

**MINUTES OF THE MEETING OF CHOLSEY PARISH COUNCIL HELD ON  
WEDNESDAY 2<sup>nd</sup> APRIL 2014 at 7.30pm in The Pavilion, Station Road, Cholsey, Oxfordshire.**

**Present: Chairman:** Mr M Gray

**Councillors:** Mrs M Dyer-Lynch, Mr A Dalby, Mr M Madeley, Mr P Jenkins, Helen Jiggins, Mrs L Hamlyn, Mrs A Rowlands, Mrs V Bolt, Mrs M Kaposy.

**Apologies:** Mr Butler

**447 To hear questions or comments from members of the public (max 15mins)**

None

**448 To receive any reports from County and/or District Councillors**

Mr Gray reported that there is a lot of disquiet among District Councils about the SHMA figure of 100,000 new homes to be built in Oxfordshire in the period to 2031 and the basis on which the figures have been calculated. Currently the officers of the District Council do not seem to be interested in questioning or opposing the proposals. Mr Gray advised that as more details emerge and as decisions are made as to where housing will be sited Council may need to form alliances with groups opposing the proposals should it be in the community's interest to do so.

**449 To receive Declarations of Interest for any agenda items**

Mrs Bolt declared a prejudicial interest in Item 457 as a member of the HortSoc committee.

**450 To approve and sign the minutes of the meeting held on 19 Mar 2014**

Mr Gray proposed acceptance of the minutes, seconded Mrs Bolt. **Carried** with 2 abstentions.

**451 To report Matters arising**

**(a) from the minutes of 19 Mar 2014**

**Minute 459** Letters have now been delivered to all residents affected by the changes to parking restrictions in the village. Mr Gray advised he will be attending the full session. Mr Madeley and Mrs Hamlyn agreed to attend the session between 10 and 11:30 and Mrs Bolt and Mrs Dyer Lynch between 11:30 and 1pm.

**(b) from the Action Point Register(s)**

AP14/044 – Mrs Dyer Lynch advised the visit to the Day Centre for the Community Information Network Partnership has now been arranged.

AP14/053 – The Estate Manager has responded to Larkmead Vets

AP13/186 – The Estate Manager will visit the solicitors in person to try and get some progress on this issue as they have still not forwarded the relevant documents.

AP14/054 – An initial response has been received from OALC. However, the individual in charge is currently away. A definitive response has been promised on her return.

AP14/061 – The flooding on Caps Lane has now receded. However, 2 large pot holes have been created by the water. The Estate Manager will be asked to report them via Fix-My-Street. **AP14/064**

AP14/048 - Helen Jiggins advised that she has no contact details for Mrs Wollaston.

AP14/020 - Biffa will be asked to ensure that the public part of the pavement/road area outside of the Chemist is swept as no response has been received from the landlord's agents in spite of being chased. **AP14/065**

**452 Planning**

**(a) To consider Planning Applications as at 27<sup>th</sup> March 2014:**

**P14/S0690/HH – 78 Station Road – Two storey side extension**

Mr Dalby advised that he had reviewed the plans and that the proposed extension would bring the property very close to the next door property. Taking this issue into account alongside the fact that no comments have been received from the neighbours, Mr Dalby proposed that the response to planning should be that Council **hold no strong views** about this application.

Seconded Mr Gray, **Carried** with 1 abstention.

**P14/S0668/FUL – Change of use of ground floor of live/work units 35-37 to 3x1 bedroom self contained flats with 6 additional car parking bays.**

Mr Dalby reported the proposal is for the work areas of the middle 3 properties, originally designated as live/work units, to be converted to 1 bedroom flats. After much discussion Mr Dalby proposed **refusal** on the basis that this is a variation of the original condition of planning.

Seconded Helen Jiggins, **Carried** unanimously.

**(b) To note planning decisions received.**

P14/S0253/HH – 21 Wallingford Rd - **Approved**

P14/S0015/HH – 7 Church Rd – **Approved**

P14/S0189/FUL – 16 Waterloo Close - **Approved**

**453 Finance****(a) To approve accounts for payment.**

Mr Gray proposed acceptance of the accounts. Seconded Mrs Dyer-Lynch, **Carried** unanimously.

## ACCOUNTS FOR PAYMENT 2 APR 2014

Virgin Media	Phone & Broaband	205009	£49.28
HMRC	PAYE & NI p/e Apr	205010	£148.79
Scion	Grass Cutting - Cemetery Mar 19	205011	£405.46
SODC	Dog Bin Emptying	205012	£150.70
D3wey.com	Website Domain renewal	205013	£14.39
Petty Cash	Top up	205014	£40.00
K Le Masurier	Camera for Office Use	205015	£25.00
<b>TOTAL</b>			<b>£833.62</b>

## PAYMENTS RECEIVED

Residents	Allotment Rents		£96.00
TJ De Franca	Vendor Charge - Apr	4744	£40.00
D Popa	Vendor Charge - Apr	4746	£40.00
Chapman	Burial Fee	4745	£737.00
SODC	Precept (50%)		£47,010.00
SODC	Council Tax Reduction Scheme Grant		£4,727.00
<b>TOTAL</b>			<b>£52,650.00</b>

Current Account Balance to date		£86,551.33
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**(b) To note payments received**

Noted

**454 Community Governance Review**

Mr Gray requested this item be deferred to the next meeting.

**455 To consider a request for funding for a Walking School Bus from Cholsey Meadows**

After much discussion it was agreed that Council was not in a position to offer funding at the moment and that further attempts to find voluntary help should be made. Mr Gray advised that he had given the organisers names of people in the village who might help and Helen Jiggins indicated that there may be parents from Cholsey Meadows who would also help. Council felt that once these options have been explored fully they may be willing to consider additional support as necessary. It was proposed a response should be sent detailing the above. Proposed Mr Gray. Seconded Helen Jiggins. **Carried** with 1 abstention **AP14/066**

**456 To consider and decide upon a response to a request from a resident to put a wooden bench in the churchyard.**

Mr Gray proposed that we adhere to Councils previously agreed policy on churchyard benches, which was that no more benches can be accepted in the churchyard. The Cemetery Working Party which is to meet shortly will review the policy and should the policy change interested residents will be re-contacted. **AP14/067**  
Seconded Mrs Hamlyn, **Carried**, with 1 abstention.

**457 To consider and agree a request from HortSoc for a donation towards the Cholsey Show.**

Mr Gray proposed agreement of the request for £40. Seconded Mrs Hamlyn, **Carried** with 1 abstention

**458 To consider and agree a request on behalf of 'Children with Diabetes' to hold a Family Fun Day on Whitehead Meadows.**

Mr Gray proposed the request be agreed in principle with the usual conditions to apply. Mrs Bolt requested that the Estate Manager ensure that the date agreed does not clash with other village events.  
Seconded Mrs Bolt, **Carried** unanimously

**459 To discuss dementia support initiatives in the light of information from Oxfordshire County Council and Mr Gray's discussions with Cholsey Day Centre.**

Mrs Bolt advised Council that she would like to set up a regular community café event for local dementia sufferers and their carers. Mrs Dyer-Lynch advised she will investigate what the Day Centre offer in terms of dementia support so that this can be co-ordinated with any community café provision. Mrs Bolt agreed to co-ordinate and move forward dementia support initiatives in the village. **AP14/068**

**460 To receive the Estate Managers report for March.**

Council reviewed the Estate Managers report. The Clerk reported that work on the bridge at Bulls Hole is to start on 7<sup>th</sup> April and is expected to last 4 days. The Estate Manager has already put up notices advising residents of the closure.

**461 To receive lists of recent Correspondence and Publications and Notices**

1 (i) Response from SODC Planning Enforcement – SODC planning reported on their site visit to the garage storage area being occupied on Papist way. They advised that the use of the garage is deemed as Ancillary use only and this is covered by the existing planning permission for the property

1 (ii) Response from Network Rail to a request to reduce parking charges in an attempt to reduce the impact on parking in the village by commuters – Network Rail advised that tariff covers maintenance and security costs not just a revenue stream. Apparently changes to fee machines are difficult and expensive to make. Network Rail believe that however small the charge is people will still avoid paying it by parking on local streets.

1 (iii) Wallingford Children's Centre – thank you for S137 donation and assurance that money will be ring fenced for Cholsey residents.

Mrs Bolt proposed suspending standing orders under section 6(d)(x) to consider the next item of correspondence Seconded Mr Gray, **Carried** Unanimously

1 (iv) Email from Mr Seed re: gates on the Agatha Christie Trail. After discussions Council felt that they were not able to support Mr Seed in his request to have the kissing gates due to be installed on the Agatha Christie Trail replaced by wooden gates. **AP14/069**

Mr Gray proposed returning to standing orders. Seconded Mr Dalby, **Carried** Unanimously

1 (v) Letter from resident re: bench in burial ground. The response to this was discussed with Item 456.

1 (vi) Email from CPRE re New Housing in Oxfordshire – Mr Gray proposed Council keep a close eye on CPRE's campaign to oppose the new housing proposals.

1 (vii) Response from Network Rail re: Fulscot bridge closure. In response to a letter from the Clerk Network Rail confirmed the new deadline as early September and that they are investigating all opportunities to complete before that date. They also advised that they are working with OCC on the remedial road work to be done on the diversion route.

1 (viii) Emails from residents re: parking on West End and its absence from the parking consultation plans. Mr Gray advised that previously no consensus had been reached by residents in relation to parking restrictions in this area making it difficult for plans to be drawn-up.

**462 To receive news items or up-dates from the Chair**

Mr Gray advised that the WW1 Working Party had met; unfortunately the grants available from the Heritage Lottery Fund are only available for restoration and maintenance of existing memorials. Mr Madeley had undertaken to explore alternative possibilities. The resident that they had hoped would be able to join the group had been unable to do so due to ill health.

Mr Gray reported that the new website was complete and would be available soon. The look and feel of the website will remain the same; however it can be updated by the Parish Office who will receive training in its use.

Mr Gray advised he had attended the Day Centre AGM.

**463 To receive Councillors' Incident Reports and Items for future Agenda**

Mrs Dyer-Lynch reported that she had been approached by a resident to report blocked drains in the village. Mr Gray advised that these should be dealt with by OCC Highways as part of their regular maintenance.

Mrs Bolt requested that the Cholsey Development Trust report be added to the next meeting agenda. Mrs Bolt also made an appeal for help with the May Day event on 4<sup>th</sup> May. **AP14/070**

Helen Jiggins asked the Clerk to write to Linden Homes regarding Pot holes coming at the entrance to Cholsey Meadows from Reading Road, between the Oval and the Chapel and to remind them of the County Council standards on road maintenance. **AP14/071**

Mr Jenkins asked if the Maintenance Person could do some work on the shelter on the Forty to pick out the original inscription so that it can be seen. **AP14/072**

Mrs Hamlyn requested that the Parish Maintenance rubbish bags could be moved from their existing position as they look unsightly. Mrs Bolt will discuss where they could be sited with the Office. **AP14/073**

There being no further business the meeting closed at 9.05pm.

**Date of next meeting: Wednesday, 16 April 2014, 7.30pm at The Pavilion, Station Road.**