

Cholsey Parish Council

MINUTES

|                  |   |
|------------------|---|
| <b>Meeting</b>   | Wednesday 5 <sup>th</sup> July 2017 in the Pavilion, Station Road, Cholsey                                    |
| <b>Chair</b>     | Mr M. Gray  |
| <b>Attendees</b> | Mrs M. Dyer-Lynch, Mrs V. Bolt, Mr P. Ramsay, Mrs L. Hamlyn, Mr P. Jenkins, Mrs I. Neill and Mrs L. Ivereigh. |
| <b>Apologies</b> | Mr J Hope-Smith, Mr R. Whitfield, and Mr J. Adelson.  |

|                 |  |   |                     |   |                           |                |  |                 |         |                 |            |                |                           |
|-----------------|--|---|---------------------|---|---------------------------|----------------|--|-----------------|---------|-----------------|------------|----------------|---------------------------|
| <b>40</b>       | <p><b>To hear questions or comments from members of the public</b></p> <p>A resident reported that the rumble strips that were mistakenly installed in error on the A329 have still not been removed despite Oxfordshire County Council agreeing that they should not be there. Mr Gray responded that he appreciates the rumble strips are a nuisance and he has previously followed the issue up with Highways. The Clerk will write to OCC Highways.</p> <p>Mr Butler (Chairman of the Pavilion Trust) thanked the Estate Manager for all his work for the Pavilion Trust. Mr Butler reported that the trust is exploring greater use of the Pavilion for wedding parties and asked the Parish Council to consider how much it would charge for use of the recreation field for marquees.</p> <p>Concerns were raised about the impact on regular weekend users such as the community teashop if the whole pavilion is to be hired out at weekends. Mrs Bolt reported that block booking of the pavilion for a whole weekend would be restricted to six per year. Mrs Ivereigh pointed out that use of the field as overflow parking would also need to be considered.</p> <p>Mr Gray suggested that a Parish council working party be set up to discuss the matter. Mr Gray, Mr Ramsay, Mrs Dyer-Lynch and Mr Hamlyn agreed to form the working party.</p> |   |                     |   |                           |                |  |                 |         |                 |            |                |                           |
| <b>41</b>       | <p><b>To receive any reports from County and/or District Councillors</b></p> <p>Mr Gray reported that the County Council had resurfaced the corner of the South Moreton Road at the bottom of Cholsey Hill and Church Road, Benson.</p> <p>Church Road, Cholsey has also been repaired by the new OCC gang who are digging out and resurfacing roads rather than filling potholes.</p> <p>Trading Standards have saved £250,000 from vulnerable people.</p> <p>Chiltern Edge School is in Special Measures and the OCC Cabinet are meeting to decide its future.</p> <p>Adult daytime support services are now sharing facilities.</p> <p>It is hoped to extend broadband coverage to 95%.</p>   |   |                     |   |                           |                |  |                 |         |                 |            |                |                           |
| <b>42</b>       | <p><b>To receive Declarations of Pecuniary Interest for any agenda items.</b></p> <p>There were none.</p>  |   |                     |   |                           |                |  |                 |         |                 |            |                |                           |
| <b>43</b>       | <p><b>To approve and sign the minutes of the meeting held on 7<sup>th</sup> and 21<sup>st</sup> June 2017</b></p> <p>The minutes of the meeting held on 7<sup>th</sup> June were approved as a true record and signed by the Chair.</p> <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Gray</td> <td><b>Seconded</b></td> <td>Mrs Dyer-Lynch</td> <td><b>Carried</b></td> <td>6 in favour 1 abstention</td> </tr> </table> <p>The minutes of the meeting held on 21<sup>st</sup> June were approved as a true record and signed by the Chair.</p> <table border="1"> <tr> <td><b>Proposed</b></td> <td>Mr Gray</td> <td><b>Seconded</b></td> <td>Mr Jenkins</td> <td><b>Carried</b></td> <td>5 in favour 2 abstentions</td> </tr> </table>  | <b>Proposed</b>   | Mr Gray             | <b>Seconded</b>   | Mrs Dyer-Lynch            | <b>Carried</b> | 6 in favour 1 abstention   | <b>Proposed</b> | Mr Gray | <b>Seconded</b> | Mr Jenkins | <b>Carried</b> | 5 in favour 2 abstentions |
| <b>Proposed</b> | Mr Gray  | <b>Seconded</b>   | Mrs Dyer-Lynch      | <b>Carried</b>  | 6 in favour 1 abstention  |                |  |                 |         |                 |            |                |                           |
| <b>Proposed</b> | Mr Gray  | <b>Seconded</b>   | Mr Jenkins          | <b>Carried</b>  | 5 in favour 2 abstentions |                |  |                 |         |                 |            |                |                           |
| <b>44</b>       | <p><b>To report matters arising from:</b></p> <p><b>a) The minutes of 7<sup>th</sup> June 2017</b></p> <ul style="list-style-type: none"> <li>- Mrs Dyer-Lynch reported that grants are not available from TOE for signage.</li> <li>- The tennis club have agreement from HortSoc for their new sign and will submit the design to the Parish Council for approval.</li> <li>- The Custodian trustee request has been withdrawn.</li> <li>- The Colour Run was very popular and made a good profit.</li> </ul> <p><b>b) The Action Point Register</b></p> <ul style="list-style-type: none"> <li>- 16/067 – 95 Cycle path sign Wallingford Road – if sign hasn't been erected by next meeting Parish Council to purchase and install.</li> <li>- 17/012 – 25 Overgrown hedge - Clerk to follow up</li> <li>- 17/013 – 25 Parish Council vacancy – a volunteer has come forward</li> <li>- 16/074 – 128 Dog Owner event – to be held in the Autumn</li> </ul>  |   |                     |   |                           |                |  |                 |         |                 |            |                |                           |
| <b>45</b>       | <p><b>To consider Planning Applications as at 29<sup>th</sup> June 2017</b></p> <table border="1"> <tr> <td><b>a)</b></td> <td>P16/S4275/O Amended</td> <td><b>Land north of A4130 Wallingford Bypass</b> – Residential development of up to 550 dwellings (including an extra care facility), a primary school and access. It was agreed to ask for an extension to respond.</td> </tr> <tr> <td></td> <td>P17/S2278/HH</td> <td><b>1 Sandy Lane</b> -Proposed single storey rear extension. Proposed two storey side</td> </tr> </table>   | <b>a)</b>   | P16/S4275/O Amended | <b>Land north of A4130 Wallingford Bypass</b> – Residential development of up to 550 dwellings (including an extra care facility), a primary school and access. It was agreed to ask for an extension to respond. |                           | P17/S2278/HH   | <b>1 Sandy Lane</b> -Proposed single storey rear extension. Proposed two storey side |                 |         |                 |            |                |                           |
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|                 | P17/S2278/HH   | <b>1 Sandy Lane</b> -Proposed single storey rear extension. Proposed two storey side  |                     |   |                           |                |  |                 |         |                 |            |                |                           |

|            |   |                 |            |                 |            |                |             |
|------------|---|-----------------|------------|-----------------|------------|----------------|-------------|
|            | extension. Mr Jenkins took Council through the plans noting that there is already permission for a house to be built in the garden. Mr Jenkins recommended refusal as the proposal in conjunction with the approved house is overdevelopment of the site and un-neighbourly | <b>Proposed</b> | Mr Jenkins | <b>Seconded</b> | Mr Gray    | <b>Carried</b> | Unanimously |
| MW.0050/17 | <b>Thames Water Plc, Wallingford Road</b> – kiosk for Motor Control Centre. Mr Jenkins took council through the application and recommended approval.   | <b>Proposed</b> | Mr Jenkins | <b>Seconded</b> | Mrs Hamlyn | <b>Carried</b> | Unanimously |

**b) To note planning decisions received**

|                      |   |                 |
|----------------------|---|-----------------|
| <b>P16/S3254/FUL</b> | <b>Former farm buildings. Former Fairmile Hospital</b> – 11x 1 bed starter homes and 6 x 2 bed starter homes  | <b>Refused</b>  |
| <b>P16/S4238/HH</b>  | <b>78 Papist Way</b> - ground floor rear extension  | <b>Approved</b> |
| <b>P16/S1565/HH</b>  | <b>8 College Close</b> – single storey rear extension, enlargement of existing first floor rear dormer, external and internal alterations and single storey side and rear extension to existing garage. | <b>Approved</b> |
| <b>P16/S1615/HH</b>  | <b>Wellfields House, Caps Lane</b> – demolition of garage, conservatory and rear extension. Construction of granny annexe, rear extension and general alterations.                                      | <b>Approved</b> |
| <b>P17/S1675/HH</b>  | <b>1 West end</b> – Two storey side extension and single storey rear extension  | <b>Approved</b> |

**46 Finance**

**a) To approve accounts for payment**

| PAYMENTS                       |                          |        |                  |
|--------------------------------|--------------------------|--------|------------------|
| HMRC                           | PAYE & NI p/e 5th July   | 205740 | £388.51          |
| Cholsey Community Library      | Room Hire Jan - June     | 205741 | £144.00          |
| Grundon Waste Management Ltd   | Churchyard Waste May     | 205742 | £67.61           |
| E. Lee                         | Manager Happy Hub June   | 205743 | £389.76          |
| Collier's of Crowmarsh         | Post Mix                 | 205744 | £27.36           |
| kirkham Landscape Planning Ltd | Landscape Capacity Study | 205745 | £974.40          |
| BGG                            | Tree Work                | 205746 | £2,160.00        |
| RJS (IA) Ltd                   | Internal Audit           | 205747 | £486.50          |
| M.K. Watts                     | Grass Cutting June       | 205748 | £1,119.98        |
| <b>TOTAL</b>                   |                          |        | <b>£5,758.12</b> |

| PAYMENTS RECEIVED |                |  |                |
|-------------------|----------------|--|----------------|
| De Franca         | Fees           |  | £43.00         |
| HMRC              | VAT Repayment  |  | £429.55        |
| Residents         | Allotment Fees |  | £125.00        |
| <b>TOTAL</b>      |                |  | <b>£597.55</b> |

|                                 |  |            |
|---------------------------------|--|------------|
| Current Account Balance to date |  | £40,509.35 |
|---------------------------------|--|------------|

| RESERVES ACCOUNT |  |  |  |
|------------------|--|--|--|
|------------------|--|--|--|

|   |   |               |                  |
|---|---|---------------|------------------|
|   | Reserves Account Balance to date  |               | £42,920.89       |
| <b>PROJECTS ACCOUNT</b>   |   |               |                  |
|   | Projects Account Balance to date  |               | £40,203.97       |
| <p><b>Projects Account =</b><br/> £30,017.66 - non earmarked<br/> £334.92 - Skate Park<br/> £4,633.70 - Cemetery - walls, paths etc<br/> £5,217.69 - Play equipment</p> <p>Neighbourhood Plan<br/> Expenditure<br/> Total spend to date <span style="float: right;">£3,776.24</span></p> <p style="text-align: center;">Electronic Payments made between Meetings</p> |   |               |                  |
| <b>PAYMENTS</b>   |   |               |                  |
|   | Staff Salaries  | Salaries June | £4,088.04        |
|   | MK Watts  | Grass Cutting | £1,119.98        |
|   | Castle Water  | Water Supply  | £101.42          |
|   | <b>TOTAL</b>  |               | <b>£5,309.44</b> |
| The accounts were reviewed and approved for payment and the payments received and payments made electronically noted.   |   |               |                  |
|   | <b>Proposed</b>   | Mr Gray       | <b>Seconded</b>  |
|   |   | Mr Ramsay     | <b>Carried</b>   |
|   |   |               | Unanimously      |
| <b>47</b>   | <b>To receive Personnel Report</b><br>Mr Gray reported that the Estate Managers position has been advertised and there has been a good response, a Family Support Worker has been appointed. The Older Persons Worker job has been advertised today.  |               |                  |
| <b>48</b>   | <b>To discuss request from Pavilion Trust for a fee structure for use of the Rec for external events</b><br>As per Item 40.   |               |                  |
| <b>49</b>   | <b>To discuss request from Library Committee for an external sign</b><br>The Library Committee have requested permission to put a sign on the fence outside the Pavilion. Concerns were raised that this could lead to further signs being added to the fence which is not desirable. The Council were however minded to contribute towards other ideas for increasing the footfall in the library. |               |                  |
| <b>50</b>   | <b>To receive the Estate Manager's report for June</b><br>The report was noted and Mr Gray reported that the cemetery path is almost complete and looks fantastic. It was agreed to accept Quote A £680 for the removal of the asbestos from the allotments.  |               |                  |
|   | <b>Proposed</b>   | Mr Gray       | <b>Seconded</b>  |
|   |   | Mr Jenkins    | <b>Carried</b>   |
|   |   |               | Unanimously      |
| <b>51</b>   | <b>To receive list of recent correspondence and Publications and Notices</b>  |               |                  |
|   | 1. LETTERS (including e-mails)<br>(i) Request from CHIPS for donation – <i>for next agenda.</i><br>(ii) SODC Town and Parish Forum Invitation<br>(iii) CPRE AGM Invitation<br>(iv) Request from CHOKO for Donation – <i>for next agenda.</i><br>(v) Request from Guideposts for donation– <i>for next agenda.</i><br>(vi) Letters from grass cutter and Estate Manager regarding dogs on the rec    |               |                  |
|   | 2. REPORTS, PLANS & STRATEGIES<br>(i) Report from District Councillor<br>(ii) Stratfield Mortimer Neighbourhood Plan Decision Statement<br>(iii) Oxford Flood Alleviation Scheme Consultation<br>(iv) Didcot Garden Town Proposed Delivery Plan<br>(v) SODC Statement of Community Involvement Consultation Report  |               |                  |

|           |   |
|-----------|---|
|           | <p>3. NOTICES, POSTERS and FLYERS<br/>(i) SODC Unpaid Council Tax Statement</p> <p>4. MAGAZINES and NEWSLETTERS<br/>(i) CPRE – Newsletter and Update<br/>(ii) Clerks and Councils Direct<br/>(iii) Thames Guardian</p>  |
| <b>52</b> | <p><b>To receive news items or updates from the Chair</b><br/>Mr Gray reported that the Happy Hub 1st Birthday Party had been well attended. There are now over 200 families on the Happy Hub roll.<br/>The COPA film club on July 18<sup>th</sup> will be The Queen.</p>   |
| <b>53</b> | <p><b>To receive Councillors' Incident Reports and Items for future agenda</b></p> <ul style="list-style-type: none"> <li>- The power lines which came down last week had only been renewed 6months ago and caused much disruption in the village. The Clerk will write to Southern Electric.</li> <li>- Mark Francis (OCC Highways Officer) has met with the governors of the school to discuss solutions to the parking problems outside the school.</li> <li>- The Youth Club has closed and the worker has left.</li> <li>- The Perspex on the Notice Board at Tesco needs replacing.</li> <li>- The weeds on Lapwing need treating.</li> <li>- The cycle path is now blocked by the hedge. Mr Gray to report to Highways.</li> <li>- Mrs Ivereigh and Mr Ramsay have completed as quarterly finance check with the Clerk.</li> <li>- The Neighbourhood Plan Pre-submission Consultation will begin next week.</li> </ul> |

The meeting closed at 9.10pm.