

# CHOLSEY PARISH COUNCIL

## MINUTES

- Meeting** Wednesday 6<sup>th</sup> August at 7:30pm in the Pavilion, Station Road, Cholsey.
- Chair** Mr M Gray
- Attendees** Mr P Jenkins, Mrs A Rowlands, Mrs M Dyer-Lynch, Mr P Ramsay, Helen Jiggins, Mrs V Bolt, Mrs Hamlyn arrived at 7:40pm
- Apologies** Mr A Dalby, Mr M Madeley, J Butler

**103 To hear questions or comments from members of the public (max 15mins)**  
None

**104 To hear reports from County and/or District Councillors**

The main points of interest were:

SODC on 17<sup>th</sup> July decided Winterbrook will become part of Wallingford. Council expressed its regret at the decision. Mr Gray will be seeking a meeting with finance officers at SODC to discuss the implications for the Precept payment.

Castle Meadows in Wallingford has been awarded a Green Flag for Tourism

Tour of Britain is to come to Cholsey on 12<sup>th</sup> September the route will take the cyclists along Reading Rd.

Average energy consumption in South Oxon has decreased by 10% in the past 10 years.

The Carmel college development planning application has been delayed after a site visit by SODC

The planning application relating to land at Caps Lane has been delayed by SODC who are awaiting reports regarding the requirement for a dwelling on site due for completion by end Aug.

**105 To receive Declarations of Interest for any agenda items**  
None

**106 To approve and sign the minutes of the meeting held on 16<sup>th</sup> July 2014**

**Proposed** Mr Gray **Seconded** Mr Jenkins **Carried** With 3 abstentions

**107 To report matters arising**

**(a) from the minutes of 16th July 2014**

- Item 93 Mr Jenkins reported that the planning application for 16 Honey Lane had been withdrawn
- Item 96 The Clerk reported that the Arborist has started work although the majority of work will be done in Sept/Oct once the leaves have fallen.
- Item 97 Mr Gray reported that Mr Sinclair has met with the Highways officers from OCC and he will feed back the finding of that meeting to Mr Gray and the Estate Mgr at a meeting they have scheduled for 11<sup>th</sup> August.
- Item 99 Mr Gray had reported that the WW1 commemorative "Lights out" event had taken place on 4<sup>th</sup> August. He had attended along with councillors Mr Madeley, Mrs Bolt, and Mr Butler. He thanked Mr Madeley for organizing the event.
- Item 95 Mr Gray reported that Council's response to SODC's local plan proposals for new housing had been sent.

**(b) from the action point register**

- AP13/200 Helen Jiggins advised that she had been unable to obtain a contact name for the residents meeting.
- AP14/086 Mrs Rowlands reported that the problems have still not been fixed. Mr Gray undertook to contact Keith Stenning at OCC Highways about the situation.
- AP14/113 Mr Ramsay advised that he had some queries needing clarification relating to the lease agreement. He will discuss these with the Clerk.

**AP14/121**

108 Planning

(a) To consider Planning Applications as at 31st July 2014:

- P14/S1265/HH Amendments 1 and 2**      **20 Panters Rd - Corrections & alteration to design and addition of conservatory**  
Mr Jenkins explained that in addition to the corrections & alterations to the design documents a conservatory had been added to the plans. He advised that no comments had been received from neighbours and recommended Council approve the amendments.  
**Proposed** Mr Jenkins      **Seconded** Mr Gray      **Carried** Unanimously
- P14/S2132/HH**      **The Murren, Winterbrook – proposed ground floor side extension**  
Mr Jenkins advised that he had reviewed the plans and recommended approval.  
**Proposed** Mr Jenkins      **Seconded** Mr Gray      **Carried** Unanimously
- P14/S2266/LB**      **Lollingdon Farm, Westfield Road – proposed replacement windows**  
Mr Jenkins advised that this was Listed Building consent for replacing windows and recommended Council approved the application.  
**Proposed** Mr Jenkins      **Seconded** Mr Gray      **Carried** Unanimously
- P14/S2267/HH**      **38 Papist Way – erection of part 2 storey and part single storey rear extension**  
Mr Jenkins reported that he had viewed the plans which were for a small extension and that he could not see any reason why Council should not approve the application. However a letter had been received from an elderly neighbour in ill health concerned about the disruption necessarily caused by the building work as well as loss of light. After discussion Council decided that although they approved the plans the Clerk should ask SODC to bear in mind the neighbours request and bring weight to bear on builders to act in a considerate manner.  
**Proposed** Mr Jenkins      **Seconded** Mr Gray      **Carried** Unanimously
- P14/S2247/HH**      **2 Charles Road – Single story side extension**  
Mr Jenkins reported that although this was quite a large extension it had been well planned and that no comments had been received from neighbours. He recommended approval.  
**Proposed** Mr Jenkins      **Seconded** Mr Gray      **Carried** Unanimously
- P14/S228FUL**      **Kentwood Farm – erection of steel framework barn**  
Mr Jenkins advised that the barn was for overwintering cattle and was to be placed alongside existing barns. He recommended approval.  
**Proposed** Mr Jenkins      **Seconded** Mrs Kaposy      **Carried** Unanimously
- P14/1867/HH Amendment 1**      **27 West End – clarification of retrospective application for part ground and first floor extensions**  
Mr Jenkins advised that a planning enforcement notice had been issued, and that the neighbours' concerns regarding side windows had been addressed. However, Councils original opinion that development was too large and out of keeping with the surrounding properties had not been addressed.  
Mr Jenkins recommended that Council approve the amendments to the windows but that the Clerk makes clear in correspondence to planning that Councils decision to reject the original application still stands.  
**Proposed** Mr Jenkins      **Seconded** Mr Gray      **Carried** Unanimously

(b) To note planning decisions received.

- P14/S1441/FUL**      **Bezants, Winterbrook – Granted**  
**P14/S0631/FUL**      **11 Kentwood Close – Granted**  
**P14/S0668/FUL**      **Plots 35-37 Villa Close – Granted.**  
Mr Gray requested that an action point be raised to contact Lindens regarding the agreed payment of £5,000 relating to the Villa Close application.      **AP14/122**
- P14/S170/HH**      **58 Rothwell Close - Granted**

109 Finance

(a) To approve accounts for payment

Mr Gray requested that Council agree to pay the staff salaries at the usual time in August, the cheques to be raised and signed before the next meeting on 3<sup>rd</sup> Sept, and also to pay Sam Flynn-Wyllie who has been doing siding out work on the Wallingford Rd on behalf of Council.

**Proposed** Mr Gray **Seconded** Mrs Bolt **Carried** With 1 abstention

Mr Gray proposed Council approve the accounts.

**Proposed** Mr Gray **Seconded** Helen Jiggins **Carried** Unanimously

**(b) To note payments received.**

Noted

**110 To receive and approve the Annual Return for audit for the year ending 31<sup>st</sup> March 2014.**

Mr Gray advised that the auditors had given the return a “clean bill of health” and proposed acceptance.

**Proposed** Mr Gray **Seconded** Mr Ramsay **Carried** Unanimously

**111 To consider reducing the number of parish councillors as a result of Community Governance Review decision to transfer Winterbrook to Wallingford.**

After discussion Council decided the number of Councillors should be reduced to 12 with effect from the next elections.

**AP14/123**

**Proposed** Mr Gray **Seconded** Mrs Kaposy **Carried** With 1 abstention

**112 To discuss purchasing a community Automatic External Defibrillator (AED) for Cholsey**

Council discussed the paper provided by Mrs Rowlands regarding the provision of a defibrillator. Mrs Rowlands advised that she had approached several suppliers but had received such poor service from many of them that she had rejected them. The charity Community Heartbeat Trust (CHT) had proved very helpful and she recommended that should Council decide to purchase a defibrillator that they should be selected as supplier.

**AP14/124**

Council discussed financing the purchase and felt that as it would be of benefit to the whole community that the community could be asked for donations and a stand be located on the Forty at a future date to provide information to residents and ask for donations. Mrs Rowlands agreed to put some information leaflets together, and to take the project forwards

Mr Gray agreed to commit £300 of his County Councillor Community budget to the project.

After much discussion Mrs Rowlands proposed Council buy a defibrillator and precept for it in the next budget.

**Proposed** Mrs Rowlands **Seconded** Mrs Bolt **Carried** Unanimously

**113 To consider a long term lease of the disused allotments at the end of Wallingford road.**

Mr Gray advised that in order to progress the Solar Farm project Council would need to apply to the Secretary of State to be able to grant a long term lease to Geoff Anderson the farmer involved. He advised that there was a significant amount of work to be done to prepare the application. Mrs Hamlyn volunteered to undertake the work required.

**AP14/125**

Mr Gray proposed that Council go ahead with the application to the Secretary of State.

**Proposed** Mr Gray **Seconded** Helen Jiggins **Carried** Unanimously

**114 To consider the long term ownership of the Cholsey Meadows allotments.**

Council decided to defer this item to allow Mrs Bolt, Mr Gray and Mr Butler to meet and identify any implications around taking ownership of the allotments.

**AP14/126**

**115 To receive the Estate Managers report for July.**

Council discussed the Estate Managers report.

A number of councillors noted that they had seen Police Officers in the village in the last weeks.

**116 To receive lists of recent Correspondence and Publications and Notices**

**1 (i)** Age UK – Community Information Network – offer of visit. Mr Gray asked the Clerk to contact them to accept their offer and schedule a visit for September. **AP14/127**

**(ii)** Waste Team – Big Clean up visit to Cholsey. Mr Gray requested members email the Parish Clerk with any areas of the village they think need particular attention. **AP14/128**

**(iv)** Invitation to the SODC Town & Parish Forum. Mr Ramsay agreed to attend on behalf of Council **AP14/129**

**(v)** SODC town and village infrastructure fund. Mrs Bolt said she would contact the Cricket Team about using the fund to buy a new shed for their equipment, with the possibility of the CDT providing the match funding that is required for any grant obtained. **AP14/130**

- 2 (i) Minutes from Wallingford Children's Centre sub-group meeting regarding the shortfall of places for 2 year olds in Cholsey Pre-School. Council briefly discussed the possibility of Cholsey Pre-school running a satellite at Cholsey Meadows.

**117 To receive news items or up-dates from the Chair**

The main points of interest were:

The Summer Play Scheme "Action in the Park" – starts on Monday 11<sup>th</sup> August.

Cholsey Meadows Play Area – ROSPA have been to inspect the play area today and Mr Gray is hopeful that this will allow the facilities to be open for residents on Monday.

The ceremony to mark the village's first casualty of the 1<sup>st</sup> WW Private Alfred Abney held on 5<sup>th</sup> August was well attended. Mr Gray thanked Barrie Charles and Mr Butler on behalf of Council for researching and organising these events.

Mr Gray suggested to Council that the possibility of producing a Parish Council newsletter should be looked into, as the Forty magazine is only produced 4 times a year making it difficult to use for issues of current interest. Mrs Bolt suggested Council should reopen discussions with the Forty team and that a representative attends the next 1000 Plus meeting in September.

**AP14/131**

**118 To receive Councillors' Incident Reports and Items for future Agenda**

- (i) Mrs Dyer Lynch reported that Goldfinch Lane was flooded after Saturday's rain - that the drains had not functioned properly.

- (ii) Mr Jenkins advised that the new signs for Scraggs Alley and Eagles Path were in place.

- (iii) Mr Ramsay reported that a number of road signs in the village are covered up by foliage. He undertook to provide a list of signs affected for the Estate Manager.

**AP14/132**

- (iv) Mrs Bolt reported that 92 children had attended CHiPS last week. In future years she is keen to ensure that the free places available are all taken. Mrs Bolt advised that Angie Johnson (Mrs Bun the Baker) has agreed to run a free baking session in half term for children.

- (v) Mrs Rowlands advised that the pathway opposite railway station which leads to Reading Rd is very overgrown.

**AP14/133**

Mrs Rowlands also reported that the arrows from the Treehouse School and Scout's Fun Runs have still not been cleaned off the pavements.

**AP14/134**

Mrs Rowlands raised the issue of the timing of deliveries to Tesco with large lorries causing congestion outside the store. It was suggested that the Clerk write to the area manager. However Mr Gray felt that the first approach should be through Mrs Piddington the store manager.

**AP14/135**

There being no further business the meeting closed at 9.05pm.