

CHOLSEY PARISH COUNCIL

MINUTES

Meeting	Wednesday 6th July at 7:30pm in the Pavilion, Station Road, Cholsey.
Chair	Mr M Gray
Attendees	Mr P Jenkins Mrs Dyer-Lynch, Mrs L Hamlyn, Mrs L Ivereigh, Mrs V Bolt, Mr P Ramsay, Mr J Adelson
Apologies	Mr R Whitfield, Mrs A Rowlands,

42	To hear questions or comments from members of the public	Action
	<p>Mr Wild spoke about safety issues with the road junction at the top of Westfield Rd. As well as the current issues with lines of sight caused by overgrown verges, he believes that the Parish Council should put pressure on OCC Highways to review the junction because of the volume of traffic.</p> <p>Mr Sheldon advised Council that the path between Ilges lane and Ilges Lane allotments is very overgrown and needs cutting back. The hedge bounding 69 Ilges Lane is also growing over the path, he believes that the householder is responsible for maintaining this.</p> <p>Mr Gray asked that the Office write to the householder involved regarding his hedge and also ask the Maintenance Person to trim the path.</p>	AP16/039

43	To receive any reports from County and/or District Councillors
	<p>County Councillors Report</p> <p>Mr Gray advised that OCC are still pressing on with the unitary authority project. They have asked Price Waterhouse Cooper to look at three different options as to how this might work. The consultant report will be provided to OCC on 17th July and it is intended that there will be a public consultation on the proposals sometime in September.</p> <p>OCC have had some success with a joint project they have been involved in co-operation with the NHS and the CCG? to reduce bed blocking.</p> <p>Now that work on the Missing Link between Cholsey Meadows and the Wallingford bypass is underway the Office are asking for quotes to get the remained of the path along Reading Rd cleared. There may be some money available for this from the Wallingford Green Transport Plan.</p> <p>OCC Highways have advised that work will begin on the Wallingford Road cycle path before 30th September.</p> <p>Mrs Bolt asked when work on the Missing Link will be completed, contractors have apparently been given permission to use an area of Cholsey Meadows for rubble and heavy equipment storage. This has lead to four residents parking spaces being blocked.</p> <p>District Councillors Report</p> <p>No report had been received from the District Councillor.</p>

44	To receive Declarations of Interest for any agenda items
	Mrs Bolt declared an interest in item 14 on the agenda as joint chair of CHOKO.

45	To approve and sign the minutes of the meeting held on 2016						
	Mr Gray proposed Council approve the minutes for June.						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Proposed</td> <td style="text-align: center;">Mr Gray</td> <td style="text-align: center;">Seconded</td> <td style="text-align: center;">Mrs Bolt</td> <td style="text-align: center;">Carried</td> <td style="text-align: center;">With 1 abstention</td> </tr> </table>	Proposed	Mr Gray	Seconded	Mrs Bolt	Carried	With 1 abstention
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Item 34	There is no progress to report on the Cholsey Meadows allotment land transfer.								
b)	from the action point register								
	There were no matters arising from the action point register.								

CHOLSEY PARISH COUNCIL

47	Planning					
(a)	To consider Planning Applications as at 28th January 2016:					
	P16/S1673/HH	17 Panters Rd – Amendment 1 – ground and first floor side and rear extensions Mr Jenkins advised that the amendment only related to the adjustment of the boundary line on the plans and therefore believes Council do not need to make a decision on the amendment. He reminded councillors that they had previously registered a decision of No Strong Views on the application.				
	Proposed	n/a	Seconded	n/a	Carried	n/a
	P16/S1921/HH	20 Pound Lane – Single storey extensions to front and rear of house Mr Jenkins took Council through the plans. He advised that no comments had been received at this time from neighbours. After discussion Mr Jenkins recommend Council approve the application.				
	Proposed	Mr Jenkins	Seconded	Mr Gray	Carried	With 1 abstention
	P16/S2013/HH	22 Pound Lane – One and two storey extensions to rear of house Mr Jenkins advised that this property had been the subject of a previous planning application which had been granted planning permission after amendment to remove a roof terrace from the plan. The application now being considered by Council was a resubmission of the original application including the roof terrace, which the applicant now believes is less of an issue due to proposed building work at a neighbouring property. Mr Jenkins advised Council that a neighbour had submitted a comment and was concerned about access to the adjoining properties during the construction period. After much discussion Mr Jenkins recommended Council refuse the application on the basis of overdevelopment with concerns over privacy issues relating to the roof terrace, which Council feels is out of keeping with the village. In addition Council support the neighbours concerns regarding access to nearby properties during the construction period.				
	Proposed	Mr Jenkins	Seconded	Mrs Bolt	Carried	Unanimously
	P16/S2134/HH	7 Faringdon Court – Removal of existing rear window and replacement with doors. Mr Jenkins advised that there had been a similar planning application on the property which had been refused by SODC. No comments had been received at this time from neighbours. After discussion Mr Jenkins recommended Council register a decision of No Strong Views.				
	Proposed	Mr Jenkins	Seconded	Mr Gray	Carried	With 2 abstentions
(b)	To note planning decisions received.					
	P16/S1261/HH 38 Ilges Lane - Granted P16/S/1434/HH 29 Kennedy Crescent - Granted P15/S3387/FUL CABI International - Refused					
(c)	To approve the minutes of the Planning Meeting held on					
	Mr Jenkins advised that he had sent his apologies for the meeting. Subject to this amendment Mr Gray proposed the minutes be approved and signed as a true record.					
	Proposed	Mr Gray	Seconded	Mrs Ivereigh	Carried	Unanimously by all those present at the meeting.
48	Finance					
(a)	To approve accounts for payment					
	The accounts were reviewed and approved for payment.					
	Proposed	Mr Adelson	Seconded	Mrs Bolt	Carried	Unanimously
(b)	Finance					
	To note payments received					
	Noted					
49	To agree a response to the SODC Draft Design Guide					
	Mr Gray proposed that he and the Clerk draft a response and circulate it to councillors for comment prior to sending it to SODC.					

CHOLSEY PARISH COUNCIL

50	To discuss and agree a quotation for further remedial work to the cemetery walls					Action
	<p>Mr Gray went through the background to the proposal for additional remedial work to the cemetery walls provided by the Estate Manager. Due to difficulty obtaining quotations the Estate Manager proposed that Council use the contractor who had previously worked on church walls and whose work had proved very satisfactory. This contractor had also provided the cheapest of the three quotations obtained for the previous tranche of work. After discussion Mr Gray proposed Council agree the quotation.</p> <p>Mrs Bolt suggested that the Estate Manager should contact St Mary's church office to obtain information about the recent church quinquennial report to see if this includes anything relevant to the church walls</p>					AP16/040
	Proposed	Mr Gray	Seconded	Mr Jenkins	Carried	unanimously
51	To elect the Parish Council representative to the CCDT					
	<p>Mrs Bolt agreed she would be happy to continue in the role. of Parish council representative to the CCDT. Mr Gray proposed Mrs Bolt be elected Parish council representative to the CCDT.</p>					
	Proposed	Mr Gray	Seconded	Mr Ramsay	Carried	With 1 abstention
52	To receive a verbal report on the Happy Hub Children's Centre					
	<p>Mr Gray reported that the Children's Centre Committee had decided, after much consultation, that they would not be continuing with the current Children's Centre Team Leader. A new temporary team leader has been taken on until the end of the summer.</p> <p>There has been a steady increase in the numbers and last week 56 children attended the centre. It has been decided that during the school holidays the centre will stop its usual programme of activities and run a two hour stay and play session each day to cater for older siblings as well as the children who usually attend the Happy Hub</p>					
53	To receive a verbal report on the Neighbourhood Plan					
	<p>Mr Ramsay reported that the Neighbourhood Planning Steering Group had now met for the first time. Officers were elected, and sub-groups identified to carry out work in specific areas. A draft proposal has been issued on how the sub-groups will work. The Steering Group will meet on the last Thursday of each month and it is proposed that the first real consultation with residents is held September.</p> <p>The sub-groups still need more members and Mrs Bolt is to organize a stand at the Cholsey HortSoc show with the aim of recruiting more residents.</p>					
54	To agree a request for a S137 donation from CHOKO					
	<p>As in previous years this was a request to Council to sponsor a barrel of beer at the CHOKO Beer festival for £99, which it is expected will generate £250 for CHOKO on the day.</p>					
	Proposed	Mr Gray	Seconded	Mrs Jenkins	Carried	With 1 abstention
55	To agree a request for a S137 donation from the First Step Forward Learning Hub					
	<p>Mr Gray advised that this was a new organisation set up by a group of local ladies working in co-operation with Abingdon and Witney college. The organisation will run a range of courses in the village for local residents. A very successful launch was held at the end of June and over 30 people signed up for courses.</p> <p>Mr Gray proposed that Council offer a donation of £100 and £50 towards printing costs.</p>					
	Proposed	Mr Gray	Seconded	Mr Adelson	Carried	unanimously
56	To agree there will be no charge to Cholsey Meadows allotment holders in 2016					Action
	<p>Mr Gray advised that the land transfer for the Cholsey Meadows allotments was still not completed and it is unlikely that it will be for several weeks. As the growing season is already well underway he proposed Council agree that the Cholsey Meadows allotment holders are not charged rent for 2016 once they are finally able to take over their plots.</p> <p>Mrs Bolt suggested it might be worth looking into whether a licence to occupy could be obtained for the allotments.</p>					AP16/041
	Proposed	Mr Gray	Seconded	Mr Adelson	Carried	unanimously

CHOLSEY PARISH COUNCIL

57	To receive the Estate Managers report for June	Action
	<p>Council reviewed the Estate Managers report for June. The issue of maintenance of churchyard benches was discussed. It was decided that the Burial Ground Working Party should look at a previous policy, where people wishing to place memorial benches in the churchyard were asked to contribute to better quality benches, purchased by Council, and have a memorial plaque fixed to the bench.</p> <p>The Burial Ground Working Group will meet to formulate a proposal along the above lines.</p>	AP16/042
58	To receive lists of recent Correspondence and Publications and Notices	
	<p>1. LETTERS (including e-mails)</p> <p>(i) The Planning Inspectorate – Celsea Place appeal decision Mr Gray advised that the appeal decision had been lost in spite of objections from Council and residents. Councillors had attended the meeting and put up a good defence against the proposals. Mr Gray was surprised no recommendations had been made about the roads around the site after the inspector had witnessed two near accidents on her site visit.</p> <p>(ii) Bellway Homes – Exhibition - East End Farm development – 15th July Mr Gray advised that the preliminary discussions Council had with the developers had lead to a reduction in house numbers down from the original proposal of 90 dwellings, larger spaces between houses, more public space, and longer gardens. Council discussed the amount of new homes which might be built in Cholsey according to SODC's Local Plan. Mr Ramsay advised that full details of the numbers proposed for Cholsey are available on the Neighbourhood Plan website.</p> <p>(iii) Berkley Homes – Exhibition – Winterbrook development – 13th July</p> <p>(iv) Community First Oxfordshire – Which Plan? Workshop. Mr Ramsay advised that he hoped to attend.</p> <p>(v) CWRPS – Invitation to 150th Anniversary Event</p> <p>(vi) SODC Planning response to queries re: Council comments in relation to planning applications. Planning Office Kim Gould had responded at some length to say that the district Council do take into account comments made by parish councils subject to six tests. I.e are they necessary, relevant to planning, relevant to the development to be permitted, enforceable, precise and reasonable in all other respects.</p> <p>(vii) Mobile Library Service – notification of closure Mr Gray advised that he has asked whether mobile library users can order books from the County Library Service through the Community Library.</p> <p>(viii) CPRE – Annual Membership Renewal Mr Gray proposed Council renew its membership, seconded Mr Ramsay, carried unanimously.</p> <p>(ix) ROBIN – Responsible Oxfordshire Business Involvement Network Mr Ramsay undertook to find out more about the organisation</p> <p>(x) SODC – Acknowledgement of receipt of Asset Nomination for Red Lion</p> <p>(xi) PAVE – Invitation via OALC to workshop on driverless cars Mr Adelson advised that Mr Whitfield may be interested in attending. He will contact him with the information.</p> <p>(xii) Adam Curtis – Letter of resignation. Council received Mr Curtis's letter of resignation with regret. It was suggested that Mr Curtis should be contacted to ensure any concerns are addressed if necessary. Once new members have been recruited for the two vacancies on Council the positions vacated by Mr Curtis on the Personnel Working Group and Finance Committee will be filled.</p> <p>2. REPORTS, PLANS & STRATEGIES</p> <p>3. NOTICES, POSTERS and FLYERS</p> <p>(i) Sustainable Wallingford – Notification of Events</p> <p>4. MAGAZINES and NEWSLETTERS</p>	AP16/043

CHOLSEY PARISH COUNCIL

59	<p>To receive news items or up-dates from the Chair</p> <p>Mr Gray advised that Fun in the Park will run from 2nd to 12th August. There are more activities than ever this year and some events including the climbing wall and Fun day will be run at Cholsey Meadows. A timetable will be available shortly.</p> <p>Monica Brown is no longer acting as Youth Worker to the Youth Club. However, she is still doing Youth Work in Parish for 16 hours per week. She recently organised a day working in the kitchens at the Manoir de Quat Saisons for a young man from the village</p> <p>From September Monica will be starting a weekly drop-in session for youth at Cholsey Meadows supported by volunteers.</p>
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60	To receive Councillors' Incident Reports and Items for future Agenda	Action
	<p>Mr Ramsay asked when the fence at the entrance to Whitehead Meadows would be replaced. The Clerk advise that the Estate Manger has ordered the fencing.</p> <p>Mr Ramsay noted that the hedges along Wallingford Road are very overgrown. Mr Gray advised that he has contacted Grundon the landowner about getting them cut.</p> <p>Mrs Ivereigh reported that a bridge in the woods near Aston Tirrold has a hole in it. Mr Ramsay advised that he had contacted OCC who are responsible for the bridge and they had undertaken to get it fixed within ten days.</p> <p>Mrs Ivereigh reported some unpleasant graffiti under on of the railway bridges on the footpath from West End. Mr Gray asked the Clerk to contact Network Rail to see if they can remove it.</p> <p>Mrs Ivereigh advised that some dog walkers are throwing dog waste bags into the Station Road allotments. Mrs Bolt will investigate the problem.</p> <p>Mrs Dyer Lynch raised concern about the overgrowth of the Wallingford Rd hedges and vegetation affecting the footpath.</p> <p>Mr Jenkins reported a loose kerbstone on the Tesco side of Ilges Lane. He will register the problem on Fix My Street.</p> <p>Mr Jenkins mentioned the ongoing problem of site security at the building site on Ilges Lane opposite the entrance to Panters Rd. Mr Gray advised that as the Health and Safety Executive had been informed of the situation there was little else Council could do.</p> <p>Mrs Bolt advised that Grundon has changed their recycling contract with school which they now class as a business. Will be charged extra for any recycling load if it contains anything other than plain paper. Mr Gray undertook to contact the school office to obtain the details and contact Grundon to see what might be done.</p> <p>Mrs Bolt reported that the allotments group had met for the first time. Cholsey School are having a barbeque on Friday 8th July which is open to anyone. Having received her BEM from the Lord Lieutenant Mrs Bolt had taken him on a tour of the village. He had been very impressed with the Community Library and Happy Hub.</p> <p>Mrs Hamlyn reported that she had attended the OALC AGM at Denman college and found it very informative. She advised councillors that the main points of items discussed could be found on the OALC website.</p> <p>Mr Gray advised the Moulsoford Parish Council had asked if Cholsey could take on the organisation of their grass cutting responsibilities under the Oxfordshire Together initiative. Once quotations have been received from contractors a proposal will be submitted to Council to include both Cholsey and Moulsoford.</p> <p>Mr Gray reported that he had heard that Grundon had put in a planning application for New Barn Farm.</p>	<p>AP16/044</p> <p>AP16/045</p> <p>AP16/046</p>