

**CHOLSEY PARISH COUNCIL**  
**Minutes of the meeting of Cholsey Parish Council held on Wednesday 7 May at 7.30pm in The Pavilion,  
Station Road, Cholsey, Oxfordshire,**

**Present: Chairman:** Mr M Gray **Councillors:** Mrs L Hamlyn, Mrs V Bolt, Mrs M Dyer-Lynch, Mr M Madeley, Mr P Jenkins

**Apologies received:** Mr J Butler, Mrs A Rowlands, Mr A Dalby, Mr P Ramsay, Helen Jiggins.

**1 To elect a Parish Council Chair**

Mr Gray advised that he was willing to stand for re-election and having established that no other Councillor was willing to stand as Chair Mrs Bolt proposed Mr Gray be re-elected, Seconded Mrs Dyer-Lynch. **Carried** with 1 abstention.

**2 To hear questions or comments from members of the public (max 15mins)**

Mr Geoff Anderson spoke to council about a proposal to build a solar farm on 6 acres of land owned by his family which borders onto the unused Parish Council allotments abutting the bypass. He advised that he will be holding a public meeting on Friday 16<sup>th</sup> May in the Pavilion Hall for residents to come and view the plans.

**3 To receive any reports from County and/or District Councillors**

Mr Gray reported on a SHMA briefing he had attended earlier in the day which confirmed the number of new houses for Oxfordshire at 100,000. SODC is scheduled to take 17,000 of these. However, this figure includes the 11,000 new homes already included in the existing Local Housing plan. The meeting also confirmed that these 17,000 homes will only be built if there is a demand for them.

**4 To elect a Parish Council Vice-Chair**

Mr Butler had confirmed by letter that he was willing to re-stand as vice chairman. Having established that no other Councillor wished to stand Mrs Bolt proposed Mr Butler be re-elected, Seconded Mr Madeley, **Carried** with 1 abstention.

**5 To elect a Spokesperson for Planning.**

Mr Jenkins confirmed that he was happy to continue as Planning spokesperson, Mr Gray advised that Mr Dalby had indicated that he is also happy to continue. Having established that no other Councillor wished to stand Mr Gray proposed that Council re-elect Mr Jenkins and Mr Dalby. Seconded Mrs Bolt, **Carried** with 1 abstention

**6 To elect a Finance Group.**

All members of the existing Finance group indicated their willingness to continue. Having established that no other Councillor wished to stand Mr Jenkins proposed that Mr Madeley, Mr Butler and Mr Gray be re-elected. Seconded Mrs Dyer-Lynch. **Carried** with 2 abstentions.

**7 To Elect a Staffing/Personnel Committee**

All members of the existing Staffing/Personnel Committee indicated their willingness to continue. Mr Gray proposed that Mrs Dyer-Lynch be seconded to the committee. Having established that no other Councillor wished to stand Mr Jenkins proposed that Mrs Dyer-Lynch be elected and Mr Gray, Mr Butler and Mrs Rowlands be re-elected. Seconded Mr Madeley. **Carried** with 3 abstentions.

**8 To elect two Spokespersons for the Allotments.**

Mrs Bolt and Mrs Kaposy had indicated their willingness to continue. Having established that no other Councillor wished to stand Mr Gray proposed that they be re-elected Seconded Mr Madeley **Carried** with 2 abstentions.

**9 To elect Parish Council Representatives to**

a) The Day Centre – Mrs Hamlyn indicated her willingness to continue. Having established that no other Councillor wished to stand Mr Gray proposed re-electing Mrs Hamlyn Seconded Mr Madeley **Carried** with 1 abstention

b) Cholsey & Wallingford Railway Preservation Society – After discussion this was deferred until the next meeting.

**AP14/087**

**10 To consider electing Parish Council Representatives to:**

a) Cholsey 1000 Plus

b) Recreation Ground Sports Clubs

c) The Phoenix Youth Club

d) The River Users Group

e) Rural Transport Committee

f) Cemetery Working Party

- a) Cholsey 1000 Plus - After discussions it was Council concluded that as 3 members of Council are also members of Cholsey 1000 Plus further representation was not needed at this time.
- b) Recreation Ground Sports Club – After discussions it was Council concluded that representation was not needed at this time.
- c) The Phoenix Youth Club – After discussions it was concluded that as the Youth Club committee already includes some Council members official Council representation was not needed at this time.
- d) The River Users Group - After some discussion this was deferred to the next meeting. **AP14/088**
- e) Rural Transport Committee- Mrs Dyer-Lynch indicated that she was willing to re-stand. Having established that no other Councillor wished to stand Mrs Bolt proposed Mrs Dyer-Lynch be re-elected Seconded Mr Gray **Carried** unanimously.
- f) Cemetery Working Party – After some discussion Council concluded that now that the work to extend the Cemetery is entering it's final phase that the Working Party should be disbanded and a single Cemetery Liaison representative elected to provide assistance and advice to the Estate Manager when required. Mrs Hamlyn indicated her willingness to take on the role. Having established that no other Councillor wished to stand Mrs Bolt proposed Mrs Hamlyn should be elected Seconded Mrs Dyer-Lynch **Carried** with 1 abstention.

Mrs Bolt requested that election of a representative to Cholsey development Trust be added to the agenda for the next meeting. **AP14/089**

#### **11 To receive Declarations of Interest for any agenda items**

None

#### **12 To approve and sign the minutes of the meeting held on 16 April 2014.**

Mr Gray proposed acceptance of the minutes Seconded Mr Madeley **Carried** with 1 abstention.

#### **13 To report Matters arising**

(a) from the minutes of 16 April 2014

Item 474 – Mrs Dyer-Lynch reported that she has reviewed the North Wessex Downs development grant programme information and there are a number of areas in which they provide funding which could be of interest to Council including funding for listed walls, and leaflets for trails.

Item 471 – Mr Gray advised that the response to the Community Governance Review is almost there and he will bring the completed document to the next meeting.

(b) from the Action Point Register(s)

14/068 – Mrs Bolt advised that date have now been set for the Dementia Training of 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup> May. There are still places available. The Clerk will contact St Mary's to see if they have anyone who would like to attend.

14/020 – The Clerk advised that she has been back in touch with the Estate agents responsible for the property. Mr Gray undertook to speak to the local police about to see if a PCSO can visit the tenants regarding this issue if the agents continue to ignore the problem. **AP14/090**

14/065 – Mr Gray reported that he has been in touch with Biffa to request that they clean further up Ilges Lane and they have said that they are happy to do this subject to resources being available.

#### **14 Planning**

(a) To consider Planning Applications as at 1 May 2014:

P14/S0955/HH – 22 Lapwing Lane – Removal of existing conservatory & rear extension: erection of single storey rear and side extensions. Mr Jenkins reported that no comments had been received from neighbours and that he had reviewed the plans and recommended Council approve the application Seconded Mr Gray **Carried** unanimously.

P14/S0631/FUL – 11 Kentwood Close – Side and rear extensions and subdivision of property to form 2 dwellings. Mr Jenkins reported that this property had been the subject of a previous application for which Council registered No Strong views. The main difference with the new application was subdivision of the property into 2 dwellings. Mr Jenkins reported that he had visited the site. He believed that the proposed 2 car parking places in the plans were insufficient to accommodate 2 average sized cars. In addition he believed the proposal represented backland development. After discussion Council decided to refuse the application based on the grounds of overdevelopment, backland development, parking and un-neighbourlyness. Mr Jenkins and Mr Gray agreed to go to the planning committee to provide representation on behalf of Council. SODC will be asked for s106 contribution towards existing and future PC projects in the event that SODC give permission for the development to go ahead. Proposed Mr Jenkins Seconded Mr Gray **Carried** with 1 opposed.

P14/S1054/FUL – 73 Papist Way – Demolition of double garage and construction of new 3 bedroom dwelling with garage and parking space. . Mr Jenkins reported that one neighbour had registered a concern about being

overlooked. Mr Jenkins reported that he had reviewed the plans and recommended Council approve the application. SODC will be asked for s106 contribution towards existing and future PC projects in the event that they give permission for the development to go ahead Seconded Mr Madeley **Carried** unanimously.

P14/S1122/HH – 20 West End – Erection of a rear conservatory. Mr Jenkins recommended Council approve the application Seconded Mrs Hamlyn **Carried** unanimously.

P14/S1157/A – Tesco Express – Rebranding of Tesco retail unit. Council reviewed the plans and expressed concern with the wall mounted die bond promotional banner as it faces the conservation area on the Forty Mr Jenkins proposed Council approve the application subject to the removal from the plan of the aforementioned. Seconded Mr Gray **Carried** unanimously.

**(b) To note planning decisions received.**

P14/S0633/HH – 12 Brentford Close – Granted.

**15 Finance**

(a) To approve accounts for payment

ACCOUNTS FOR PAYMENT 7 MAY 2014

Virgin Media	Phone & Broadband - April	205026	£53.47
HMRC	PAYE & NI p/e 5/5/2014	205027	£138.55
Cutting Hedge	Bulls Hole Bridge	205028	£1,200.00
Charlton Environmental	Weedspraying - Application 1	205029	£396.00
Vyman Solicitors	Fees for Cycle Rack work	205030	£606.00
ORCC	Membership Fee 2014-15	205031	£65.00
Scion	Cemetery Grass Cut April (3 visits)	205032	£906.26
Champion & Co	Grass Seed	205033	£14.29
Countrywide	Grass Cutting (Rec and Meadows) - April	205034	£239.98
TOTAL			£3,619.55

Mr Gray proposed approval of the accounts Seconded Mr Jenkins **Carried** unanimously.

(b) To note payments received

PAYMENTS RECEIVED

24/04/2014	Circus Ginnet		£250.00
24/04/2014	HMRC - Vat Refund		£520.09
28/04/2014	Howard Chadwicks - Burial Fees		£482.00
29/04/2014	Reeves Memorials - memorial stone fee		£156.00
29/04/2014	De Franca - Vendor Fee - May		£40.00
01/05/2014	Popa - Vendor Fee - May		£40.00
TOTAL			£1,488.09

Noted.

**16 To receive the Cholsey Development Trust board report for April 2014**

Mrs Bolt reported that she has taken over as Chair of the CDT. They are actively looking for representation from residents on the board.

**17 To discuss and agree a grant for Cholsey Community Library.**

Mr Gray proposed that as agreed and budgeted Council agree to pay £1300 the first tranche of the annual £2600 to fund the Library organiser. Seconded Mrs Bolt **Carried** with 1 abstention

**18 To further discuss the planning application for the live/work units at Fairmile in light of the representations from Linden Homes at the last meeting.**

The six signatures for Council to reconsider a previous decision having been obtained Mr Gray outlined the Linden Homes position as put forward by their representatives at the last meeting i.e. that people can't get mortgages on live/work properties and this precludes people from buying them. He also reported that Linden Homes had offered Council £5,000 to spend on assisting and promoting local businesses should their planning application be approved.

Mr Gray advised Council should put this offer to one side and deal with the application as a straightforward planning issue. After discussion it was decided that the response to SODC planning should be that Council believe that these units should be energetically marketed for the next 6 months. However if SODC are minded give to give permission for these live/work units to be converted then Council would expect a sum of no less than £5000 to support/promote local businesses as discussed between the Chair of the PC and Jeremy Alden of Linden Homes. Proposed Mr Gray Seconded Mrs Bolt **Carried** unanimously.

**19 To consider a new approach to Churchyard benches**

The six signatures for Council to reconsider a previous decision having been obtained. Mrs Bolt explained that the Working Party had reviewed the existing situation and felt that some of the older benches could be removed and some refurbished and moved into the new Churchyard area. In future next of kin will be given information regarding Councils policy on benches and memorials when given a Deed of Burial. Mrs Bolt proposed that Council overturn the decision made at their last meeting. Seconded Mr Gray. **Carried** unanimously. **AP14/091**

**20 To agree charges for use of the recreation ground and changing rooms by Cholsey United FC.**

In line with the discussions held at the last meeting Council agreed to charge £40 per match or £700 per season to cover the use of the changing rooms and pitch but not setting up nets etc or marking the pitch. Proposed Mrs Hamlyn Seconded Mrs Bolt. **Carried** unanimously.

**21 To receive the Estate Managers report for May**

Council reviewed the report. Mrs Hamlyn expressed thanks to the Estate Manager on behalf of Council.

**22 To receive lists of recent Correspondence and Publications and Notices**

1 (i) Letter from Vyman Solicitors re parking charges – Vyman have informed Council that they reserve the right to make additional charges should Council request further information relating to the costs incurred for the cycle rack work

1 (ii) Response from the Post Office regarding Cholsey PO changes. Mr Gray reported that he will be meeting with the Parliamentary liaison officer next week to discuss the village opposition about the proposals.

1 (iii) Email from OCC Transport Planner re: Oxfordshire Local Transport Plan. Mr Gray agreed to review the latest version of the LTP. **AP14/092**

**23 To receive news items or up-dates from the Chair**

Mr Gray advised that they have now appointed a Youth and a Children's Worker. Both individuals are high calibre and well qualified. The Children's Workers who will be working through the school will provide a private quarterly report to Council.

Mr Gray reported that the Annual Parish Meeting had been well attended.

**24 To receive Councillors' Incident Reports and Items for future Agenda**

Mrs Bolt reported that Mr Cory-Wright is preparing an electronic version of the layout for the new burial ground area which he will bring to Council for approval. Mrs Bolt asked the Clerk to add an item to the agenda to discuss this at the next meeting. **AP14/093**

There being no further business the meeting closed at 9.30pm