

CHOLSEY PARISH COUNCIL

MINUTES

Meeting	Wednesday 6 th January at 7:30pm in the Pavilion, Station Road, Cholsey.
Chair	Mr M Gray
Attendees	Mr P Jenkins, Mr A Curtis, Mrs L Hamlyn, Mrs Dyer-Lynch, Mrs A Rowlands, Mr P Ramsay, Mrs M Kaposy, Mrs L Ivreigh, Mrs V Bolt, Helen Jiggins, Paul Ramsay
Apologies	

Mr Gray began the meeting by congratulating Mrs Bolt on her BEM on behalf of Council.

196	To hear questions or comments from members of the public
	There were no questions or comments from members of the public

197	To receive any reports from County and/or District Councillors
	<p>District Councillors Report Mrs Murphy had provided a report to Council which covered the issues of planning, constitution review, policing, waste and recycling, SODC's new corporate strategy and simplifying grant precedures. Mr Ramsay thanked Mrs Murphy for a concise and informative report.</p> <p>County Councillor's Report Mr Gray advised that OCC have now been told by Central Government that a further £20 million pounds will be cut from their budget in addition to the £50 million already cut. At the moment OCC have not decided where these cuts will be made as they have already cut all except the statutory element of the services they provide. The proposals for revised parking restrictions originally consulted on in ??? will be finally going to cabinet members for transport to make a decision on 15th January. A large number of comments have been received by OCC on the proposals including concerns that the proposals will simply displace traffic elsewhere. The most positive reaction to the proposals has been from Fair Mile residents in relation to the proposed restrictions on Ferry Lane. The project to create a cycle path along the Wallingford Rd is currently on target to begin in February. The hedge along the existing path will be cut back this week.</p>

198	To receive Declarations of Interest for any agenda items
	There were no declarations of interest for any agenda items.

199	To approve and sign the minutes of the meeting held on 2nd December 2015				
	Mr Gray advised that item 181 b) should read "... contact BT about replacing the glass". Subject to the above amendment Mr Gray proposed Council approved the minutes for 2 nd December.				
Proposed	Mr Gray	Seconded	Mrs Rowlands	Carried	With 4 abstentions.

200	To report matters arising from the minutes of 2nd December 2015	Action
a)		
181	The second defibrillator has now been installed on the side wall of Tesco. Mrs Rowlands asked if a sign could be put up on the front wall of Tesco to make it more obvious that a defibrillator is located there.	AP16/001
173	The work to make the posts more visible has been done and seems to be working. The grass on the overflow car park has been re-cut and it is hoped that the area can be opened up for cars in a couple of months.	
184	The Children's Centre Committee are looking at further fund raising. An advertisement has been put in the Henley Standard for a Children's Centre Team Leader. One session per week will be scheduled to run at Fair Mile if Wallingford Children's Centre don't provide any outreach services there.	
186	A quiz has been organized at the Red Lion pub on Sunday night to raise funds for the proposed skate ramp.	
188	Mr Wild a resident with expertise as a pumping contractor has provided some advice regarding the Celsea Place water infrastructure issues. Mr Gray has contacted Monson for advice and is awaiting a response.	

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b)	from the action point register	
15/159	In response to a question from Mrs Hamlyn, Mr Gray advised that the issue of the hedge by Tesco has been passed to the appropriate OCC department after no response was received to letters sent by the office.	

201	Planning
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(a)	To consider Planning Applications as at 26th November 2015:				
P15/S3953/HH	Amendment 1 – 12A Panter's Rd Mr Jenkins advised Council that they had approved the original application for this property at the last meeting, the amendment applied for related to moving the extension away from the property boundary. There had been no negative comments from the neighbours consulted by SODC. Mr Jenkins recommended Council approval of the application.				
Proposed	Mr Jenkins	Seconded	Mr Gray	Carried	unanimously
P15/S4009.HH	6 Larkfield – construction of a front dormer. Mr Jenkins advised that the neighbouring property has already had a similar dormer installed. No comments had been received from neighbours. Mr Jenkins recommended Council approve the application.				
Proposed	Mr Jenkins	Seconded	Helen Jiggins	Carried	unanimously
P15/S4058/HH	Willow cottage 68 Wallingford Rd – two storey side extension and single storey side extension. Mr Jenkins advised that the property is set on a large plot, the neighbouring property has already been extended. No responses have been received from neighbours. After discussions Mr Jenkins recommended Council approve the application.				
Proposed	Mr Jenkins	Seconded	Mr Gray	Carried	unanimously
P15/S3454/HH	Agricultural notification – Sheephouse Cottage – Grain store Mr Jenkins advised that this was not a planning application but an agricultural notification for a proposed grain store, which does not automatically require planning permission. After discussion Mr Jenkins recommended Council approve the proposal.				
Proposed	Mr Jenkins	Seconded	Mr Gray	Carried	unanimously

(b)	To note planning decisions received.				
P15/S3417/HH	1 Kennedy Crescent - Granted				
P15/S3633/FUL	Land at Caps Lane – variation of condition 10 - Granted				
P15/S3454/HH	101 Papist Way - Granted				

(c)	To approve and sign the minutes of the planning meeting held on 16th December 2015				
Mrs Bolt stated that the minute 7 (a) application P14/S2860 – line 7 should read “Mrs Bolt stated that she did not believe that the present sewerage plant <i>has</i> the capacity to cope with this development”.					
Mrs Ivereich proposed that subject to the above amendment the minutes should be approved.					
Proposed	Mrs Ivereich	Seconded	Mr Gray	Carried	unanimously by those at the meeting

202	Finance				
(a)	To approve accounts for payment				
The accounts were reviewed and approved for payment.					
Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	unanimously

(b)	Finance				
To note payments received					
Noted					

(c)	To approve and sign the minutes of the budget meeting held on 9th December 2015				
Mr Gray briefly outlined the changes to last years budget for those members not at the budget meeting.					
Proposed	Mr Gray	Seconded	Mrs Ivereich	Carried	unanimously by those at the meeting

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203	To receive a verbal report from the Older Persons Worker					
	<p>Mr Gray advised that Louise the Older Persons Worker was unwell, but that she had provided a report for Council.</p> <p>Louise has been working with agencies who support older people in the parish including The Day Centre, Oxfordshire Carers, Age UK and the dementia services. Through these she has received referrals to support some individuals in their own homes, helping them to access benefits, and providing practical assistance to find help with gardening or adaptations for their home.</p> <p>In addition she is working alongside care providers in recruiting more carers for the Parish. Including trying to identify and support potential carers to be work ready then link them with the care agencies which she has formed relationships with.</p> <p>Alongside COPA she is facilitating the launch of a Good Neighbour Scheme for Cholsey a service that can link volunteer befrienders with the most isolated people as well as being able to offer social / shopping trips and some individual outings from the day centre. COPA will provide some additional sessions in the Day Centre to offer welfare advice and support as well as the usual Saturday mornings in the community cafe.</p> <p>The first few months in post have been positive and Louise feels that the goals set out for this post are being achieved.</p>					
204	To consider and agree a request for a S137 donation from CAB					
	<p>Mr Gray advised that this is budgeted for separately outside of the main S137 budget. Mrs Hamlyn proposed Council donate the £500 budgeted.</p>					
	Proposed	Mrs Hamlyn	Seconded	Mr Jenkins	Carried	unanimously
205	To consider and agree applications by John Adelson and Richard Whitfield to become members of Council					
	<p>Mr Gray advised that letters had been received from both applicants which had been included in members meeting packs and proposed Council accept Mr Adelson and Mr Whitfield as members of the Parish Council,</p>					
	Proposed	Mr Gray	Seconded	Mr Kaposy	Carried	unanimously
206	To set allotment rents for 2017 and to consider future availability/allocation of plots					
	<u>Charges</u>					
	<p>Mr Gray outlined charges made for allotments in surrounding villages/towns. Cholsey charges less for allotments than both Wallingford and Didcot and less than Benson for 5 pole and smaller plots. The National Allotment Society recommend a charge of £1 per week.</p> <p>After much discussion Mr Gray proposed rents be increased to £20 per annum for 10 pole, £10 per annum for plots between 5 and 10 pole, and £5 per annum for plots smaller than 5 pole.</p>					
	Proposed	Mr Gray	Seconded	Mrs Hamlyn	Carried	With 3 abstentions
	<u>Allocation of Plots</u>					
	<p>The Clerk advised there are currently 8 people on the waiting list for plots, which is made up of 6 residents who do not currently have an allotment plot and 2 residents who already have plots but would like a further plot. Mrs Bolt proposed Council adopt a policy of giving priority when allocating plots to those people who do not currently have one.</p>					
Proposed	Mr Gray	Seconded	Mrs Kaposy	Carried	unanimously	
<u>Future Availability of Plots</u>						
<p>Mrs Bolt proposed a working party made up of Council allotment representatives and group of allotment holders including CAPA representation to look at Council's overall allotment policy now and for the future.</p>						
Proposed	Mr Gray	Seconded	Mrs Kaposy	Carried	Unanimously	
<p>Mr Ramsay asked if the group could also look at the admin costs associated with running allotments and asked if allotment charges could be included as part of the review of all Council charges made as part of the budget setting process in future.</p> <p>Mr Adelson suggested that the group consider a registration fee for any new allotment sites similar to those charged by Didcot.</p> <p>Mr Gray advised that when deciding fees for the Cholsey Meadows allotments charges for the lock up storage facilities be considered as these will need to be replaced at some point in the future.</p>						
207	To receive the Estate Managers report for December					
	<p>Council reviewed the Estate Managers report for December. Helen Jiggins asked when Lindens will reopen the play area at Cholsey Meadows as residents were disappointed that it had not been open over Christmas. The Office will contact Linden to try and get a date at which the play area</p>					

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	will be handed over to Council.	AP16/002
208	<p>To receive lists of recent Correspondence and Publications and Notices</p> <p>1. LETTERS (including e-mails)</p> <p>(i) Response from Katherine Pearce re: decision which SODC would have made on Celsea Place application.</p> <p>(ii) Email from SODC re: CIL Charging Schedule</p> <p>(iii) Consultation re Brightwell cum Sotwell neighbourhood plan</p> <p>(iv) Further info regarding Caps Lane/Bow's bridge amendment The Clerk was asked to respond to the email from SODC Planning requesting that Council be consulted on any variation on any planning application in the parish and to copy in Mrs Dawe</p> <p>(v) Email from SODC - Introducing Neighbourhood Planning toolkit</p> <p>(vi) Request from resident to metal detect in the Millennium wood etc Council felt this would be acceptable and asked the office to request that care is taken if any digging is undertaken especially around the tree roots in the Millennium Wood.</p> <p>(vii) Invitation for nominations for High Sheriff of Oxfordshire awards</p> <p>(viii) Letter from the Lord-Lieutenant of Oxfordshire re: Queens' 90th birthday celebrations. The Clerk was asked to forward the letter to Cholsey 1000 plus for their next with a view to them running a community event.</p> <p>2. REPORTS, PLANS & STRATEGIES</p> <p>(i) CPRE December bulletin.</p> <p>3. NOTICES, POSTERS and FLYERS</p> <p>4. MAGAZINES and NEWSLETTERS</p>	<p>AP16/003</p> <p>AP16/004</p>
209	<p>To receive news items or up-dates from the Chair</p> <p>Mrs Le Masurier who is currently on maternity leave has advised that she will not be returning to post. Mr Musson has kindly offered to stay, the Parish Council agreed to accept his offer. The new issue of the Village Voice is now available, the Clerk was asked to investigate making it available on the Cholsey Facebook page.</p> <p>Mr Gray suggested that prompted by some recent infringements Council look at re-drafting the bylaws in relation to parks and post them on notice-boards at the entrance to the recreation ground along with maps of the recreation ground and meadows and some history of how they became available for residents to use. SODC had driven a van onto the field when emptying the dog bins. The Office was asked to contact SODC to make sure this doesn't happen again.</p>	<p>AP16/005</p> <p>AP16/006</p>
210	<p>To receive Councillors' Incident Reports and Items for future Agenda</p> <p>Mr Jenkins asked for an update on the "missing link" Mrs Bolt advised that SODC are currently reviewing the list of items still outstanding from the S106 agreement. The Clerk will contact SODC to get a copy. Mr Gray agreed to follow up the item again.</p> <p>Mr Jenkins reported that there was a lot of rubbish on the road close to Tesco. The Office will approach Biffa to try and get a weekly clean up of that area.</p> <p>Mr Jenkins advised he had received an email re Goring Gap Gantry campaign. Mr Gray offered to forward the email to anyone who is interested in participating in the campaign.</p> <p>Mrs Ivereigh asked who was responsible for clearing up should an accident occur in the village, as there was still debris in the area around an earlier accident. Mr Ramsay volunteered to go and sweep up as soon as he is able.</p> <p>Mrs Hamlyn reported that she felt the roads around the village were deteriorating further and suggested a comprehensive list of all issues with roads be drawn up and ask OCC for a plan for completing all outstanding work.</p> <p>Mr Ramsay asked whether the wood chips by the Millennium Wood could be used around the muddy areas of village paths. The Clerk advised that this was on the Maintenance Persons list for this week.</p> <p>Helen Jiggins advised that work is currently underway to create a sound lobby on the Great Hall.</p>	<p>Action</p> <p>AP16/007</p>