Carried	With 1 abstention

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75	To discuss a proposal to take over grass cutting in Cholsey from OCC				
<p>Mr Gray outlined the proposal to councillors which is part of the Oxfordshire Together programme proposed by OCC. Under the proposal Cholsey will be given an amount of money by by OCC to take over the cutting of the verges within the parish. Quotations have been obtained and the money provided would allow for more cuts per year than is currently done by OCC and through taking on the work it would allow Council to control what is cut and when. Moulsoford Parish Council has asked if Cholsey would consider taking on their cutting as well as part of a single contract as the parishes border each other.</p> <p>In response to questions Mr Gray advised that Council would be taking on the contract for a period of two years and if after that period if Council did not wish to continue it could be handed back to OCC.</p> <p>Concerns were raised over the impact the management of the contract would have on the work of the Office staff. The Clerk advised that it was proposed that OCC's existing contractor be approached to do the work. Because this contractor is familiar with what needs to be cut, has the correct equipment and the appropriate risk assessments and documentation in place, as well as the necessary links with OCC Highways, this should minimise any management required by the Office.</p> <p>After much discussion Mr Gray proposed Council take over the grass cutting currently done by OCC in Cholsey and Moulsoford.</p>					
Proposed	Mr Gray	Seconded	Mr Bolt	Carried	With 1 abstention

76	To receive the Estate Managers report for July	Action
<p>Council reviewed the Estate Managers report for July. Mr Gray advised that Masons Funfair had made a contribution of £150 towards repair of the dips and holes in the recreation ground created as a result of their equipment</p> <p>Mr Ramsay asked if the work for laying and repairing of paths in the burial ground could be expedited and quotes provided to Council for the next meeting.</p>		AP16/053

77	To receive lists of recent Correspondence and Publications and Notices	
<p>1. LETTERS (including e-mails)</p> <p>(i) OCC – Notification of planning application by Grundon for gravel extraction at New Barn Farm The Clerk advised that an extension to the closing date for responding to the consultation on the application had been agreed with OCC. Mr Gray requested that the item be put on the agenda for the next meeting and proposed that Council agree to give the £2,000 budgeted for professional fees to CAGE for the legal costs of fighting the application. Proposed Mr Gray, seconded Mr Ramsay, carried unanimously.</p> <p>(ii) Community First Oxfordshire – Future of Transport rep meetings. In response to the withdrawal of admin support for these meetings from OCC, Community First Oxfordshire are proposing to facilitate the meetings.</p> <p>(iii) OCC – Update: Local Government reorganisation for Oxfordshire</p> <p>(iv) OCC – Update from Unitary workshops meetings for Parish & Town Councils (now superseded by Item 1 iii)</p> <p>(v) Request for placement of bench in Cholsey Churchyard Council asked the Clerk to write to the applicant explaining that because Council's policy on benches in the burial ground is currently being under review Council will respond to the request once that work has been done.</p> <p>(vi) Email from Mrs Murphy District Councillor regarding bin collections</p> <p>(vii) CAPA – correspondence relating to entrance to Ilges Lane allotments Mrs Bolt asked the Clerk to add an item to the next agenda to discuss this.</p> <p>(viii) Rural Services Network – conference notification – Sept – Cheltenham</p> <p>2. REPORTS, PLANS & STRATEGIES</p> <p>3. NOTICES, POSTERS and FLYERS</p> <p>4. MAGAZINES and NEWSLETTERS</p> <p>(i) TVP – Neighbourhood Policing newsletter - July</p>		<p>AP16/054</p> <p>AP16/055</p> <p>AP16/056</p>

78	To receive news items or up-dates from the Chair
<p>Mr Gray reported that the Fun in the Park weeks had proved more popular than ever with around 250 children attending in the first three days and a joint event with SOHA at Fair mile attracting 130 children. The Children's Centre had provided support for Fun in the Park by running activities for younger children. A youth workshop run at Cholsey Meadows with representation from SOHA, CCDT as well as the Parish Council has proposed a drop in facility for young people at Cholsey Meadows to be run by the Youth Worker and</p>	

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	<p>volunteers.</p> <p>At the East End Farm planning exhibition some residents had directed their anger at the planning proposals towards the Parish Council. Mr Gray re-iterated that Council had managed to get the developers to reduce the number of houses to be built, to create more space between houses and provide an open area of amenity land.</p>
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79	To receive Councillors' Incident Reports and Items for future Agenda	Action
	Mr Jenkins asked if the Maintenance Worker could spend some time cleaning some of the road signs which were becoming obscured.	AP16/057
	Mrs Ivereigh reported that there was graffiti on the Bluebirds pavilion. The Clerk will ask Bluebirds to remove the graffiti as soon as possible.	AP16/058
	Mr Ramsay reported that the school hedge alongside the footpath on church road was overgrown and was starting to obstruct the footpath. Mrs Bolt undertook to contact the school to get it cut back.	AP16/059